

**Park District of Oak Park
Committee of the Whole Meeting
Hedges Administrative Center
Oak Park, Illinois
Thursday, December 6, 2018**

Minutes

The meeting was called to order at 7:30pm.

I. Roll Call

Present: Commissioners Aeschleman, Porreca, Wick, and President Guarino. Commissioner Lentz arrived at 8:10.

Park District Staff Present: Jan Arnold, Executive Director; Maureen McCarthy, Superintendent of Recreation; Kyle Cratty, Director of Finance; Diane Stanke, Director of Marketing and Customer Service; Chris Lindgren, Superintendent of Buildings and Grounds; Illiana De La Rosa, Finance Manager; and Karen Gruszka, Executive Assistant.

Others Present: Ishmael Joya, Wolff Landscaping.

II. Public Comment - None

III. Recreation and Facility Program Committee

A. 2019 PACT Agreements

Executive Director Arnold reminded the Board of the ongoing PACT Program which was launched in 2012, and of the changes made during the interim years including moving many PACT agreements to multi-year agreements. The PACT agreements before the Board today were the annual agreements for Boy Scout Group 4020, Fenwick High School, and the Community Support Services. The Board had no questions for these PACT agreements. **This will come before the Board under the consent agenda at the December Regular Board Meeting.**

IV. Buildings and Grounds/Facility Maintenance Committee

A. Lindberg Park Master Plan

Ishmael Joya, Wolff Landscaping, informed the Board that the site master plan was completed in 2010 and of the improvements completed in 2014. A Community Meeting was held in September to review the plan and collect input from the residents. The asphalt walk was discussed in the trial garden, along with added trees, pickleball striping on the tennis courts, and shading for the dugouts as well a removable batting cage system. The Board questioned if OPYB/S would be contributing to the removable batting cage and were informed that they have expressed interest with partnering on a system; the board also discussed the plantings. **This will come before the Board under the consent agenda at the December Regular Board Meeting.**

B. HVAC Contract 2019-2021

The Board was informed that when the Park District took over the landscaping for the District, it was decided that HVAC servicing needed to be moved out of house so that no interruption to service would take place during maintenance needs. The bids will be opened on Friday, December 21; and the meeting will be continued for approval in January. **This will come before the Board at the Continued Regular Board Meeting in January.**

B. 2018 Park Report Card

The Board was given the results of the 2018 Report Card by Greg Stopka. The Board discussed the scheduling of the visits for gathering results and the possibility of not scheduling them directly following a special event at the park. **No action is needed by the Board on this item.**

V. Administration and Finance Committee

A. 2019-2021 Strategic Plan Update

Executive Director Arnold reminded the Board of all the meetings held with groups throughout the community for input on the Strategic Plan. Greg Petry presented the plan to the Board including the forums, meetings, community input, monies being spent by partners, the communities desire for a CRC, social equity, inclusion, scholarships, recycling, and taxes. The Board requested a few minor changes. **This will come before the Board under the consent agenda at the December Regular Board Meeting.**

B. FOPCON Agreement 2019-2021

The Board was informed that FOPCON had been established in 1986 and of their substantial contributions both monetarily, educationally, and through volunteer support. A few minor changes were in this new agreement with the main update being the removal of a Head Grower as this position is now gone. The Board mentioned they like the improved format of this agreement. **This will come before the Board under the consent agenda at the December Regular Board Meeting.**

C. Barrie Reservoir Lease Agreement

The Board was reminded of the past 99-year lease for the west portion of Barrie Park which was signed on April 6, 2006, by the Deputy Village Manager on behalf of the Village. When revisiting Stevenson Park's agreement, this was noted as having to be reapproved as well with two key changes including: the ability of the Village Manager to be allowed to review and comment on changes being made directly affecting the reservoir and that the Park District will be required to pay to replace its infrastructure if the Village is required to do maintenance/replace the reservoir. The Board discussed the reservoir and the surface of it to confirm the possibility of maintenance by the Village. **This will come before the Board under the regular agenda at the December Regular Board Meeting.**

D. D97 Intergovernmental Agreement

The Board was reminded of the intergovernmental cooperation the Park District has had with D97 and the past agreement. The new agreement shows two revisions, one being the ability to access one gymnasium on a rotating basis after the school's dismissal and the dates of the agreement. The Board questioned the cost of the drop-in gyms and were informed that it was affordable for all and the growth of them. Although the rotating gym could be scheduled with programming, initially they will begin with open gyms in January. **This will come before the Board under the consent agenda at the December Regular Board Meeting.**

E. Bi-Annual Executive Session Minutes Review and Release*

Executive Director Arnold reminded the Board of the requirement to review the Executive Session minutes semi-annually to see if confidentiality was still needed or if they could be released to the public. The new minutes to be reviewed which the Board, after reviewing, had consensus to be released are: June 21, 2018 (during the Annual Retreat), June 21, 2018 (during the Regular Board Meeting), August 23, 2018, September 20, 2018, October 4, 2018, and October 18, 2018, and that previously held Closed Session Minutes from October 20, 2016 can also be released. They have determined that there is still a need for keeping the minutes from August 21, 2014, September 25, 2014, and April 5, 2018, not be released. **This item will be brought before the Board on the consent agenda at the November Regular Board Meeting.**

F. Board Action Calendar

The Board Action Calendar is prepared to help staff track different items that will be coming before the Board during the 2019 calendar year. **This will come before the Board under the consent agenda at the December Regular Board Meeting.**

G. PDOP Attorney Review Update

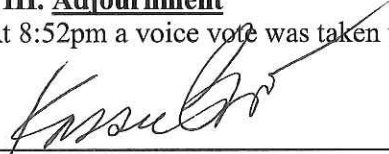
Executive Director Arnold reminded the Board of the attorney review. Staff and she felt that the organization has been well represented by Mark Burkland and Holland and Knight and recommended a continued relationship. The Board discussed the firm as they represent the Park District along with Mark Burkland personally. **No action is needed by the Board on this item.**

VI. New Business – None.

VII. Closed Session – None.

VIII. Adjournment

At 8:52pm a voice vote was taken to adjourn the Committee of the Whole. **Motion carried in a voice vote.**



Secretary
Board of Park Commissioners



President
Board of Park Commissioners

January 17, 2019
Date

January 17, 2019
Date

