



**Park District of Oak Park
Regular Board Meeting
Hedges Administrative Center
218 Madison Street, Oak Park, Illinois
Thursday, March 21, 2019 at 7:30pm**

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Aeschleman, Lentz, Porreca, Wick, and President Guarino.

Park District Staff present: Jan Arnold, Executive Director; Kyle Cratty, Director of Finance; and Karen Gruszka, Executive Assistant.

Others Present: Joan Fiscella, League of Women Voters; Jake Worley-Hood, PDCC; and Marianne Birko, Executive Director WSSRA; Frank Patterson Sr. and Frank Patterson Jr.; Igor Studenkov, Wednesday Journal Reporter; and residents.

II. APPROVAL OF AGENDA

A motion was made to approve the agenda. **The motion was passed by a voice vote.**

III. VISITOR/PUBLIC COMMENTS – None

IV. CONSENT AGENDA

A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approve the Consent Agenda, which includes the Cash and Investment Summary and Warrants and Bills for the month of February, 2019; approval of minutes from the Committee of the Whole Meeting February 7, 2019, and the Regular Board Meeting February 21, 2019; approval of closed session minutes from the February 7, 2019, and the February 21, 2019, closed session meetings; approval of the Environmental Report Card; and approval of the Surplus Property Disposal Ordinance 2019-03-01. **The motion passed with a roll call vote of 5:0.**

VI. STAFF REPORTS

A. Director's Report

Jan Arnold, Executive Director, informed the Board that all of the outdoor ice rinks are closed; the Ice Show took place last weekend and had a full house each night; as the Board knows, dog passes are now free and many are taking advantage of this opportunity, with a comparison of 34 passes last year-to-date with 130 passes being sold this year and 23 new households signed up in the District; Solarbration is scheduled for Saturday, April 27, at 9:30am celebrating the extra solar savings with the additional panels put on RCRC, and Day in our Village will be held at Mills Park this year to help differentiate it from Fallfest.

B. Division Managers' Reports (Updates & Information) – Written Report Included in Board Packet.

C. Revenue/Expense Status Report – No questions asked.

VII. OLD BUSINESS

A. Recreation and Facility Program Committee – None

B. Parks and Planning Committee

1. Carroll Center Addition and Renovation Contract Update

Executive Director Arnold informed the Board that we went out to bid for Carroll Center with a budget of \$1.7 million including the Illinois Clean Energy Community Foundation grant that we had applied for in the amount of \$588,000. Unfortunately, the lowest bidder came in at \$1,942,000 which after value engineering discussions with the company, it became apparent that the cost would not be able to be shaved down to the number that was needed. Therefore, we are looking to run the project as we did with Austin Gardens. Tom Bassett-Dilley, architect for the project, has agreed to be the head the project with Timothy Eberline as the site director and Chris as the Project Manager. We are asking the Board to reject the bids that have come in. We will go out to re-bid the project separately and hire a Contract Manager. This should save the Park District approximately \$300,000 to bring the project back in alignment with the budget. The project would start in August and be completed in May 2020. This will also allow the District time hear about the awardee of the Illinois Clean Energy Community Foundation grant which will be named in May. The Board discussed the grant and confirmed if the District did not get it, if the project would still take place, which was confirmed that it would with different areas of the budget being moved to accommodate it. Discussion also took place about constructing with sustainability and geothermal, if it was driving the cost up to create a net zero building. The Board gave Executive Director Arnold the authority to reject the bids received for the project and to re-bid the project separately. **This will come to the Board at a future Regular Board Meeting for approval.**

2. VOP Fleet & Fuel Services Intergovernmental Agreement

Commissioner Lentz moved and Commissioner Wick seconded that the Park Board of Commissioners authorize the Executive Director to enter into Intergovernmental Agreements with the Village of Oak Park for both fueling and fleet services. Executive Director Arnold reminded the Board of the past intergovernmental agreements that the District has had with the VOP for both the fuel and fleet services. After negotiations for the contracts, the fuel will be .21 per gallon more which is still a savings from direct gas pumps and that staff will also obtain WEX cards for gas when traveling out of Park District. In the fleet intergovernmental agreement, the PDOP will pay for labor, supervisor and a 30% markup on parts. **The motion passed by a roll call vote of 5:0.**

C. Administration and Finance Committee

1. Dole Center Property Transfer

Commissioner Wick moved and Commissioner Lentz seconded that the Park Board of Commissioners accept the terms of the property transfer of the Dole Center from the Village of Oak Park to the Park District of Oak Park as indicted in the terms of the attached Intergovernmental Agreement. The Board was reminded of the previous discussions regarding the transfer of the Dole Center and were reminded that the Oak Park River Forest Senior Center contacted the PDOP to merge their senior programs with ours and of additional programming that could take place there along with the Library branch remaining on the first floor. An agreement was reached for the VOP to transfer the property to the PDOP for \$1 with additional language put in the property transfer for the Library as tenants of the DEED. The Board discussed the additional language, the train group, and the maintenance of the building needing to be done. Mark Burkland, PDOP attorney, explained the Ordinance and resolution that needed to be passed for the transfer. **The motion passed by a roll call vote of 5:0.**

VIII. NEW BUSINESS

1. WSSRA Annual Report

Marianne Birko, Executive Director WSSRA, Marianne informed the Board of their past year including many highlights and community events, cooperation with the Park District through various programs and sports, staffing changes, volunteers, the WSSRA Board, and finances. Frank Patterson, Jr. a participant in WSSRA for the past 39 years and his father Frank Patterson, Sr. each informed the Board of how they participated in WSSRA and what it meant to their lives. The Board thanked them all for coming. **No action is needed by the Board on this item.**

IX. COMMISSIONERS' COMMENTS

- **Commissioner Porreca** – Attended the WSSRA Board Meeting and reminded the Board of the upcoming Derby Gala. She also attended the March 16, IGOV meeting.
- **Commissioner Lentz** – Stated she enjoyed hearing from the Pattersons. She then reminded the room that a lot of our committees are looking for members and to please pass along information to friends and neighbors.
- **Commissioner Wick** – Attended the AYSO spring session and they look like they are ready to go. He attended the FOPCON meeting and their Carnival event, and the Ice Show as well. The IGOV meeting on May 4, will be at Pleasant Home and will be gathering the new board members for a friendly get to know each other event.
- **Commissioner Guarino** – Went to the VOP Board Meeting for the transfer of the Dole Center to the Park District.
- **Commissioner Aeschleman** – Attended the Pleasant Home meeting where they were working on the Strategic Plan. The June Revel is being planned. Festival Theater is gearing up for their summer season. He said it was great to see the batting cages up in Lindberg Park, it was a long time coming.

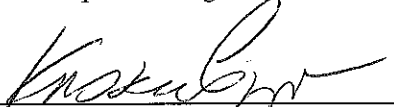
X. CLOSED SESSION

At 8:31pm Commissioner Wick moved and Commissioner Lentz seconded that the Park Board of Commissioners convene into closed session for the discussion of the purchase or lease of real property for the use of the District. **The motion passed with a roll call vote of 5:0.**

At 8:55pm a motion was made by Commissioner Lentz and seconded by Commissioner Wick to adjourn the Closed Session. **The motion passed a voice vote of 5:0.**

XI. ADJOURNMENT

At 8:55pm the Regular Board meeting was Continued to April 4. **The motion passed with a voice vote.**



Secretary
Board of Park Commissioners

April 18, 2019
Date



President
Board of Park Commissioners

April 18, 2019
Date

