



**Park District of Oak Park
Regular Board Meeting
Electronically Held Meeting
218 Madison Street, Oak Park, Illinois
Thursday, April 16, 2020 at 7:30pm**

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Wollmuth, Porreca and Wick. Commissioners Worley-Hood, and President Lentz attended electronically.

Park District Staff present: Jan Arnold, Executive Director, was present. Kyle Cratty, Director of Finance; Patty Staley, Director of Conservatory Operations and Horticulture; and Karen Gruszka, Executive Assistant, attended electronically.

Others Present: None.

II. APPROVAL OF AGENDA

A motion was made to approve the agenda. **The motion was passed by a voice vote.**

III. VISITOR/PUBLIC COMMENTS – Executive Director Arnold informed the Board that due to the meeting being held electronically, they posted on the website and social media that public comments could be submitted electronically. There were no public comments sent in for this meeting.

IV. CONSENT AGENDA

A motion was made by Commissioner Porreca and seconded by Commissioner Wollmuth to approve the Consent Agenda, which includes the Cash and Investment Summary and Warrants and Bills for the month of March, 2020; approval of minutes from the Regular Board Meeting March 19, 2020. **The motion passed with a roll call vote of 5:0.**

VI. STAFF REPORTS

A. Director's Report

Jan Arnold, Executive Director, informed the Board that staff are working closely with the Village of Oak Park and other government entities on planning during the pandemic. The PDOP has facilitated over 400 mask collections and distribution for not-for-profit and Public Works. Operations and budgets are being watched; all part-time and some full-time have been furloughed due to reduced workload; maintenance is working in the parks; currently loss revenue is projected at \$1.3M. Staff are working to get the pool open but are still awaiting IDPH guidance on social distancing as well as large gatherings. Program and administrative staff are working from home on summer program planning.

B. Division Managers' Reports (Updates & Information) – The Board questioned budget forecasting during the pandemic. Executive Director Arnold stated the numbers will be forwarded once the different scenarios are gathered.

VII. OLD BUSINESS

A. Recreation and Facility Program Committee – None

B. Parks and Planning Committee - None

C. Administration and Finance Committee

1. Parameters Bond Refinancing

Commissioner Porreca moved and Commissioner Wollmuth seconded that the Park Board approve the Parameters Bond Refunding Ordinance 2020-04-01. The Board was reminded this is the year the call dates on the 2012 and 2013 bonds are triggered. The 2011 bond was refunded last year with a \$1.35M savings over the life of the bond. PMA Financial, the District's Financial Advisor, reviewed current market conditions and believes the District can save between \$550,860 and \$831,150 net of fees by refunding the 2012 and 2013 bonds. To begin the process of refunding, the Park Board of Commissioners must approve a Parameters Bond Refunding Ordinance that sets forth the terms under which staff and the District's financial advisors must follow when refunding the bonds. If approved, staff anticipates selling the bonds in September. President Lentz stated it is well worth doing as shown with the savings last year. Commissioner Worley-Hood asked if our current metrics could be affected by the current situation and was informed by Kyle Cratty, Director of Finance, that every time we enter the market the situation could affect our rating but it won't make a large change. In September, PMA will look at the three options and remind the Board that it is just refinancing on money that we already received. **The motion passed by a roll call vote of 5:0.**

2. IMRF Authorized Agent

Commissioner Porreca moved and Commissioner Wollmuth seconded that the Park Board approve the designation of Paula Bickel to serve as the Park District of Oak Park's IMRF Authorized Agent. The Board was reminded that all governing bodies participating in IMRF must have a designated authorized agent. With the departure of Kyle Cratty, Director of Finance and the current IMRF Authorized Agent, a new authorized agent must be designated. Therefore, the PDOP are recommending Paula Bickel, Director of Human Resources, be the Park District's designated IMRF Authorized Agent until the new Director of Finance is hired. The Board had no questions. **The motion passed by a roll call vote of 5:0.**

VIII. NEW BUSINESS - None

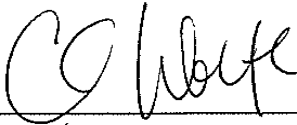
IX. COMMISSIONERS' COMMENTS

- **President Lentz** – Stated as the last official meeting of Kyle Cratty, she wanted to say how much she appreciated his help and clarity in making decisions for the Park District. She also wanted to thank Jan and staff for all their service during this tough time and that she is grateful.
- **Commissioner Worley-Hood** – Thanked Kyle and stated he was a huge help during his onboarding. He also attended the Pleasant Home Meeting and stated that they are slowly going through the process to bring them to their new future.
- **Commissioner Porreca** – Extended best wishes to Kyle in his new position. She also stated thank you to Jan and staff on their efforts and knows what they are going through, as she too in her own position is going through it as well, and really appreciates all of their efforts. She then quoted Rahm Emanuel, "Never Waste A Good Crisis", she knows that we will come out more agile and stronger.
- **Commissioner Wollmuth** – Stated to Kyle that he will be missed and the way not only that he can run numbers but his knowledge and the ability to talk about them in laymen terms, is a huge talent. He also wanted to thank Jan and staff for everything, even down to their thoughtful signs that have been put up around town.
- **Commissioner Wick** – He wished Kyle well and he is very grateful for his service and is hopeful the new Director of Finance when brought on, has all of his technological skills. The IGOV is looking to hold a Zoom meeting, Saturday, April 25, to check in with each entity and to see how each are doing, navigating during this time.

X. CLOSED SESSION - None

XI. ADJOURNMENT

At 8:00pm the Regular Board meeting was adjourned. **The motion passed with a voice vote.**



Secretary
Board of Park Commissioners

May 28, 2020
Date



President
Board of Park Commissioners

May 28, 2020
Date