



PARK DISTRICT
of OAK PARK

PARK DISTRICT OF OAK PARK
Administration and Finance Committee
Budget Session Meeting

Hedges Administrative Center
218 Madison Street
Oak Park, Illinois

Thursday, October 10, 2019 at 7:30pm

Minutes

I. Call to Order/Roll Call

The meeting was called to order at 7:30pm.

Commissioners Present: Commissioners Porreca, Wick, Wollmuth, Worley-Hood, and President Lentz.

Staff Present: Jan Arnold, Executive Director; Kyle Cratty, Finance Director; Illiana De La Rosa, Finance Manager; Chris Lindgren, Superintendent of Parks and Planning; Paula Bickel, Director of Human Resource and Risk Management; Maureen McCarthy, Superintendent of Recreation; Susan Crane, Supervisor of Operations and Special Events - Cheney Mansion; Travis Stephens, Sports Field Manager; Nelson Acevedo; Building Supervisor; Kelsey Tumpane, Risk Manager; and Karen Gruszka, Executive Assistant.

Others Present: Joan Fiscella, League of Women Voters.

II. Public Comment

Haviva Siegel – was there to let the Board know that she had a request from a family asking her to bring to the Board their request in regards to the finishing of the Anderson plans to include an ADA low swing for an older, larger child. Also to continue including them in the parks as they get updated.

III. Budget Parameters

Kyle Cratty, the Director of Finance, informed the Board that this year the Park District will be increasing the tax levy 9.19% for the 2019 Tax Levy. The District is subject to the property tax extension limitation law (PTELL) which caps the levy for 2019 at 1.9%. The District is increasing the levy 9.19% to ensure the District receives the full amount to the two expiring TIF District's. The increase to the average taxpayer's bill is 1.9%. The Board discussed in length the affects to the Park District down the line should the full limit not be taken. They were reminded of the increasing minimum wage and other rising costs including their desire to keep the parks up to the level that they currently are at.

IV. Budget Discussions

The Board discussed the strategic goals, the 2020 budget including the emphasis on the 50/50 revenue mix, TIF ramifications, tax levy, program growth, and the minimum wage increase.

Corporate Administration's 2020 budget was presented including discussion on Amelia and the Administration budget including IT. The Parks and Planning department presented their budget for their upcoming projects and the first year in the Dole Center, battery back-up sump pumps and battery powered landscape equipment, as well as waste at our parks and at special events was discussed. Cheney Mansion's budget was presented and their plans to continue to grow their rentals was discussed. Kyle presented the IMRF budget, Liability and Audit budgets, along with the Museum Fund for Cheney Mansion and Pleasant Home. The Board discussed safety trainings. Special Recreation was discussed and the amount of programs that we offer affecting costs and the new partner agencies and their adjustments to cost. Finally, the budgets for Health Insurance and Capital Projects that were approved in July was presented.

V. New Business
None

VI. Closed Session
None

VII. Adjournment
A motion was made by Commissioner Wick and seconded by Commissioner Porreca to adjourn the meeting at 9:01pm. **Motion carried in a voice vote.**



Secretary
Board of Park Commissioners



President
Board of Park Commissioners

November 21, 2019

Date

November 21, 2019

Date