



**Park District of Oak Park
Regular Board Meeting
Hedges Administrative Center
218 Madison Street, Oak Park, Illinois
Thursday, October 24, 2019 at 7:30pm**

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Wick, Porreca, Worley-Hood, and President Lentz. Commissioner Wollmuth was absent.

Park District Staff present: Jan Arnold, Executive Director; Chris Lindgren, Superintendent of Parks and Planning; Kyle Cratty, Director of Financing; Maureen McCarthy, Superintendent of Recreation; Diane Stanke; Director of Marketing and Customer Service; Greg Stopka, Manager of Strategy and Innovation; Kayla Knazze, Recreation Fellow; and Karen Gruszka, Executive Assistant.

Others Present: Brian Endless, OPYB/S; Mattie Landenberg, OPYS; and residents.

II. APPROVAL OF AGENDA

A motion was made to approve the agenda. **The motion was passed by a voice vote.**

III. VISITOR/PUBLIC COMMENTS

Munirah Curtis – Wanted to tell the Board as a mom of a Down Syndrome child, that the Park District of Oak Park needs to work on its training for the camp counselors as well as WSSRA’s training of their one-on-one aides. She has enjoyed the Park District camps and programs for many years with her other children, but the amount she has had to advocate daily, in person, and through emails is ridiculous. The Park District needs to take ownership and have knowledge of behavior and have better synergy with the aides. Better response is needed from the counselors and District.

Noel Feeney – Came to speak to the Board on the upgrades that are going on in the parks especially Stevenson. It does not appear to be well-laid out. Even though it is fenced off during construction, looking through the fencing the park appears to be closed off. The park used to be very open and the kids could run around and have a lot of freedom. It is like a small island now. He was asking the Board if anyone talks to anyone else? If anyone is taking into consideration the kids? The current path now goes straight up through the middle of the park, not a good spot at all!

Haviva Siegel – Was there to present the Board with petitions that she had residents sign between September 9 – October 10; stating that they wanted more communication from the Park District. Many were not here when the plans were originally made and feel that more meetings should take place prior to work being done on the parks.

IV. CONSENT AGENDA

A motion was made by Commissioner Porreca and seconded by Commissioner Wick to approve the Consent Agenda, which includes the Cash and Investment Summary and Warrants and Bills for the month of September 2019; approval of minutes from the Continued Regular Board Meeting, September 5, 2019; approval of the

Committee of the Whole Meeting Minutes, September 5, 2019; approval of the Regular Board Meeting Minutes, September 18, 2019; approval of the Closed Session Minutes, September 19, 2019; approval of the Environmental Sustainability Advisory Committee Application for Gordon Waldron; and acceptance for Resolution 2019-10-01 for the EL Stop Name Change.

V. STAFF REPORTS

A. Director's Report

Executive Director Arnold reminded the Board that the Park District will be receiving a Best of the Best award on Friday, November 1, in Wheeling, and that two Board members and three staff will be attending the ceremony. The 43rd FLW races took place this past weekend and 2400 runners participated. The Legal Symposium is on November 14, with five staff and three Board members attending. The 2019 goals are on track for completion. This Friday will be the trunk or treat in the RCRC parking lot followed by the Spooky Skate; 15,000 people have viewed the event and we expect to have a high interest. The Park District received a \$30,000 grant for a computer lab at the Dole Center for the active adults which will be a great inter-generational opportunity. Stevenson Park plans are underway and the site-line was reviewed and a change was made in the color of the grass on the mounds after meeting with residents; the project is on target to be completed at the end of November.

B. Division Managers' Reports (Updates & Information): Written Report Included in Board Packet.

C. Revenue/Expense Status Report – No questions asked.

VI. OLD BUSINESS

A. Recreation and Facility Program Committee – Commissioner Worley-Hood

1. Collaboration for Early Childhood Care and Education Agreement

Commissioner Worley-Hood moved and Commissioner Wick seconded that the Park Board of Commissioners approve the Agreement with the Collaboration for Early Childhood Care and Education and a funding allocation of \$7,000. Executive Director Arnold reminded the Board of the collaboration between the PDOP and the Collaboration for Early Childhood Care and Education and all that they provide in trainings, workshops, and their work with early questionnaires in aiding positive relationships between the parents and teachers. The Board stated they were very valuable and it's very positive that we participate. **Motion passed with a vote of 4:0.**

B. Parks and Planning Committee – Commissioner Wick

1. Professional Services for Wenonah and Randolph Parks Contract Approval

Commissioner Wick moved and Commissioner Worley-Hood seconded that the Park Board of Commissioners approve the authorization to engage Altamanu, Inc., Chicago, Illinois, for a total cost not to exceed \$31,550 to create project bid specifications consistent with the approved master plan for Randolph and Wenonah Parks and to provide oversight of construction. Executive Director Arnold reminded the Board that Altamanu had updated the Randolph and Wenonah Park plans with community meetings held at Pleasant Home and Fox Center. The CIP has \$255,000 allocated for these improvements. The East side of Randolph Park will have outdoor fitness equipment and the west side we will be adding playground mounds. Wenonah Park will remove the sand, install swings, and add a rolling hill. The Board had visited the parks and stated they received a good visual of the upgrades during the Fall Park Tour. **Motion passed with a vote of 4:0.**

