



**Park District of Oak Park
Regular Board Meeting
Hedges Administrative Center
218 Madison Street, Oak Park, Illinois
Thursday, August 23, 2018 at 7:30pm**

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Aeschleman, Lentz, Porreca, Wick. President Guarino was absent.

Park District Staff present: Jan Arnold, Executive Director; Kyle Cratty, Director of Finance; Chris Lindgren, Superintendent of Buildings and Grounds; Diane Stanke, Director of Marketing; and Karen Gruszka, Executive Assistant.

Others Present: Mark Burkland, PDOP Attorney; Joan Fiscella, League of Women Voters; Igor Studenkov, Wednesday Journal, and residents.

II. APPROVAL OF AGENDA

A motion was made to approve the agenda. **The motion was passed by a voice vote.**

III. VISITOR/PUBLIC COMMENTS

Karen McMillin, came to ask the Board to dedicate some of the tennis courts solely to pickleball. She asked how to go about that, via packing a Board Meeting, petitions, phone calls? She then went on to explain how there were twenty-four players the other night trying to play pickleball and that 16 had to sit and wait while the tennis players finished. She stated the pickleball program has simply outgrown the facilities allotted them. She then informed the Board the statistics of the growing numbers of players and other surrounding towns who have recognized this and dedicated space due to the growing numbers. The Board thanked her for coming in and informed her they would respond promptly.

IV. CONSENT AGENDA

A motion was made by Commissioner Wick and seconded by Commissioner Porreca to approve the Consent Agenda, which includes the Cash and Investment Summary and Warrants and Bills for the month of July 2018; approval of minutes from the Committee of the Whole Meeting, July 12, 2018, and the Regular Board Meeting, July 19, 2018; and approval of the Ordinance for Disposal of Surplus Property 2018-08-01. **The motion was passed by a roll call vote of 4:0.**

V. STAFF REPORTS

A. Director's Report

Executive Director Arnold informed the Board that the third Ellis audit had taken place and the staff once again received an EXCEEDS, the highest score possible, RCRC pool will be open during the week through August 31, and Rhem pool will be open weekends through labor day, the Park District was awarded a Best Green Practices award for the 3rd year in a row for the Field cistern and solar which will be awarded by IAPD on October 12, concerts in the park is coming to an end, the Lion King is the last movie, the last neighborhood nights is scheduled for September 15, at Euclid and all have been very successful, invites for the Strategic Plan have gone out and responses have been coming back to attend from all the groups, but that since the invites have gone out an

imagine meeting has been scheduled as well as an interactive interview with the producer of America and Me on the same evening, hopefully we will still have a good turnout.

B. Division Managers' Reports (Updates & Information): Written Report Included in Board Packet.

C. Revenue/Expense Status Report – No questions asked.

VI. OLD BUSINESS

A. Recreation and Facility Program Committee – None

B. Buildings and Grounds/Facility Maintenance – None

1. **Rehm Pool Bathhouse Improvements Contract***

Commissioner Wick moved and Commissioner Lentz seconded that the Park Board of Commissioners approve authorization for the Executive Director to sign a contract with Innovation Landscape, Inc. from Plainfield, IL, in an amount not to exceed \$130,000, which includes an 11% contingency for the playground area at Rehm pool. Executive Director Arnold reminded the board that the bids had gone out on July 11 and opened on August 14. Innovation Landscape was the low, responsible bidder and under the staff's estimate. The Board questioned the references of the company per an email they had received. Chris Lindgren said not only had they completed a project for the PDOP and it was done on time and with excellent quality, staff went above and beyond and not only called all their references but also all the projects on their job's list and only found one place that would not hire them again and it was due to personality clashes not their work nor missed deadlines. Therefore, Chris stated, as staff has worked with them along with the multitude of good references, we feel confident hiring them. **The motion passed with a roll call vote of 4:0.**

2. **Cheney Mansion Entry Plaza Contract**

Executive Director Arnold informed the board that four bids had been received but all had exceeded the budgeted amount. Staff have reworked the bid and gone out to bid again, with bids being opened September 14. The Board questioned the possibility of getting bids in within budget and staff informed them that the bids had been cleaned up to be more clear on the project and that all who had come in for the prebid meeting were emailed to let them bid as well. **No motion is required of the Board at this time.**

