



**Park District of Oak Park
Committee of the Whole
Hedges Administrative Center
Oak Park, Illinois
Thursday, January 11, 2018**

Minutes

The meeting was called to order at 7:30pm.

I. Roll Call

Present: Commissioners Guarino, Lentz, Porreca, Wick. President Aeschleman arrived at 7:31pm. Commissioner Lentz was absent.

Park District Staff present: Jan Arnold, Executive Director; Kyle Cratty, Director of Finance; Diane Stanke, Director of Marketing and Customer Service; Maureen McCarthy, Superintendent of Recreation; Chris Lindgren, Superintendent of Buildings and Grounds; and Karen Gruszka, Executive Assistant.

Others Present: None.

II. Public Comment - None

III. Recreation and Facility Program Committee

A. Annual Scholarship Report

Diane Stanke, Director of Marketing and Customer Service, informed the Board that the scholarships had almost doubled from the previous year in which \$35,000 had been given out to \$66,000 had been given in 2017. The Board discussed the great strides that had taken place over the years to reach the residents in need, along with the YES funds, and a possible yearly cap. **No Board approval is needed for this item.**

IV. Buildings and Grounds/Facility Maintenance Committee

A. Pleasant Home Roofing Bid

The PDOP went out to bid on November 1, where 20 firms picked up the packet with five bids submitted for opening on November 30, 2017. The lowest responsible bid came from Detroit Cornice and Slate Company, Inc., of Ferndale, Michigan. The bid was value engineered to stay within the budget with a 10% contingency. The Board discussed the value engineering process. All references came back positive and the company has had extensive work with historical properties. **This will come before the Board on the regular agenda at the January Regular Board Meeting.**

B. Tree Removal and Trimming Bid

The PDOP went out to bid on November 29, 2017, and opened the five bids received on December 20, 2017. The lowest and responsible bidder was Winkler's Tree & Landscaping Inc. which the Park District has worked with before and all references came back favorable. The Board questioned policing of their work and was told the PDOP would follow it closely and the staff arborist would also be closely involved. **This will come before the Board on the regular agenda at the January Regular Board Meeting.**

V. Administration and Finance Committee

A. Euclid Square Park Master Plan Review

Jan Arnold, Executive Director, reminded the Board park master plans are to be reviewed every ten years. John McManus, Altamanu, informed the Board that a Community Meeting was held on November 10, 2017, and the residents in attendance were extremely pleased with the parks improvements to-date. A request to look at a restroom on the southwest corner was discussed. **This will come before the Board on the consent agenda at the January Regular Board Meeting.**

B. Park District Citizen Committee New Member Appointment – Karen McMillin

The Board was reminded of the eleven spots filled completing the PDCC but that the two alternate positions still remained. Karen had expressed interest in joining the PDCC and has been very involved with the Hatch PTO, OPRF Food Pantry, and pickle ball. Staff felt she would be a great addition to the PDCC. **This will come before the Board on the consent agenda at the January Regular Board Meeting.**

C. Envision Oak Park 2014 Update

The Board asked to table this to the January, Regular Board Meeting. **No action is needed on this item.**

D. Illinois Park and Recreation Conference January 18-20 Update

Jan Arnold, Executive Director, reminded the Board of the upcoming conference; where staff and commissioners will be attending. All are looking forward to bringing back good information to be shared with the District. **No action is needed by the Board on this item.**

VI. New Business - None

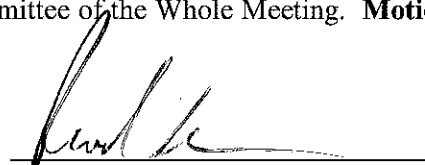
VII. Executive Session - None

VIII. Adjournment

At 9:03p.m. a voice vote was taken to adjourn the Committee of the Whole Meeting. **Motion carried in a voice vote.**


Secretary
Board of Park Commissioners

February 15, 2018
Date


President
Board of Park Commissioners

February 15, 2018
Date