

**Park District of Oak Park
Committee of the Whole
Hedges Administrative Center
Oak Park, Illinois
Thursday, April 5, 2018**

Minutes

The meeting was called to order at 7:30pm.

I. Roll Call

Present: Commissioners Guarino, Lentz, Porreca, Wick and President Aeschleman.

Park District Staff present: Jan Arnold, Executive Director; Kyle Cratty, Director of Finance; Maureen McCarthy, Superintendent of Recreation; Diane Stanke, Director of Marketing and Customer Service; and Karen Gruszka, Executive Assistant.

Others Present: Maureen McCarthy, Superintendent of Recreation; Susan Crane, Cheney Mansion Operations and Event Supervisor; Travis Stephens, Sports Field Manager; and Igor Studenkov, Wednesday Journal Reporter.

II. Public Comment

III. Recreation and Facility Program Committee

A. Authorization of GALA Fireworks

Executive Director Arnold reminded the Board that this annual event is a great partnership. As in previous years, Community Bank and the Great American Lightshow Association Charitable Trust have requested sponsorship from the Park District for the fireworks show in the amount of \$1,000. The Park District will assist with the coordination of the fireworks, some crowd control, and clean-up at our facilities. **This will come before the Board at the April Regular Board Meeting on the consent agenda.**

IV. Buildings and Grounds/Facility Maintenance Committee

A. Cheney Mansion Annual Report

Susan Crane, Cheney Mansion Supervisor, presented the annual Cheney Mansion report for 2017 including: highlights of the year, the success of the greenhouse, revenue, marketing of the mansion, tours, bookings, programs and classes, special events, and what's ahead for 2018. The Board discussed the programming, marketing, and weddings. **No action is needed by the Board on this item.**

V. Administration and Finance Committee

A. VOP Parking Agreement

Executive Director Arnold reminded the Board of the past intergovernmental agreements for parking with the VOP and the shared use of lots owned by the VOP and the PDOP. This IGA will be for three years with the understanding that the Madison Highland property use may change if construction begins on this site. The high school will be issuing some permits for staff to use their lot to open up street parking. **This will come before the Board at the April Regular Board Meeting under the consent agenda.**

B. Park District of Oak Park's 106th Birthday Update

Executive Director Arnold reminded the Board that April 2nd was the 106th birthday of the Park District. **No action is needed by the Board on this item.**

VI. New Business

1. D97 Landscape Maintenance

Executive Director Arnold informed the Board that yesterday the Park District was approached by D97 asking for the Park District to take over all the D97 landscape maintenance. Currently we are maintaining all of the sports fields on D97 properties. She was looking for the Board's direction and their initial thoughts on the request. Should the Park District choose not to take this on, D97 would be informed that the Park District would work them on their RFP and would recommend them getting a service for one year to evaluate the service as well as give the Park District time to evaluate the ability to handle all the maintenance to an acceptable degree. The Board discussed their concerns for staff being strained, the scope of the project, the amount of properties, the timing of taking over this operation this far into spring, and the ability to follow our IPM. The Board all agreed that it is great to collaborate with the other entities but that the timing is too short to make a valid decision this year. Executive Director will inform D97 and work with them for their future needs and proposals with the Park District. **No action is needed by the Board on this item.**

VII. Closed Session

At 8:19pm Commissioner Wick moved and Commissioner Lentz seconded that the Park Board of Commissioners convene into closed session to discuss the purchase or lease of real property for the use of the District. **The motion passed with a roll call vote of 5:0.**

At 8:40pm a motion was made by Commissioner Wick and seconded by Commissioner Porreca to adjourn the Executive Session. **The motion passed a voice vote of 5:0.**

VIII. Adjournment

At 8:40pm a voice vote was taken to adjourn the Committee of the Whole. **Motion carried in a voice vote.**



Secretary
Board of Park Commissioners

May 24, 2018

Date



President
Board of Park Commissioners

May 24, 2018

Date