



# **PARK DISTRICT of OAK PARK**

**Park District of Oak Park  
Regular Board Meeting  
Hedges Administrative Center  
218 Madison Street, Oak Park, Illinois  
Thursday, November 15, 2018, at 7:30pm**

## **Minutes**

The meeting was called to order at 7:40pm.

### **I. ROLL CALL**

**Present:** Commissioners Aeschleman, Lentz, Porreca, Wick, and President Guarino.

**Park District Staff Present:** Kyle Cratty, Director of Finance; Chris Lindgren, Superintendent of Buildings and Grounds; Maureen McCarthy, Superintendent of Recreation; and Karen Gruszka, Executive Assistant.

**Others Present:** Joan Fiscella, League of Women Voters, Mattie Langenberg, AYSO, and Greg Price, OPYB/S.

### **II. APPROVAL OF AGENDA**

A motion was made to approve the agenda. **The motion was passed by a voice vote.**

### **III. VISITOR/PUBLIC COMMENTS** – None

### **IV. PUBLIC HEARING** – Statutory Budget & Appropriation

#### **Discussion of Statutory Budget & Appropriation**

Jan Arnold, Executive Director, reminded the Board that two budget meetings were held where the Board discussed each section of the budget. The Budget and Appropriation Ordinance sets the legal spending authority for the District. There were no public comments, nor comments from any attendees of the meeting.

### **IV. CONSENT AGENDA**

A motion was made by Commissioner Wick and seconded by Commissioner Guarino to approve the Consent Agenda, which includes the Cash and Investment Summary and Warrants and Bills for the month of October, 2018; approval of minutes from the Committee of the Whole Meeting, October 4, 2018, Budget Meeting, October 11, 2018, and the Regular Board Meeting, October 18, 2018; approval of the 2018 Tax Year Levy – Abatement Ordinance 2018-11-02 for 2011 Bond; approval of the 2018 Tax Year Levy – Abatement Ordinance 2018-11-03 for 2012 Bond; approval of the 2018 Tax Year Levy – Abatement Ordinance 2018-11-04 for 2013 Bond; approval of the Working Budget – Department Goals; approval of Administrative Policy Manual (Including Personnel, Administrative, Board Policies); approval of the Safety Manual; approval of the Crisis Manual; approval of the 2019 Committee and Board Meeting Calendar; approval of the IAPD Annual Meeting Credentials Certificate; and approval of the Park District Citizen Committee Applicants – Ozzie Bruno and Christina Waters. **The motion passed with a roll call vote of 3:0.**

### **V. STAFF REPORTS**

#### **A. Director's Report**

Jan Arnold, Executive Director, updated the Board that five staff had attended the Risk Management Institute in Tinley Park, the PDOP received two awards for safety, the holiday lights will be going up the Friday after

Thanksgiving, David, Kassie and Sandy currently are signed up for the IPRA/IPAD conference, the PACT agreements for 2019 are being signed to bring forward to the Board in December, the D97 IGA will be coming to the Board as well along with the Barrie 99-year lease, and the ice rinks will be opened soon.

**B. Division Managers' Reports (Updates & Information):** Written Report Included in Board Packet.

**C. Revenue/Expense Status Report** – No questions asked.

## **VI. OLD BUSINESS**

**A. Recreation and Facility Program Committee - None**

**B. Buildings and Grounds/Facility Maintenance Committee**

1. **Contract Approval for Professional Service Fees – Carroll Center**

**Commissioner Lentz moved and Commissioner Wick seconded that the Park Board of Commissioners to give authorization to engage Tom Bassett-Dilly Architect of Oak Park, Illinois for a total cost of \$99,650 and Altamanu, Inc., Chicago, Illinois, for a total cost of \$22,900 to create project bid specifications consistent with the approved design for Carroll Park for a total not to exceed \$122,550.** The Board was reminded of the need for the expansion of Carroll Center due to the need for pre-school and afterschool programs, as well as to host fitness and have rooms available for the community on the south side of Oak Park which has not been available in the past. There is \$200,000 allocated in the budget. The Board discussed the potential for other grants for a green facility. **The motion passed by a voice vote 5:0.**

