



**PARK DISTRICT  
of OAK PARK**

**Park District of Oak Park  
Committee of the Whole  
Hedges Administrative Center  
Oak Park, Illinois  
Thursday, June 6, 2019**

**Minutes**

The meeting was called to order at 7:47pm.

**I. Roll Call**

**Present:** Commissioners Porreca, Wick, Worley-Hood and President Lentz. Commissioner Wollmuth was absent.

**Park District Staff present:** Jan Arnold, Executive Director; Kyle Cratty, Director of Finance; Illiana De La Rosa, Finance Manager; and Karen Gruszka, Executive Assistant.

**Others Present:** Sean Hickey, Lauterbach and Amen.

**II. Public Comment** - None

**III. Recreation and Facility Program Committee** - None

**IV. Buildings and Grounds Committee**

**A. Stevenson Park Renovation Update**

The Board was reminded that Stevenson Park was slated to begin in July. There is \$400,000 in the CIP, \$158,000 available from the Cheney Mansion and Rehm projects, and \$400,000 in OSLAD grant money for the project. Bids are out and will be opened on June 14, and will be brought to the Board on June 20, for consideration and approval. **This will come before the Board at the June Regular Board Meeting under the regular agenda.**

**V. Administration and Finance Committee**

**A. 2018 Audit Report**

Sean Hickey, Lauterbach & Amen, presented to the Board the 2018 Audit Report and stated that it went very well and the PDOP received an 'unmodified' audit opinion. Mr. Hickey reviewed the layout of the report with the Board pointing out the Government Finance Officers Association Certificate of Excellence in Financial Reporting for 2017, and informed them the District would be applying for this again for the 2018 audit. He briefly ran through the different sections of the report and finally, he went over the Management Letter with the Board, which he stated is used for information, best practices, and internal controls. Illiana De La Rosa then informed the Board of the PDOP statistics of finance from 2012 thru 2018. **This will come before the Board at the June Regular Board Meeting under the consent agenda.**

**B. Austin Gardens Trust Update**

Executive Director Arnold reminded the Board of the Austin Gardens fund balance and disbursement and that annually the PDOP supports Festival Theatre with \$6,000. She then went on to remind the Board that during the 2017 Albion process, there was a letter with an intention for \$100,000 to go to Austin Gardens Trust. When the ordinance was approved, the VOP submitted it for the Oak Park River Forest Community Foundation. These funds are slated to get

allocated in 2019. The Board discussed the follow-up with the VOP on the allocation. **No action is needed by the Board on this item.**

**C. Park District Citizen Committee Application – Henry Boyce**

The Board was informed of Henry Boyce’s application for the PDCC. Henry has a background in mental health and psychology and is involved in the Progress Center for Independent Living and would like to share his experience with the community. Henry will bring a great perspective to the PDCC. **This will come before the Board on the consent agenda at the June Regular Board Meeting.**

**D. Semi-Annual Closed Session Minutes Review and Release\***

Executive Director Arnold reminded the Board of the requirement to review the Closed Session minutes semi-annually to see if confidentiality was still needed or if they could be released to the public. The Board had consensus for the minutes from February 7, 2019 and February 21, 2019, to be released; and the minutes from August 21, 2014, September 25, 2014, April 5, 2018, April 4, 2019, and March 21, 2019, not to be released. **This item will be brought before the Board on the consent agenda at the June Regular Board Meeting.**

**F. Board Retreat – July 16, 2019 Update**

The Board was reminded of the upcoming Board Retreat on July 16, 2019, from 2:00-5:00pm at Cheney Mansion. Items to be discussed are: TIF discussion – 2019 Tax Levy, 2020-2024 CIP, 2020 Budget Guidance, and Debt Refinancing. **No action is needed by the Board on this item.**

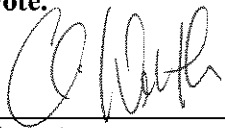
**VI. New Business**

A Board Member mentioned that the Executive Director Arnold’s mid-year review will take place in July and mentioned if a new form should be evaluated during a future meeting. **No action is needed by the Board on this item.**

**VII. Closed Session** – None

**VIII. Adjournment**

At 8:34p.m. a voice vote was taken to adjourn the Committee of the Whole. **Motion carried in a voice vote.**

  
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Secretary  
Board of Park Commissioners

July 18, 2019  
Date

  
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President  
Board of Park Commissioners

July 18, 2019  
Date