



**Park District of Oak Park  
Committee of the Whole  
Hedges Administrative Center  
Oak Park, Illinois  
Thursday, March 1, 2018**

**Minutes**

The meeting was called to order at 7:37pm.

**I. Roll Call**

**Present:** Commissioners Lentz, Porreca, Wick and Commissioner Aeschleman. Commissioner Guarino was absent.

**Park District Staff present:** Jan Arnold, Executive Director; Kyle Cratty, Director of Finance; Chris Lindgren, Superintendent of Buildings and Grounds; and Karen Gruszka, Executive Assistant.

**Others Present:** Beth Cheng and Ellen Kuner, FOPCON; Heidi Ruele-May, Pleasant Home.

**II. Public Comment - None**

**III. Recreation and Facility Program Committee - None**

**IV. Buildings and Grounds/Facility Maintenance Committee**

**1. Oak Park Conservatory Annual Report**

Patti Staley, Director of Horticulture and Conservatory Operations, began by reminding the Board that it is the third year they have handled all park maintenance and landscaping then appraised them of the visitors to the Conservatory, achieving their highest number of visitors to-date recorded in 2017, programming that had taken place, and new programs such as Bees; marketing and media coverage including a segment on WGN; expenses, FOPCON partnerships including the spring, fall, and winter markets and the updating of the piping throughout the Conservatory per the Historic Assessment and the completion of the plant inventory. The Board questioned the possibility of the honey being sold in the gift shop and were assured it was being planned on. **No action is needed by the Board on this item.**

**2. FOPCON's Annual Report**

Ellen Kuner, President of FOPCON, and Beth Cheng, Executive Director, informed the Board of all that the Friends were involved with including their involvement with D97 classes whom checkout their new nature classroom boxes, FOPCON's donation for the heating project at the Conservatory, increased dues and revenues, member appreciation events, tours, and docents at the Conservatory. The Board thanked them for their time and support. **No action is needed by the Board on this item.**

**3. Pleasant Home Foundation**

Heidi Ruele-May, Executive Director, updated the Board on the past year including: events held at Pleasant Home including movies on the porch and the June Revel, partnerships, the restoration of the windows, grants being sought, partnerships, tourism programs, fundraisers, the coach house tour, the OPRF Chamber Oak Park On Tap event and discussed the 2017 financials. The Board asked what is next after the new lease and discussed programing for 2018. **No action is required by the Board on this item at this time.**

**V. Administration and Finance Committee**

**A. Youth Interventionist Agreement 2018-2020 Update**

Executive Director Arnold commented on the benefits the Park District receives being a part of the Intergovernmental Agreement with Oak Park Township Youth Services for Youth Interventionists/Coordinators. The Agreement is for two years with no real changes from the previous Agreements and the budgeted contributions were confirmed. The Board agreed it was a great collaboration and felt it was very valuable. **This will come before the Board at a future Regular Board.**

**A. Waste Agency's Regional Disposal Project Resolution 2018-02-01**

In 2007 the West Cook County Solid Waste Agency initiated its Regional Disposal Project (RDP). It is a cooperative regional effort for communities to jointly for long-term waster transfer and disposal. The District signed on for 10 year agreement and is looking to continue this initiative. The Board discussed the costs, savings, other communities involved, and possible items that could be included in the waste disposal. **This will come before the Board at the March Regular Board Meeting on the consent agenda.**

**VI. New Business - None**

**VII. Closed Session**

At 8:19pm Commissioner Wick moved and Commissioner Lentz seconded that the Park Board of Commissioners convene into closed session for the discussion of the performance of a specific employee of the Park District. **The motion passed with a roll call vote of 4:0.**

At 8:35pm a motion was made by Commissioner Wick and seconded by Commissioner Porreca to adjourn the Closed Session. **The motion passed a voice vote of 4:0.**

**VIII. Adjournment**

At 8:35p.m. a voice vote was taken to adjourn the Committee of the Whole. **Motion carried in a voice vote.**

  
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Secretary  
Board of Park Commissioners

April 19, 2018  
Date

  
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President  
Board of Park Commissioners

April 19, 2018  
Date