2. Conservatory Glass Repair Contract Approval

Commissioner Wick moved and Commissioner Worley-Hood seconded that the Park Board of Commissioners approve repair authorization by Executive Director Arnold with Rough Brothers, Inc. of Cincinnati, Ohio in an amount not to exceed \$41,375. Executive Director Arnold reminded the Board of the accident which caused the light pole to fall and crash on the roof of the Conservatory. The Park District treated it as an emergency repair and thus got a contractor to make immediate quick repairs and order the glass and parts so it could be completed prior to winter. The \$41,375 repair cost will be covered by the truck driver's insurance. **Motion passed with a vote of 4:0.**

C. Administration and Finance Committee – Commissioner Porreca

1. 2019-2021 Audit Engagement Letter*

Commissioner Porreca moved and Commissioner Wick seconded that the Park Board of Commissioners approve Lauterbach and Amen’s proposal for auditing services for the years 2019-2021, in an amount not to exceed \$52,050. Executive Director Arnold informed the Board that it was time for the Park District to go out for auditors. We have used Lauterbach and Amen from 2016-2018. Based on our good experiences and their work with other governmental agencies, we would like to extend their contract for the years 2019-2021. The Board confirmed their timeliness and audit controls in place. **Motion passed with a vote of 4:0.**

2. Copier Lease Agreement

Commissioner Porreca moved and Commissioner Worley-Hood seconded that Park Board of Commissioners approve the three-year contract with two one-year renewals with Impact Networking Illinois based out of Bolingbrook, Illinois for an amount not to exceed \$101,465.15. Executive Director Arnold informed the Board that the District’s copier lease is expiring. Using US Communities, companies were already competitively bid. This lease with Networking Illinois is \$89 less per month than our existing lease agreement with them. The Board discussed how much the copiers were used. **Motion passed with a vote of 4:0.**

VII. NEW BUSINESS

1. OPYB/S Update

Brian Endless, President OPYB/S, informed the Board that they had a very good season, overall their numbers were good with a slight decline in the summer but an increase in travel and fall ball which is a good sign for them. Commissioner Wollmuth is the new liaison and with Peggy and Maureen being extremely helpful when needed and trading times with other groups it has been a very positive year. Travis has been great as well and there has been an enormous improvement in the fields. The Falcon Fest tournament has grown every year with it being a USA state feeder. There are 30 teams and with the storms this year, the extra fields used as back-ups allowed the tournament to happen. They are huge fans of artificial turf and lights as well, and stated that anywhere the Park District can add those into the system is a big help to their organization as well as indoor multi-use space. **No motion was needed by the Board.**

2. AYSO Update

Mattie Langenberg, AYSO, briefly updated the Board that they had a good seasons with 1,000 kids in the spring season and 1,200 in the fall season. The turf suffered from rain but they were able to make up the games. If there are any opportunities for artificial turf to let them know or drainage for collaboration. Chris attended their Board meeting and has been a great contributor. The Board questioned their use of fields outside of Oak Park and were informed that they have gone to fields on the borders of Oak Park in River Forest, Elmwood Park, and have used the new Fenwick Field a few times. They have not had heavy interest in hosting a tournament but they are always looking for space. **No motion was needed by the Board.**

3. 2019 Performance Measure Quarterly Review – Greg Stopka presented the 3rd quarter review and discussed pass sales, program registration, household participation, scholarships, service satisfaction both internally and externally and volunteer hours. The Board discussed volunteers and how we recognize them.

VIII. COMMISSIONERS’ COMMENTS

- **Commissioner Porreca –** Attended the Best of the Best and was able to see the great team we have. She was also able to volunteer at the race, and gave kudos to staff. She attended the IGOV meeting on Saturday with Dave where the census was discussed and will be further discussed in November.
- **Commissioner Wollmuth –** Absent.
- **Commissioner Wick –** This Saturday in Oak Park he will attend the parade where the kids can dress up, it is also the last day of the farmers market, as well as the high school fall sports are winding down and he

stated it would be great for the PDOP to be a part of that weekend somehow maybe in Scoville Park. He also stated he ran in the FLW races and loved it.

- **Commissioner Worley-Hood** – Informed everyone it was kick-off for a dementia friendly community. Very excited to see this topic being recognized as it is very important.
- **President Lentz** – Attended the opening for Dole, and even though it was raining, 350 kids attended the trick or treating with a total of 450 attending for the grand opening. It is a great collaboration in Oak Park with the senior center and library and it will make a wonderful multi-generational facility.

IX. EXECUTIVE SESSION - None

X. CONTINUE REGULAR BOARD MEETING

At 8:43p.m. a motion was made by Commissioner Wick and seconded by Commissioner Worley-Hood to continue the Regular Board Meeting. **The motion passed a voice vote.**



Secretary
Board of Park Commissioners

November 21, 2019
Date



President
Board of Park Commissioners

November 21, 2019
Date