



**PARK DISTRICT
of OAK PARK**

**Park District of Oak Park
Annual Park Board Retreat
Hedges Administrative Center
218 Madison Street, Oak Park, Illinois
Thursday, July 16, 2019**

Minutes

I. Call to Order

The meeting was called to order at 2:01pm.

II. Roll Call

Present: Commissioners Porreca, Wick, Wollmuth, Worley-Hood, and President Lentz.

Park District Staff Present: Jan Arnold, Executive Director; Kyle Cratty, Director of Finance; and Karen Gruszka, Executive Assistant.

Others Present: None.

III. 2020 Budget Guidance

The Board discussed the budget guidelines including CPI, the tax levy, freezing fees of programs, scholarships, the TIF EAV, minimum wage increases, debt refinancing, and the budget timeline. The Board discussed being good stewards of money and showing the community we are hearing their concerns and then discussed the different ways that could be shown. **This will be brought to the Board for approval at the July Regular Board Meeting.**

IV. 2020-2024 Capital Improvement Plan

The Board was apprised of the CIP for 2020-2024 including: the major sources of the CIP's revenue, the CIP revenue projections, plan improvement by park, and parks planned for possible future OSLAD grant matching funds. Discussion took place on improvements, costs, and the timings of renovations planned. **This will be brought to the Board for approval at the July Regular Board Meeting.**

V. Executive Director's Evaluation Tool

The history of the current evaluation form used for the Executive Director's evaluation was told to the Board and a new Executive Director's evaluation form was presented for their consideration. Discussion included: smart goals, direction, expectations, scoring, a 360 degree evaluation, and the conversations it would bring to the evaluation. **The Board will continue to consider and continue to discuss the evaluation form.**

VI. New Business – None

VII. Adjourn

At 5:11pm the meeting adjourned.



**Secretary
Board of Park Commissioners**



**President
Board of Park Commissioners**

August 22, 2019
Date

August 22, 2019
Date