



**PARK DISTRICT
of OAK PARK**

**Park District of Oak Park
Regular Board Meeting
Hedges Administrative Center
218 Madison Street, Oak Park, Illinois
Thursday, October 18, 2018 at 7:30pm**

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Lentz, Wick, and President Guarino. Commissioners Aeschleman and Porreca were absent.

Park District Staff present: Jan Arnold, Executive Director; Chris Lindgren, Superintendent of Buildings and Grounds; Kyle Cratty, Director of Financing; and Karen Gruszka, Executive Assistant.

Others Present: Igor Studenkov, Wednesday Journal Reporter; and Joan Fiscella, League of Women Voters.

II. APPROVAL OF AGENDA

A motion was made to approve the agenda. **The motion was passed by a voice vote.**

III. VISITOR/PUBLIC COMMENTS

Yuna Kim – Wanted to introduce a company for maintenance and asset management called Institute of Asset Management. It is a technical tool for making good decision with assets, facilities, equipment, etc. and invited the Board to an information night on October 29.

IV. CONSENT AGENDA

A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approve the Consent Agenda, which includes the Cash and Investment Summary and Warrants and Bills for the month of September 2018; approval of the minutes from the Budget Meeting September 13, 2018; approval of the minutes from the Regular Board Meeting, September 20, 2018; approval of minutes from the Fall Park Tour, September 22, 2018; and approval of Closed Session Minutes, September 20, 2018. **The motion was passed by a roll call vote of 3:0.**

V. STAFF REPORTS

A. Director's Report

Executive Director Arnold informed the Board that Sunday is the 42nd annual FLW races and that 102 runners signed up will be receiving a triple crown medal for completing the three local races that are required; Commissioner Lentz, Commissioner Porreca, Chris Lindgren, and she attended The Best Green Practices Awards where the Park District received an award for our turf and solar practices; the Legal Symposium is coming up and staff and two commissioners will be attending; we are on track for meeting our 2018 goals; and today key staff met to complete the goals for the upcoming Strategic Plan for 2019-2021 with Greg Petry .

B. Division Managers' Reports (Updates & Information): Written Report Included in Board Packet.

C. Revenue/Expense Status Report – No questions asked.

VI. OLD BUSINESS

A. Recreation and Facility Program Committee – None

- B. Buildings and Grounds/Facility Maintenance – None
- C. Administration and Finance Committee – None

VII. NEW BUSINESS

1. **2018 Performance Measure Quarterly Review** – Greg Stopka presented the 3rd quarter review and discussed pass sales, program registration, the staff surveys, scholarships, and household participation. The Board discussed getting other Park Districts on board with their tracking so that we can compare districts and the ability to capture all the participants of our programs in our data.
2. **Realty Energy Agreement – RCRC Expansion Update** – The Board was reminded of the agreement with Realty for the lease of the RCRC roof from 2016 and the savings that were expected to be \$7,000 and actually has been a savings of \$25,000 annually. The agreement would be revised to add 150k to the 100k already there for a total of 250k which would provide approximately 30% of RCRC’s energy equaling \$60,000 in savings annually. The Board discussed the strength of the roof and getting this information out to the residents and other entities. **This will come before the Board on the regular agenda at the November 1, Continued Regular Board Meeting.**
3. **Executive Director’s Contract** – The Board was reminded that there would be a closed session this evening to discuss the Executive Director’s contract.
4. **Elected Officials BBQ** – The Board was reminded of the Elected Officials BBQ on Wednesday, October 24, 2018, being held at the Oak Park Conservatory.

VIII. COMMISSIONERS’ COMMENTS

- **Commissioner Wick** – Informed the Board that the Candidate Forum with the IGOV went very well with about 10 candidates in attendance for the different boards in the community as well as residents. Each governmental entity was represented. He will also be participating in the FLW races on Sunday.
- **Commissioner Guarino** – Informed the Board that he had met with Jim Taglia, VOP trustee, to touch base with him on the budget, the tax efficiency task force, and cooperation together.
- **Commissioner Porreca** – Absent.
- **Commissioner Lentz** – Informed the Board that the FLW was listed in her church bulletin with a map of closed streets which hopefully will help with traffic flow.
- **President Aeschleman** – Absent.

IX. EXECUTIVE SESSION

At 8:00pm Commissioner Wick moved and Commissioner Lentz seconded that the Park Board of Commissioners convene into closed session for the discussion of performance of a specific employee of the Park District. **The motion passed with a roll call vote of 3:0.**

At 8:11pm a motion was made by Commissioner Wick and seconded by Commissioner Lentz to adjourn the Closed Session. **The motion passed a voice vote.**

X. CONTINUE REGULAR BOARD MEETING

At 8:11p.m. a motion was made by Commissioner Lentz and seconded by Commissioner Wick to continue the Regular Board Meeting. **The motion passed a voice vote.**



Secretary
Board of Park Commissioners



President
Board of Park Commissioners

November 15, 2018

Date

November 15, 2018

Date