



PARK DISTRICT of OAK PARK

Park District of Oak Park
Committee of the Whole
Hedges Administrative Center
Oak Park, Illinois
Thursday, July 11, 2019

Minutes

The meeting was called to order at 7:30pm.

I. Roll Call

Present: Commissioners Porreca, Wick, Wollmuth, Worley-Hood and President Lentz.

Park District Staff present: Jan Arnold, Executive Director; Kyle Cratty, Director of Finance; Chris Lindgren, Superintendent of Parks and Planning; and Karen Gruszka, Executive Assistant.

Others Present: Joan Fiscella, League of Women Voters and Igor Studenkov, Wednesday Journal Reporter.

II. Public Comment - None

III. Recreation and Facility Program Committee - None

IV. Parks and Planning Committee

A. CIP Update/Park Projects 2020-2024

The Board will be brought the CIP for 2020-2024 at their Annual Board Retreat scheduled for Tuesday, July 16, at Cheney Mansion for discussion and consideration. **This will come before the Board at the July Regular Board Meeting under the regular agenda.**

B. Pleasant Home Driveway Update

The Board was reminded that the Pleasant Home driveway was noted as needing improvement during their facilities assessment. The PDOP went out to bid on Wednesday, June 26, and bids will be opened on July 12. The lowest responsible bidder will be brought to the Board for approval at the July 18, Regular Board Meeting. **This will come before the Board at the July Regular Board Meeting under the regular agenda.**

V. Administration and Finance Committee

A. Budget Timeline and Guidelines Update

The Board was reminded that the budget guideline will be brought to the Board at their annual Board Retreat. In the budget guidelines discussion, the following will be discussed: TIF discussion – 2019 Tax Levy, and Debt Refinancing. **This will come before the Board on the Consent agenda at the July Regular Board Meeting.**

B. Copier Contract Update

The Board was informed the current copier contract expires September 30. Staff are working on a new agreement that will be brought to the Board in August. **This will come before the Board at the August Regular Board Meeting under the regular agenda.**

C. OSLAD Grant Authorization

The Rehm Park master plan was accepted in December 2016. The revised plan includes: a picnic pavilion, a restroom, an updated playground, and renovated tennis courts. There is \$400,000 in the CIP for the improvement. The Board discussed the games going in near the pavilion and confirmed that the OSLAD amount should the Park District receive it, will be a matching grant for \$400,000. **This will come before the Board at the July Regular Board Meeting under the consent agenda.**

D. LWCF Grant Authorization

The Board was reminded that in the 2014-2023 master plan that was accepted in 2013, properties were identified for acquisition to serve the residents and the Park District set aside funds in the CIP to use for such improvements. The Land and Water Conservation Fund will cover 50% of the cost of a property acquisition that will remain as open land for recreational benefit. The Board confirmed that going for this grant would not affect the OSLAD application, then discussion took place on how to proceed with the application. **This will come before the Board at the July Regular Board Meeting under the consent agenda.**

E. Quarterly Performance Review

Greg Stopka, Manager of Strategy & Innovation, ran through an MPower overview for the 2nd quarter, including: progress, communication, performance, resources, transparency, and allocation as well as comparisons to 2018. The Board was informed how the real-time data was used to address the concerns of the pool pass sales not meeting budget due to the weather and decreased pass sales. The Board discussed the ability of the public using the information and were informed of all the information was available on our website. **No Board action is needed on this item.**

F. Committee Name Revisions

The Board was reminded of the three PDOP committees: the Park District Citizen Committee, the Greening Advisory Committee and the Senior Advisory Committee. The GAC helps implement the PDOP's Environmental Policy, the Pest Management Policy, and sustainability. Task force groups were formed to implement these areas. As sustainability has taken such a large role, the recommendation had come forward to be called the Environmental Sustainability Advisory Committee. The SAC was established in 2010, with the mission to provide guidance for senior programs, goals and objectives; but meetings were suspended in 2015, due to low participation. With the addition of the OPRF Senior Citizens' Center and the acquisition of Dole Center, there is a recommendation to reestablish and rename the committee the Active Adult Advisory Committee. **This will come before the Board at the July Regular Board Meeting under the consent agenda.**

G. Dole Lease – Oak Park Society of Model Engineers

After meetings with the Oak Park Society of Model Engineers and discussion with the society, staff looked at their membership levels, community open houses, and community involvement. In the new agreement, those areas are addressed. Based on their square footage and being in the basement, they are being charged 50% the rate of the library. The terms of the lease are for 18 months, allowing the society time to bring up their membership numbers. **This will come before the Board at the July Regular Board Meeting under the consent agenda.**

H. MOU Oak Park Mental Health Board

The Board was informed that the Memorandum of Understanding (MOU) sets forth the terms between the PDOP and Oak Park Mental Health Board to collaborate funding for a Community Recreation Center for the benefit of our residents. Once funding, location, and amenities are approved, an IGA will be created. **This will come before the Board at the July Regular Board Meeting under the consent agenda.**

I. Rehm Tennis Court Update

The PDOP will go out to bid for the updating of the Rehm tennis courts at the end of July and they will be brought forward to the Board for consideration and approval at the August 22, Regular Board Meeting. The tennis courts will be updated as recreational courts and a 4' high wall will be built on the east and west sides of the courts with the back walls remaining 12' high. It was stated that a Board member had played on courts with this type of fencing and it worked well. **This will come before the Board at the July Regular Board Meeting under the consent agenda.**

VI. New Business

VII. Closed Session

At 8:30pm Commissioner Worley-Hood moved and Commissioner Wick seconded that the Park Board of Commissioners convene into closed session for the discussion of the performance of a specific employee of the Park District and to discuss the purchase or lease of real property for the use of the District. **The motion passed with a roll call vote of 5:0.**

At 9:07pm a motion was made by Commissioner Wick and seconded by Commissioner Worley-Hood to adjourn the Closed Session. **The motion passed a voice vote of 5:0.**

VIII. Adjournment

At 9:07p.m. a voice vote was taken to adjourn the Committee of the Whole. **Motion carried in a voice vote.**



Secretary
Board of Park Commissioners



President
Board of Park Commissioners

August 22, 2019

Date

August 22, 2019

Date