**C. Administration and Finance Committee**

1. **Tax Levy Ordinance for 2018**

**Commissioner Wick moved and Commissioner Lentz seconded that the Park Board of Commissioners approve the 2018 Tax Levy Ordinance 2018-11-01.** A Tax Levy Hearing was held during the November 1, Committee of the Whole Meeting; no members of the public appeared for public comment. The Board was reminded the District's Tax Levy amount is 3.6% more than the PTELL limit of 2.1% for 2018 and of the numerous meetings it has been discussed with the Board. **The motion passed by a voice vote 5:0.**

2. **Budget and Appropriation Ordinance 2018-11-05**

**Commissioner Wick moved and Commissioner Porecca seconded that the Park Board of Commissioners approve the Budget and Appropriation Ordinance 2018-11-05.** The Budget and Appropriation Ordinance has been available to the public for past 30 days after being discussed thoroughly at two budget meetings. The hearing was held at the beginning of this meeting with no public comment. Kyle Cratty reminded the Board that the budget and appropriation ordinance is 15% higher than the working budget to provide staff flexibility between lines, however staff from a fund standpoint works off the working budget. Upon adoption, it will be filed with the County Clerk. **The motion passed by a voice vote 5:0.**

## **VII. NEW BUSINESS**

**A. AYSO Update**

Mattie Langenberg, AYSO, briefly updated the Board that their numbers were slightly lower than 2017 with 1300 signed up for spring and 900 signed up for fall, over 1,000 games were played, the use of the kids for referees has been working out well, they had a good year with just a few rainouts. He stated it was great to see the dedication of the coaches and parents of the special needs teams. Since going to the web based schedule it is much easier for the teams. The Board discussed their scholarship and were informed that they receive referrals from non-profits and families and gave over \$5,000 last year in scholarships. Both the Board and AYSO are very pleased with the investment in the drainage work at Taylor Park. **No motion was needed by the Board.**

**B. OPYB/S Update**

Greg Price, President OPYB/S, had approximately 1,500 boys and girls play in 2018 between baseball and softball. It was again great to partner with the White Sox organization. The fields were very well kept by Travis and his team. OPYB/S is now becoming a four season sport as there is travel teams as well as fall, spring and summer so it continues to grow and is a great program. The Board discussed their scholarships and were informed they have been able to give them out to whomever has needed them, that they make it available to all. They requested if possible to have more batting cages available even if they are temporary and are taken down off season. **No motion was needed by the Board.**

**VIII. COMMISSIONERS' COMMENTS**

- **Commissioner Aeschleman** – Attended the Festival Theater meeting which he stated was very good and they were reviewing the liaison document; and asked about the 2019 payment. He also attended the Pleasant Home.
- **Commissioner Porreca** – Informed the Board that WSSRA passed their budget.
- **Commissioner Wick** – Was happy to see dogs in the Maple Park Dog Park as he went by, attended the IGOV meeting, and encouraged the other Board Members to complete their Master Board information which he feels shows great commitment.
- **Commissioner Lentz** – Welcomed the new PDCC members.
- **Commissioner Guarino** – Attended the COG where it was discussed that we were not capturing all of the EAV of the TIFS. It was very difficult because all were willing to discuss except for the Village. We have set up a meeting to discuss the numbers Kyle sent out. He also requested everyone to be hyper vigilant for hate graffiti and was assured that the Park District is always on top graffiti if it appears.

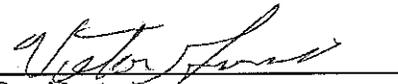
**IX. CLOSED SESSION - None**

**X. ADJOURNMENT**

At 8:12pm the Regular Board meeting was adjourned. **The motion passed with a voice vote.**



Secretary  
Board of Park Commissioners



President  
Board of Park Commissioners

December 13, 2018  
Date

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Date