

**Park District of Oak Park
Committee of the Whole
Hedges Administrative Center
Oak Park, Illinois
Thursday, February 13, 2020**

Minutes

The meeting was called to order at 7:32pm.

I. Roll Call

Present: Commissioners Worley-Hood, Wollmuth and President Lentz. Commissioners Porreca and Wick were absent.

Park District Staff present: Jan Arnold, Executive Director; Chris Lindgren, Superintendent of Parks and Planning; Diane Stanke, Director of Marketing and Customer Service; Kyle Cratty, Director of Finance; and Karen Gruszka, Executive Assistant.

Others Present: Residents.

II. Public Comment

Haviva Siegal – wanted to update the Board on what she was hearing around the community. She said that she has heard good things about the constant contact that went out after the holidays. She said that she has found out that the renovations at Wenonah and Randolph Parks will be taking place at the same time and wanted to know if a reminder will be going out on other options for residents with little ones looking for fenced in parks. Also she wanted to know if updated drawings will be on the web and if there will be community meetings for participation.

III. Administration and Finance Committee

A. Park District Citizen Committee Update

Laura Stamp, PDCC Chair, informed the Board of what the committee has been doing throughout the year including being a part of the strategic plan and making sure items are placed on the web for increased transparency. While being a part of the plans, they want to make sure that the designs are inclusive and meet any concerns residents may have; they all feel inclusiveness is an important area to develop and they must look through that lens. They also want more natural areas in all the parks and climbing rocks for the kids. They continue to look to increase diverse membership age-wise and ability-wise on the committee. They are revamping the secret shopper program as the past way it was run, members were not able to keep up with the commitments but all felt it was a program to continue, so they are coming up with different ways to keep it running. They were part of the beta group for the new Amilia registration software and were very excited when it came out. The Board thanked them for their work and volunteering within the District.
No action is needed by the Board on this item.

B. The VOP Parking Agreement Update

Due to the transfer of the Highland Madison lots to the Park District, a new intergovernmental parking agreement needed to be crafted. The new agreement will address the VOP's continued selling of 32 vehicle parking passes for lot 44, no charges will be assessed on the VOP for this use. The VOP will be responsible to maintain lot 44 including signage and snow removal for their permit holders, the PDOP will provide 90 days notice to VOP for stoppage of use, and the

VOP to provide street parking on Adams for employees once the CRC construction begins. **This will come before the Board on the regular agenda at the February Regular Board Meeting.**

C. Information and Technology Contract

The Board was reminded of the open IT Manager position. Looking at the PDOP's options, staff recommends moving forward with outsourcing IT services and support. Joe Wright, owner of Noventech, has written the code for importing data into Mpower for the past seven years, has a variety of skills with eight employees, will be on staff 16 hours per month, the cost is equal to the salary of an IT Manager, and the contract will be evaluated after six months. The Board confirmed the relationship with Noventech and their responsiveness, references, and the six month satisfaction check and the ability to end the relationship at that time if the Park District is not satisfied. **This will come before the Board on the consent agenda at the February Regular Board Meeting.**

III. Recreation and Facility Program Committee

A. Festival Theater Agreement

Jan Arnold, Executive Director, informed the Board that the Festival Theater Agreement has been both a three-year agreement and a one-year agreement; and with the new Executive Director of Festival Theater, this will be a one-year agreement. This year Festival Theater will be planning to hold one production due to the weather impacts in previous years. They are again asking for a \$6,000 contribution from the Austin Trust. As Festival Theater did last year, they will be paying the Park District \$1 per ticket sold to help offset maintenance of the park during their season and again will be holding free Community Nights. These tickets will be distributed by the PDOP Customer Service so that tickets are distributed only to residents in the amount of the household. The Board discussed the dispersion of the tickets with Amilia and their new Executive Director. **This will come before the Board at the April Regular Board Meeting under the consent agenda at the February Regular Board Meeting.**

IV. Parks and Planning Committee

A. Rehm Professional Services*

Executive Arnold informed the Board that Altamanu, Inc. updated the Rehm Master Plan in 2016. The 2020-2024 CIP has \$800,000 allocated for improvement at Rehm Park in 2020 and the District received a \$400,000 OSLAD grant bringing the total to \$1,200,000. The improvements will include a new playground, entrance, picnic pavilion, restroom as well as bags and table tennis games. Altamanu, Inc. will provide the Landscape Architectural Services for \$69,650 and SMP Group Design Associates, LLC will provide Civil Engineering scope items as related for \$26,000 for a total of \$95,450 in professional fees as well as approximately \$1,200 in additional expenses. The Board asked if the old playground equipment would be donated which was confirmed that Playgrounds Around the World would come and inspect equipment to see viability of donations. **This will come before the Board on the regular agenda at the February Regular Board Meeting.**

VI. New Business - None

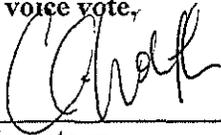
VII. Executive Session

At 8:07pm Commissioner Worley-Hood moved and Commissioner Wollmuth seconded that the Park Board of Commissioners convene into closed session for the discussion of the appointment, compensation, discipline, performance or dismissal of specific employee(s) or legal counsel of the District. **The motion passed with a roll call vote of 3:0.**

At 8:56pm a motion was made by Commissioner Worley-Hood and seconded by Commissioner Lentz to adjourn the Closed Session. **The motion passed a voice vote of 3:0.**

VIII. Adjournment

At 8:56p.m. a voice vote was taken to adjourn the Committee of the Whole Meeting. Motion carried in a voice vote.



Secretary
Board of Park Commissioners

March 19, 2020
Date



President
Board of Park Commissioners

March 19, 2020
Date