



PARK DISTRICT of OAK PARK

Park District of Oak Park
Regular Board Meeting
Hedges Administrative Center
218 Madison Street, Oak Park, Illinois
Thursday, September 20, 2018 at 7:30pm

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Aeschleman, Lentz, Porreca, Wick, and President Guarino.

Park District Staff present: Jan Arnold, Executive Director; Kyle Cratty, Director of Finance; Chris Lindgren, Superintendent of Buildings and Grounds.

Others Present: None.

II. APPROVAL OF AGENDA

A motion was made to approve the agenda. **The motion was passed by a voice vote.**

III. VISITOR/PUBLIC COMMENTS

Josie Pierce – Informed the Board that she had been treated unfairly. She attended the Board Meeting at the VOP on Monday to inform them of her mistreatment by Charlie and the Village Clerk at the VOP and is here at the PDOP's Board Meeting to do the same in regards to Mike Grandy and Jan. She has raised five grandchildren here and is a long-standing resident. She said she had a permit to hold a food truck event and that she was required to have a certain amount of vendors and insurance. She said her event was cancelled by the PDOP on August 9, and the event was scheduled on August 11. She had all of the vendors she stated by August 10, and the cancellation was done haphazardly and it cost her money. The Board thanked her and informed her they would respond to her by email.

IV. CONSENT AGENDA

A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approve the Consent Agenda, which includes the Cash and Investment Summary and Warrants and Bills for the month of August 2018; approval of minutes from the Regular Board Meeting, August 23, 2018, approval of Closed Session Minutes, August 23, 2018; approval of the 99-Year Lease For Stevenson Park; and approval of the D97 Carroll Park Intergovernmental Agreement. **The motion was passed by a roll call vote of 5:0.**

V. STAFF REPORTS

A. Director's Report

Executive Director Arnold informed the Board that nine community meetings had been held with groups including not-for-profits, faith based, media, athletics, etc., a pop-up park with the blue blocks was set up during the Octoberfest on Marian, Fallfest is this Sunday from 11am-2pm, the week of October 1-5, is customer appreciation week and a number of activities will be going on in the parks that week, October 3, is the 5-year anniversary for the GRC and will be celebrated on that day for the users of the facility, and recommendations for the Community Service Awards are due in.

B. Division Managers' Reports (Updates & Information): Written Report Included in Board Packet.

C. Revenue/Expense Status Report – No questions asked.

VI. OLD BUSINESS

A. Recreation and Facility Program Committee – None

B. Buildings and Grounds/Facility Maintenance

1. Cheney Mansion Entry Plaza Contract

Staff rebid the project due to the over budget bids received last month. Three bids were received with only one under budget. The PDOP has worked with the company that was under budget before and had to impose fines on the company due to time issues, therefore staff has decided to reject all three bids. Staff will engage a contractor to do the minimal work to correct the slippage issues and tuck pointing. The Board discussed the scope of the project as well as railings for the stairs. **No motion was needed by the Board on this item.**

C. Administration and Finance Committee

1. 2018 OSLAD Application

Commissioner Wick moved and Commissioner Lentz seconded that the Park Board of Commissioners approve the Resolution of Authorization for the State of Illinois Department of Natural Resources OSLAD grant application for Stevenson Park and authorize Executive Director Arnold to sign the agreement. Executive Director Arnold reminded the Board of the ADA accessible entrance, new playground, soccer/lacrosse kick wall and practice area, bioswale with interpretive signs, game table area, and walking path. \$400,000 will come from the OSLAD grant should we be awarded it, \$400,000 from our CIP and an additional \$175,000 from funds in the CIP due to cancelled projects. **The motion passed with a roll call vote of 5:0.**

2. Custodial Contract

Commissioner Wick moved and Commissioner Lentz seconded that the Park Board of Commissioners approve the custodial contract with Crystal Maintenance Services, Corp., Mount Prospect, IL, and authorize the Executive Director to sign the contract for an amount not to exceed \$93,600. Executive Director Arnold reminded the Board that the original bids received last month were rejected as they were all over the budget. The PDOP went back out to bid, held a mandatory pre-bid meeting and received four bids. The lowest bidder came in under the 2019 budget. The \$93,600 is the for the original buildings as well as Austin Gardens and the GRC which is being relooked at. Should the GRC not be put on the contract, the final cost would be lowered. The Board discussed the current process for the GRC. **The motion passed with a roll call vote of 5:0.**

VII. NEW BUSINESS – None.

VIII. COMMISSIONERS' COMMENTS

- **Commissioner Wick** – Stated he has been swarmed with so many offerings of the Park District for their programs on Facebook. They are all very unique and he feels it is a great way to get the word out to everyone.
- **Commissioner Aeschleman** – Said he spoke to a couple of residents down by Euclid and they had very good things to say about the Euclid neighborhood nights held there and were complimentary of the astronomy nights, and Paul noted that soccer seems to be going well.
- **Commissioner Porreca** – Nothing to report.
- **Commissioner Lentz** – Attended Barriefest and stated that staff handled it very well with the wet grass and climbing on the structure. It was a nice event.
- **President Guarino** – Jan, Mark Burkland, and I attended the VOP Board Meeting for the OSLAD grant and heard the commissioners' great appreciation of the cooperative agreement. He said he found it a very interesting process and noted that possibly a Board member along with staff should be involved in the process to pass along our interactions and communications so that we are all plugged in with the entities and their respective Boards and also possibly pushing more information during the IGOV meetings.

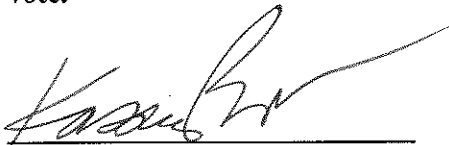
IX. EXECUTIVE SESSION

At 8:00pm Commissioner Wick moved and Commissioner Lentz seconded that the Park Board of Commissioners convene into closed session for the discussion of the purchase or lease of real property for the use of the District. **The motion passed with a roll call vote of 5:0.**

At 8:15pm a motion was made by Commissioner Wick and seconded by Commissioner Lentz to adjourn the Closed Session. **The motion passed a voice vote of 5:0.**

X. ADJOURNMENT

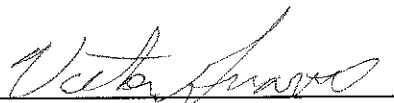
At 8:16p.m. a motion was made and seconded to adjourn the Regular Board Meeting. **The motion passed a voice vote.**



Secretary
Board of Park Commissioners

October 18, 2018

Date



President
Board of Park Commissioners

October 18, 2018

Date