C. Administration and Finance Committee

1. **Custodial Contract**

The Board was informed that the Park District currently has two custodial companies for the Park District facilities. It was a requirement for the companies to bid to attend the pre-bid meeting/tour so they could understand the magnitude of the contract. Only one bid was received from the Park District's current company and it was double the current contract. The Park District will be more proactive about informing companies of the bid and will offer two pre-bid meetings to make sure more companies are able to attend. **No motion is required of the Board at this time.**

2. **Sun Energy Pledge Drive**

The Board was informed that the Park District has met the pledge goal of Sun Energy, we have 820 of the 1,000 pledges and only 450 were needed to release the monies. The solar panels will be installed this year with the prepping for the water harvesting, compost tea garden, and the bees taking place this year and completed in 2019. The Board was reminded that no Park District money was being used for these projects. **No motion is required of the Board.**

3. **Liaison Guidelines**

The Board took a second look at liaison guidelines that were discussed at the July 19, Regular Board Meeting. Finalization of details were discussed. **This will be brought to the Board under the consent agenda at a future Regular Board Meeting.**

VII. NEW BUSINESS

1. 2018 Performance Measure Quarterly Review

Greg Stopka, Manager of Strategy & Innovation, ran through results of the quarter with the Board including registrations, pass sales, parks & facilities, satisfactions scores, scholarships, household participation and refunds. The Board appreciated the graphics of the report. **No motion is required of the Board.**

2. Referendum Question Update

The Board was reminded that the referendum question will be on the November 6, ballot. At the Leadership Team Meeting and the Manager’s Meeting, staff were informed of the do’s and dont’s should they be asked questions by residents. A fact sheet has been created and put on our website that residents can go to for information as well. **No motion is required of the Board.**

3. Elected Official’s BBQ Update

The Board discussed the two dates of the annual Elected Official’s BBQ and decided the October 24, 2018, date would be best. **No motion was required of the Board.**

4. Fall Tour Update

The Board was reminded that the Fall tour is scheduled for Saturday, September 22, 2018. Parks that will be visited are: Stevenson, Rehm and the Conservatory. **No motion was required of the Board.**

VIII. COMMISSIONERS’ COMMENTS

- **Commissioner Lentz** – Stated that the Festival Theatre season was ending and she had a great experience at the concerts in the park at Scoville Park.
- **Commissioner Wick** – Informed everyone the IGOV meeting will be taking place on October 17 at 7pm and that the Citizen Advocacy Center – Elmhurst will be running the meeting.
- **Commissioner Aeschleman** – Informed everyone that AYSO’s opening weekend was this coming weekend and that he has been experiencing lap swim.
- **Commissioner Porreca** – Added that the IGOV meeting was titled So You Want To Run For Office.
- **President Guarino** – Absent.

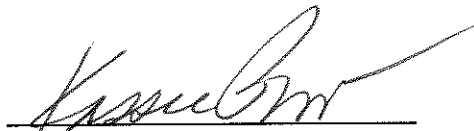
IX. CLOSED SESSION

At 8:10pm Commissioner Wick moved and Commissioner Aeschleman seconded that the Park Board of Commissioners convene into closed session for the discussion of the purchase or lease of real property for the use of the District. **The motion passed with a roll call vote of 4:0.**

At 8:31pm a motion was made by Commissioner Lentz and seconded by Commissioner Wick to adjourn the Closed Session. **The motion passed a voice vote of 4:0.**

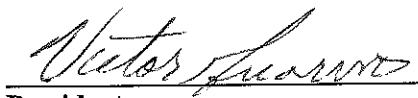
X. ADJOURN REGULAR BOARD MEETING

At 8:31p.m. a motion was made by Commissioner Lentz and seconded by Commissioner Wick to adjourn the Regular Board Meeting. **The motion passed a voice vote.**



Secretary
Board of Park Commissioners

September 20, 2018
Date



President
Board of Park Commissioners

September 20, 2018
Date

