



**PARK DISTRICT  
of OAK PARK**

**Park District of Oak Park  
Regular Board Meeting  
Hedges Administrative Center  
218 Madison Street, Oak Park, Illinois  
Thursday, July 18, 2019 at 7:30pm**

**Minutes**

The meeting was called to order at 7:30pm.

**I. ROLL CALL**

**Present:** Commissioners Porreca, Wick, Wollmuth and President Lentz. Commissioner Worley-Hood was absent.

**Park District Staff present:** Jan Arnold, Executive Director; Chris Lindgren, Parks and Planning; Kayla Knazze, Fellow; and Karen Gruszka, Executive Assistant.

**Others Present: None.**

**II. APPROVAL OF AGENDA**

A motion was made to approve the agenda. **The motion was passed by a voice vote.**

**III. VISITOR/PUBLIC COMMENTS – None**

**IV. CONSENT AGENDA**

A motion was made by Commissioner Porreca and seconded by Commissioner Wick to approve the Consent Agenda, which includes the approval of Cash and Investment Summary and Warrants and Bills for the month of June 2019; approval of minutes from the Continued Regular Board Meeting, June 6, 2019, Committee of the Whole Meeting, June 6, 2019, and the Regular Board Meeting, June 20, 2019; approval of OSLAD Grant Authorization; approval of LWCF and OSLAD Grant Authorizations; approval of Committee Name Revisions; and approval of Dole Lease – Oak Park Society of Model Engineers. **The motion passed with a roll call vote of 4:0.**

**V. STAFF REPORTS**

**A. Director's Report**

Jan Arnold, Executive Director, informed the Board that tonight is movies in Park and the movie showing is The Sandlot; tonight is also neighborhood nights which is being held at Taylor Park; Carroll demo work has begun and staff are working with the contractors to ensure the building is enclosed by winter and we are working with D97 on use of Lincoln space until the building is ready to move into; at Stevenson, fencing is planned to go up at the end of the month and the old playground is being taken by Playground Around The World similar to Euclid's and Maple's playgrounds; and the 2019 Community Survey results will be brought to the Board at the August 22, Regular Board Meeting.

**B. Division Managers' Reports (Updates & Information) – Written Report Included in Board Packet.**

**C. Revenue/Expense Status Report – No questions asked.**

**VI. OLD BUSINESS**

**A. Recreation and Facility Program Committee – None**

## **B. Parks and Planning Committee**

### **1. CIP 2020-2024\***

**Commissioner Wick moved and Commissioner Porreca seconded that the Park Board of Commissioners approve the 2020-2024 Capital Improvement Plan.**

Executive Director Arnold reminded the Board of the CIP that had been presented to them at their Annual Board Retreat, that it is reviewed annually, and that the CIP funding comes from property taxes and from the 2005 referendum, along with transfers from both Recreation and Special Facilities. She also reminded the Board that the debt service is abated each year. The Board discussed the different parks and upcoming plans and timelines for renovations along with OSLAD grant applications. **The motion passed with a roll call vote of 4:0.**

### **2. Pleasant Home Driveway Replacement\***

**Commissioner Wick moved and Commissioner Wollmuth seconded to give Executive Director Arnold the authority to sign a contract with J. Andersen, Inc., Riverside, IL, in an amount not to exceed \$60,000.** This project was identified during conversations with the PH Restoration Committee. Annually, funds are allocated in the budget to make necessary repairs as needed. \$70,000 was budgeted for the driveway and the entrance stairs. J Andersen, Inc. was the low responsible bidder. The price will be negotiated not to exceed \$60,000 for the project. The Board discussed the timeline and other bids. **The motion passed with a roll call vote of 4:0.**

## **C. Administration and Finance Committee**

### **1. Budget Guidelines and Timeline**

**Commissioner Porreca moved and Commissioner Wollmuth seconded that the Park Board of Commissioners approve the Budget Guidelines and Timeline.** Executive Director Arnold reminded the Board of the discussion at their retreat and that staff are recommending the tax levy be fully captured for the CPI and expired Madison and Downtown TIFs, the freezing of program fees through 2021, the expansion of the scholarship program for afterschool and day camp participants, the capturing of only CPI in 2020; minimum wage increases, along with breakdowns of budgetary items. **The motion passed with a roll call vote of 4:0.**

### **2. MOU Oak Park Mental Health Guidelines\***

**Commissioner Porreca moved and Commissioner Wollmuth seconded that the Park Board of Commissioners approve the Memorandum of Understanding with the Oak Park Mental Health Board.** Executive Director reminded the Board that the Memorandum of Understanding (MOU) sets forth the terms between the Oak Park Mental Health Board and the Park District of Oak Park (PDOP) on the collaborative funding and usage of a Community Recreation Center for our residents. Once the project location, amenities, and funding is approved, an IGA will be created. **The motion passed with a roll call vote of 4:0.**

## **VII. NEW BUSINESS**

### **1. IGOV**

The Board discussed the four items that were broken down at the last IGOV meeting: Environment and Sustainability, Infrastructure and Transportation, Innovation and Inclusion, and Public Safety in each organization and how each entity approached the subjects with equity in mind. Discussion took place on all the achievements with the leadership role that the PDOP has taken with environmental and sustainability, our infrastructure, innovation and public safety. The Board was reminded that the PDOP had created an Equity Committee to internally look at these areas. The Board agreed that IGOV is a great collaboration and will continue to work with the other entities involved. **No motion needs to be taken on this item.**

## **VIII. COMMISSIONERS' COMMENTS**

- **Commissioner Wollmuth** – Attended the Parks Foundation Board meeting, and stated they have a nice energy going for the CRC project. He also attended the AYSO meeting and met with their leadership

afterwards, and stated they were very complimentary of the fields and of Travis, the sports field manager, and the work being done. He mentioned that the Falcon tournament is going on this weekend at a lot of our ball parks, and to stop by and support it if you can, and then thanked everyone for the good discussion at the Board Retreat this week.

- **Commissioner Porreca** – Attended the WSSRA meeting where they are still in transition from Bob Foster’s retirement and are moving positions around as they look forward. She sent kudos to the staff for the work they did and brought to the Board Retreat. She also attended the Barrie pickleball courts opening. Everyone was very excited for it and the Rush fencing looked great.
- **Commissioner Wick** – Attended FOPCON’s meeting and met with the new Executive Director Judy and had a nice discussion with her. He mentioned that they will be coming forward to the Board with a resolution to change the EL stop’s name by the Oak Park Conservatory. They are currently working with the CTA on that.
- **Commissioner Worley-Hood** – Absent.
- **Commissioner Lentz** – Mentioned she had received three wonderful letters from the community complimenting our parks this week. Thanks to everyone for all their work this summer. She also wanted to thank the Board for their participation at the Board Retreat; stating there were a lot of good discussion. She also attended the picklball court opening and stated it was very good!

**IX. CLOSED SESSION – None**

**X. ADJOURN**

At 8:16pm the Regular Board meeting was adjourned. **The motion passed with a voice vote.**



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**Secretary  
Board of Park Commissioners**

**August 22, 2019**



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**President  
Board of Park Commissioners**

**August 22, 2019**