



**PARK DISTRICT
of OAK PARK**

**Park District of Oak Park
Committee of the Whole
Hedges Administrative Center
Oak Park, Illinois
Thursday, February 1, 2018, at 7:30pm**

Minutes

The meeting was called to order at 7:30pm.

I. Roll Call

Present: Commissioners Guarino, Lentz, Porreca, Wick and President Aeschleman.

Park District Staff present: Jan Arnold, Executive Director; Maureen McCarthy, Superintendent of Recreation; Bill Hamilton; Superintendent of Revenue Facilities; Chris Lindgren, Superintendent of Buildings and Grounds; Diane Stanke Director of Marketing & Customer Service; Nelson Acevedo, Assistant Superintendent Buildings and Grounds; and Karen Gruszka, Executive Assistant.

Others Present: None.

II. Public Comment - None

III. Recreation and Facility Program Committee

A. Apparel Bid Approval

Executive Director Arnold reminded the Board of the District's use of apparel throughout the year for staff, participants, and our special events such as FLW. The bid was made available to potential vendors via our website and five bids were received with M&M Sports/Custompromos.com being the low responsible bidder. They currently are the District's supplier and we have been pleased with the quality and their responsiveness. The Board questioned the blend of shirts and quantities. **This will come before the Board at the Regular Board Meeting under the regular agenda on February 15.**

IV. Buildings and Grounds/Facility Maintenance Committee

A. Field Park Playground Bid Approval

The Board was reminded that the poured in place playground surface which was installed in 2008 is failing and needs to be replaced at Field Park Playground. The bid packet was available on January 17, and five bids were returned on January 31. The lowest responsible bidder was Innovation Landscaping Inc., of Plainfield, IL. The Board discussed the reasons why it failed along with other options and the possible need for setting aside funds in the CIP for future replacement needs. **This will come before the Board at the Regular Board Meeting under the regular agenda on February 15.**

B. Fox and Andersen Parks Flooring Bid Approval

Executive Director Arnold reminded the Board of the Building Report Card and monies set aside in the CIP for repairs of the floorings at these centers after they were identified in the report. Twelve bids were picked up and four were submitted with Pinnacle Flooring, Tinley Park, IL, being the lowest responsible bidder. The District has worked with Pinnacle prior and all references came back positive. The Board discussed the level of deconstruction and the timing of the project. **This will come before the Board at the Regular Board Meeting under the regular agenda on February 15.**

C. Zamboni Purchase Approval

The Board was reminded of the need for a new back-up Zamboni. Bill Hamilton, Superintendent of Revenue Facilities, informed the Board that after visiting the three used Zambonis, staff felt the 2005 propone Zamboni for the cost of \$41,000 excluding shipping, was the best machine for the District. With Park District Code, 70ILCS 1205/8-1(c), there is no need for competitive bidding as it is used machinery. The Board discussed the life expectancy of the machine and the amount of usage expected at RCRC. **This will come before the Board at the Regular Board Meeting under the regular agenda on February 15.**

V. Administration and Finance Committee

A. Intergovernmental Parking Agreement*

The Executive Director informed the Board that the current parking IGA with the Village ends on May 31, 2018. She has met with the Village and they went over the current agreement's shared lots. This will be coming to the Board in a future meeting. **No action is needed by the Board on this item.**

B. CRC Update*

Executive Director Arnold was seeking direction on next steps from the Board while waiting for D200 to review their Imagine process. **No action is needed by the Board on this item.**

VI. New Business - None

VII. Executive Session - None

VIII. Adjournment

At 8:17p.m. a voice vote was taken to adjourn the Committee of the Whole. **Motion carried in a voice vote.**


Secretary

Board of Park Commissioners

March 15, 2018

Date


President

Board of Park Commissioners

March 15, 2018

Date