



**PARK DISTRICT
of OAK PARK**

**Park District of Oak Park
Regular Board Meeting
Hedges Administrative Center
218 Madison Street, Oak Park, Illinois
Thursday, April 19, 2018 at 7:30pm**

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Lentz, Guarino, Wick, and President Aeschleman. Commissioner Porreca was absent.

Park District Staff present: Jan Arnold, Executive Director; Chris Lindgren, Superintendent of Buildings & Grounds; Kyle Cratty, Director of Finance; Greg Stopka, Manager of Strategy and Innovation.

Others Present: Joan Fiscella, League of Women Voters, and residents.

II. APPROVAL OF AGENDA

A motion was made to approve the agenda. **The motion was passed by a voice vote.**

III. VISITOR/PUBLIC COMMENTS

Chris Donovan - Came in and requested that the Board vote against extending the TIF the VOP is currently looking to extend. He brought information showing the base EAV of \$23,044,673 and the difference the Park District would be able to collect of \$35,960,410, if the Madison TIF was allowed to expire.

IV. CONSENT AGENDA

A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approve the Consent Agenda, which includes the Cash and Investment Summary and Warrants and Bills for the month of March, 2018; approval of minutes from the Committee of the Whole Meeting March 1, 2018, the Special Board Meeting March 8, 2018, and the Regular Board Meeting March 15, 2018; approval of Closed Session Minutes March 1, 2018, March 8, 2018, and March 15, 2018; approval of 4th of July Gala; and approval of the VOP Parking Intergovernmental Agreement. **The motion passed with a roll call vote of 5:0.**

V. STAFF REPORTS

A. Director's Report

Jan Arnold, Executive Director, updated the Board that the District held a new residence Meet and Greet where six families attended, the participation of the Park District at Earth Fest at the VOP on Saturday with a pop-up tent, the hosting of an Arbor Day event at the Conservatory and Rehm on Friday, April 27, with the VOP planting two trees – one of which is being dedicated to OPRF Rotary for 100 years of community service; she reminded the Board to get their bio's in for our web page; and reminded the Board that the Board Retreat has moved from July 17 to June 21.

B. Division Managers' Reports (Updates & Information) – Written Report Included in Board Packet.

C. Revenue/Expense Status Report – No questions asked.

VI. OLD BUSINESS

A. Recreation and Facility Program Committee – None

B. Buildings and Grounds/Facility Maintenance Committee – None

C. Administration and Finance Committee – Commissioner Wick

1. Strategic Plan Update

The Park District has engaged Petry Consulting for the 2019-2021 Strategic Plan. The process will begin in May when feedback from the Board and staff being gathered as well as the District holding nine community input sessions in September. The final plan will be brought to the Board in December for Board approval. **No action is needed by the Board on this item.**

VII. NEW BUSINESS

1. First Quarter Performance Review

Greg Stopka, Manager of Strategy & Innovation, ran through results of the 1st quarter with the Board including registrations, pass sales, parks & facilities, satisfactions scores, scholarships, household participation, launch pad ideas implemented, training satisfaction and customer service satisfaction. **No Board action is needed on this item.**

3. Facility Utilization Report

Data was analyzed by staff in order to measure the usage of each program room located in the Park District facilities to evaluate the use of these facilities for programs, meetings, and private rentals. After evaluation of the information, staff will be looking at promoting space for community groups from 7-9pm at a lower rate to meet community requests. **No Board approval is needed for this item.**

VIII. COMMISSIONERS' COMMENTS

- **Commissioner Porreca** – Absent.
- **Commissioner Lentz** – Attended the PHF Board Meeting and revenue numbers look good, their gala is June 23, where the completed stained glass repairs will be revealed.
- **Commissioner Wick** – Plans to attend the art show at Cheney Mansion and the walk with a Doc program in Lindberg.
- **Commissioner Guarino** – Asked for clarification on the comparison of PDOP with NRPA benchmarks; shared D200 Imagine meeting information and their next meeting date is May 21. Suggested looking at a park site for a track location and discussed how to approach D200 regarding next steps for CRC. Shared conversation with OPYBS.
- **Commissioner Aeschleman** – Good to see Albion meeting being scheduled; and noted that Taylor field is draining well, better than expected.

IX. CLOSED SESSION - None

X. CONTINUE REGULAR BOARD MEEETING

At 8:18pm the Regular Board meeting was adjourned. **The motion passed with a voice vote.**



Secretary
Board of Park Commissioners



President
Board of Park Commissioners

May 24, 2018

Date

May 24, 2018

Date