



**Park District of Oak Park  
Regular Board Meeting  
Hedges Administrative Center  
218 Madison Street, Oak Park, Illinois  
Thursday, August 22, 2019 at 7:30pm**

**Minutes**

The meeting was called to order at 7:30pm.

**I. ROLL CALL**

**Present:** Commissioners Worley-Hood, Wollmuth, Wick, and President Lentz. Commissioner Porreca absent.

**Park District Staff present:** Jan Arnold, Executive Director; Kyle Cratty, Director of Finance; Paula Bickel, Director of Human Resources; Maureen McCarthy, Superintendent of Recreation; Diane Stanke, Director of Marketing and Customer Service; Nelson Acevedo, Buildings Supervisor; Kayla Knazze, Fellowship; and Karen Gruszka, Executive Assistant.

**Others Present:** Jeff Andreasen, Aqity Research and Insights; and Igor Studenkov, Wednesday Journal.

**II. APPROVAL OF AGENDA**

A motion was made to approve the agenda. **The motion was passed by a voice vote.**

**III. VISITOR/PUBLIC COMMENTS**

**IV. CONSENT AGENDA**

A motion was made by Commissioner Worley-Hood and seconded by Commissioner Wick to approve the Consent Agenda, which includes the Cash and Investment Summary and Warrants and Bills for the month of July 2019; approval of minutes from the Committee of the Whole Meeting, July 11, 2019, the Annual Board Retreat, July 16, 2019, and the Regular Board Meeting, July 18, 2019; approval of Closed Session Minutes, July 11, 2019; and approval of the Ordinance for Disposal of Surplus Property 2019-08-01. **The motion was passed by a roll call vote of 4:0.**

**V. STAFF REPORTS**

**A. Director's Report**

Executive Director Arnold informed the Board that we received our third Ellis audit of the summer and received an Exceeds; they will return on Saturday as Rehm was closed but we have high hopes of receiving a complete Exceeds across the board. The pools are moving towards the end of summer hours with RCRC being open during the week at 4pm through Labor day and Rehm being open on the weekends through Labor day. The ice rink is closed through September 3, for the ice to be taken down and repainted; this is the first time it is being taken down since it was installed in 2014. Movies in the park has one more movie this year on September 14, Mary Poppins Returns and two neighborhood nights are left at Fox and Euclid. OSLAD grants have been submitted; training has been going on all week with Amilia; and the Fall Park Board Tour will take place on Saturday, October 5.

**B. Division Managers' Reports (Updates & Information):** Written Report Included in Board Packet.

**C. Revenue/Expense Status Report** – No questions asked.

## VI. OLD BUSINESS

### A. Administration and Finance Committee

#### 1. PDOP Community Survey Results

**Commissioner Worley-Hood moved and Commissioner Wollmuth seconded that the Park Board of Commissioners accept the PDOP Community Survey Results.** Jeff Andreasen, Aqity Research and Insights, provided the results from the 618 community surveys returned and walked through statistics received from the participants of the survey. The Board questioned and discussed the following: participants of the survey, reasons for non-satisfaction, programs, parks, facilities, and customer's highest rated priorities. The Board stated the results of the surveys are always helpful in future planning of the Park District to address the resident's needs and concerns.

#### 2. Strategic Plan Update

The Board was apprised of the meeting of goals on the strategic plan. Executive Director Arnold gave highlights including the success of the pop-up bike, the Parks Foundation's continued capital campaign for the CRC, the Social Equity Policy being worked on by staff, sharing of PDOP programs at community events, the Illinois Re-Accreditation, and continued training on the new registration system. **No motion is required of the Board.**

### B. Recreation and Facility Program Committee – None

### C. Parks and Planning Committee

#### 1. Rehm Tennis Court Contract Approval\*

**Commissioner Wick moved and Commissioner Worley-Hood seconded that the Park Board of Commissioners authorize Executive Director Arnold to negotiate a contract with Evans and Sons Blacktop, Inc., not to exceed \$190,000.** Executive Director Arnold reminded the board that bids went out on July 26, and were due in on August 15, with one bid submitted over budget. Staff worked on value engineering to bring the cost down to \$190,000. **The motion passed with a roll call vote of 4:0.**

## VII. NEW BUSINESS

#### 1. FOPCON Discussion of Blue Line Stop Name Change

The Board was informed the FOPCON discussion of Blue Line Name Change has been tabled to an upcoming meeting.

