



PARK DISTRICT of OAK PARK

**Park District of Oak Park
Regular Board Meeting
Hedges Administrative Center
218 Madison Street, Oak Park, Illinois
Thursday, April 18, 2019 at 7:30pm**

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Aeschleman, Lentz, Wick, Porreca and President Guarino.

Park District Staff present: Jan Arnold, Executive Director; Chris Lindgren, Superintendent Parks and Planning; Kyle Cratty, Director of Finance; Greg Stopka, Manager of Strategy and Innovation.

Others Present: Joan Fiscella, League of Women Voters; Jake Worley-Hood; Chris Wollmuth; and residents.

II. APPROVAL OF AGENDA

A motion was made to approve the agenda. **The motion was passed by a voice vote.**

III. VISITOR/PUBLIC COMMENTS

Carrie Grubert – has lived in Oak Park for the past five years and is an avid user of our programs, parks, and equipment. She is the mother of three small boys with food allergies and is coming before the Board this evening to request food allergy signs in our parks and especially in our playgrounds. She often sees kids eating while playing on the equipment which could cause serious illness to children that then touch the equipment. She gave the Board information on the cost of signs for the parks and acknowledged that budgets are tight but feels the importance of these signs would be a worthy addition. She informed the Board of the D97 Food Allergy Facebook page and other parks in the surrounding states that already are putting up these signs.

IV. CONSENT AGENDA

A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approve the Consent Agenda, which includes the Cash and Investment Summary and Warrants and Bills for the month of March, 2019; approval of minutes from the Continued Regular Board Meeting March 7, 2019; the Committee of the Whole Meeting March 7, 2019, and the Regular Board Meeting March 21, 2019; approval of Closed Session Minutes March 21, 2019; approval of 4th of July Gala; approval of Park District Citizen Committee Appointment – Frank Patterson; and approval of Greening Advisory Committee Appointments Alice Tully and Andrea Green. **The motion passed with a roll call vote of 5:0.**

V. STAFF REPORTS

A. Director's Report

Jan Arnold, Executive Director, updated the Board that the Community Survey was distributed on Tuesday and reminded them that up to 600 surveys would be gathered which the District does every five years, the Solarbration will take place this Saturday at RCRC to celebrate the additional 160kw installed on the roof, the courts are being repainted at Barrie for six designated pickle ball courts, the Dole tree was removed due to health issues and a nine inch tree saved from the medium work on Madison Street was transplanted in its place, accreditation will take place on Tuesday, May 14, the panel will consist of two commissioners and three staff members of agencies.

B. Division Managers' Reports (Updates & Information) – Written Report Included in Board Packet.

C. Revenue/Expense Status Report – Commissioner Wick asked questions that he had on the reports, which were answered.

VI. OLD BUSINESS

A. Recreation and Facility Program Committee – None

B. Buildings and Grounds/Facility Maintenance Committee – None

C. Administration and Finance Committee – Commissioner Wick

1. Senior Citizens' Center Oak Park River Forest Agreement

Commissioner Wick moved and Commissioners Lentz seconded for the approval of the agreement with the Senior Citizens' Center of Oak Park River Forest and to give approval for the Executive Director Arnold to execute it. The Park District has worked closely over the past two years to merge the Senior Citizens Center of Oak Park River Forest with the Park District. The agreement will have the program offerings being held at the Dole center. The programs will take place once the construction at Dole is complete in the fall. Current volunteers and staff will undergo background checks and Board Members will become members of the PDOP Senior Advisory Committee. The PDOP is working with the Township on transportation to Dole from designated pick-up areas. **The Board passed this motion with a roll call vote 5:0.**

VII. NEW BUSINESS

1. Pleasant Home Foundation Annual Update

Jeff Schroeder and Rada Burns reminded the Board that Heidi Rhuele-May had left the position of Executive Director in 2018, and that they will be going out for an Executive Director search this year. He went through the restorations that they have accomplished including the stained glass windows and window lights, along with significant improvements that the PDOP has made such as the roof. He informed the Board of programs held and upcoming ones, collaborations, and work on the Strategic Plan. The Board discussed some of the new programs and complimented the window lights and thanked him for the report.

2. Diving Tower Removal

During the pool prep for the summer season, staff found the stairs of the platform diving tower were rusting from the inside out. The diving tower was discussed during CIP creation in 2015 and at that time, it was determined that the structure would remain until it had reached its useful life span. Now with the rusting, the cost to repair to the 53 year old platform would be approximately \$40,000 not including the annual upkeep costs. The cost to demolish it is \$38,400. Additionally, only the 5M platform is available for use and is only open for 20 minutes per hour from 1pm-6pm and when it is open, all other activities in the diving well stop (climbing wall, diving board, drop slides) which decrease service opportunities to patrons. Due to cost of repair and maintenance, risk management costs, and reduction of amenities for patrons as well as the fact the diving tower was not part of the 2014 community created master plan for the pool, staff were looking for consensus to move forward with the removal of the diving tower immediately in order to not impact timing for opening the pool. The Board gave the Executive Director consensus to move forward with an emergency contract. **This will come before the Board at the Continued Regular Board Meeting for formal approval.**

3. First Quarter Performance Review

Greg Stopka, Manager of Strategy & Innovation, ran through an MPower overview, which includes progress, communication, performance, resources, transparency and allocation. Discussion took place on pass sales, program registrations, rentals, refunds, residents served, customer service, household participation, scholarships, fund balances, volunteers and finances along with organizational/staff

excellence. The Board felt this was a great visual report on the organization. **No Board action is needed on this item.**


VIII. COMMISSIONERS' COMMENTS

- **Commissioner Porreca** – WSSRA had no meeting this month and she stated it is a great collaboration on our fields.
- **Commissioner Lentz** – Is continuing to be impressed by the homework the agency does and the flexibility of the agency taking advantage of the trees in the mediums on Madison to use in the parks and at Dole.
- **Commissioner Wick** – Went to WSSRA pancake breakfast, the egg hunt and staff did a great job. IGOV is May 11, and is for the new commissioners to get acquainted with the six agencies attending and noted the mentions in the paper regarding the astronomy and the train club.
- **Commissioner Guarino** – Compared the Park District's and D97's fields and commended our continuous work on them and is glad to see that Dole was a success with the VOP for the IGA.
- **Commissioner Aeschleman** – Congratulated Kassie, Jake and Chris and also stated that baseball was up and running in the parks and hoped that the carry-in and carry-out can continue and spread to all areas.

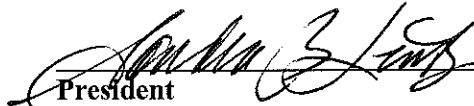
IX. CLOSED SESSION - None

X. CONTINUE REGULAR BOARD MEETING

At 8:49pm the Regular Board meeting was adjourned. **The motion passed with a voice vote.**



Secretary
Board of Park Commissioners



President
Board of Park Commissioners

May 16, 2019
Date

May 16, 2019
Date