#### 2. Parameters Bond Refunding Ordinance 2019-09-01

Executive Arnold reminded the Board of the \$30 million in alternative revenue source debt the PDOP issued in 2011, 2012, and 2013. Currently the District has \$22,915,000 outstanding. A call date in which you can refinance your debt occurred for the 2011 bonds. PMA Financial, the District's Financial Advisor, reviewed currently market conditions and believes we can save approximately \$875,000 or 9.87% net of fees by refunding the 2011 bonds. The Board questioned if it would extend the life of the debt and was told it does not. The Parameters Bond Refunding Ordinance will be brought to the Board at the Continued Regular Board Meeting on September 5, 2019.

#### 3. Dole Building Automation System

The Board was reminded of the ongoing repairs taking place at Dole along with the \$250,000 in the CIP allocated for these projects. In the prioritization list of repairs, is the building automation system. This system will bring the automation of the system up-to-date and allow control of the system to be worked without manually having to go to the facility. Bids went out on August 7, and are due on August 29; ten firms have downloaded the specifications. **This will come to the Board in the Continued Regular Board Meeting on September 5, 2019.**

#### 4. Elected Official's BBQ Update

The Board was informed that a date had been chosen for the Elected Official's BBQ and it will be held on Wednesday, October 16, 2019, at the Conservatory. **No motion was required of the Board.**

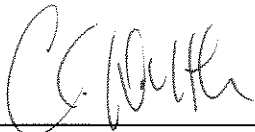
**VIII. COMMISSIONERS' COMMENTS**

- **Commissioner Worley-Hood** – Stated that it’s been great to watch the summer in the parks go by and how staff make it run. He attended the PDCC meeting and participated in the trials for the new software registration system. He also stated he appreciated all the information received back on the survey, he feels they are great marching orders that the Park District can address.
- **Commissioner Wick** – Also attended the July PDCC meeting and received a lot of great feedback on the registration software. He attended the IGOV meeting and said there are seven new members, that there was good dialogue, and said they will continue to invite the VOP to the meetings. He also encouraged the other members of the Board to try and participate in a Park District program that might be out of your comfort zone.
- **Commissioner Wollmuth** – Attended an AYSO Board Meeting and stated they are busy getting ready for their fall season and also mentioned that both participant and volunteer numbers are falling. He will be attending the OPYBS at their next meeting. He also said he appreciated the information received in the survey and said, “with all the programs that we run there is no way it can be perfect, it’s the nature of the beast, but the survey shows areas that we can respond to.”
- **Commissioner Porreca** – Absent.
- **President Lentz** – Has been watching people enjoying the parks and has enjoyed the quality of them as they continue to improve each year. She stated that the survey was all that she had hoped and there are items that we have to tackle and although we can’t please everyone, she is pleased with all the positive feedback.

**IX. CLOSED SESSION**

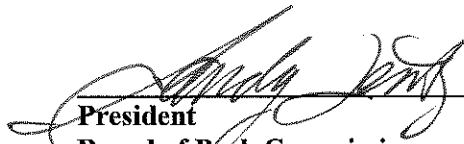
**X. ADJOURN REGULAR BOARD MEETING**

At 9:06p.m. a motion was made by Commissioner Wick and seconded by Commissioner Wollmuth to continue the Regular Board Meeting to the September 5, 2019, Committee of the Whole Meeting. **The motion passed a voice vote.**



\_\_\_\_\_  
**Secretary**  
**Board of Park Commissioners**

September 19, 2019  
**Date**



\_\_\_\_\_  
**President**  
**Board of Park Commissioners**

September 19, 2019  
**Date**