



Park District of Oak Park
Committee of the Whole Meeting
Hedges Administrative Center
Oak Park, Illinois
Thursday, December 7, 2017

Minutes

The meeting was called to order at 7:31pm.

I. Roll Call

Present: Commissioners Guarino, Lentz, Porreca, Wick, and President Aeschleman.

Park District Staff Present: Jan Arnold, Executive Director; Maureen McCarthy, Superintendent of Recreation; Kyle Cratty, Director of Finance; Diane Stanke, Director of Marketing and Customer Service; Chris Lindgren, Superintendent of Buildings and Grounds; and Karen Gruszka, Executive Assistant.

Others Present: Josephine Bellalta and John MacManus, Altamanu, Inc.

II. Public Comment - None

III. Recreation and Facility Program Committee

A. 2018 PACT Agreements

Executive Director Arnold reminded the Board of the ongoing PACT Program which was launched in 2012, and that of the changes made during the interim years including moving many PACT agreements to multi-year agreements. The PACT agreements before the Board today were the annual agreements. The Board discussed usage and questioned any difficulties that had incurred. **This will come before the Board under the consent agenda at the December Regular Board Meeting.**

IV. Buildings and Grounds/Facility Maintenance Committee

A. Oak Park Conservatory Master Site Plan Recommendation

John MacManus, Altamanu, reminded the Board that the site master plan was completed in 2009 and of the improvements made since. A community meeting was held in October to review the plan and collect input from the residents. Sustainability efforts were discussed as well as possible acquisition of properties to expand the garden. **This will come before the Board under the consent agenda at the December Regular Board Meeting.**

B. 2017 Park Report Card

The Board was given the results of the 2017 Report Card by Greg Stopka. The Board requested more marketing of the carry-in/carry-out program. **No action is needed by the Board on this item.**

C. Greening Advisory Committee Application – Adrian Fisher

The Board was informed of Adrian Fisher's application to return to the GAC. She had been appointed in the past but had to leave for family reasons and was asking to return. All on the GAC felt she had a lot to offer with her experience. **This will come before the Board on the consent agenda at the December Regular Board Meeting.**

V. Administration and Finance Committee

A. Bi-Annual Executive Session Minutes Review and Release*

Executive Director Arnold reminded the Board of the requirement to review the Executive Session minutes semi-annually to see if confidentiality was still needed or if they could be released to the public. There were no new minutes to be reviewed and the Board after reviewing had consensus

for the minutes from August 21, 2014, September 25, 2014, and October 20, 2016, not to be released. **This item will be brought before the Board on the consent agenda at the November Regular Board Meeting.**

B. IGA – Township Bus Usage

The Board was informed of the Township’s bus shortage and their request for use of the PDOP’s buses to shuttle senior residents for doctor appointments, groceries, haircuts, etc., available to senior residents sixty years and older. The Board discussed the arrangements, insurance, and feasibility and felt it was the best use of the resources for the community. **This will come before the Board under the regular agenda at the December Regular Board Meeting.**

C. Board Action Calendar

The Board Action Calendar is prepared to help staff track different items that will be coming before the Board during the 2018 calendar year. **This will come before the Board under the consent agenda at the December Regular Board Meeting.**

D. Sexual Harassment Ordinance 2017-12-01

The Board was reminded of the new state requirement for a sexual harassment policy with specific language which the Board approved during the November, Regular Board Meeting. Along with the sexual harassment policy, each entity must approve a Sexual Harassment Ordinance. **This will come before the Board under the consent agenda at the December Regular Board Meeting.**

E. 2016-2018 Strategic Plan Update

Executive Director informed the Board that staff was on target to complete all of the twelve goals for 2017; ten have already been completed with two goals which will be completed by end of year. **No action is needed by the Board on this item.**

F. PDOP Attorney Review Update

Executive Director Arnold reminded the Board of the attorney review. Staff and she felt that the organization has been well represented by Mark Burkland and Holland and Knight and recommended a continued relationship. **No action is needed by the Board on this item.**

VI. New Business – None.

VII. Closed Session

At 8:33pm Commissioner Guarino moved and Commissioner Lentz seconded that the Park Board of Commissioners to convene into closed session under subsection 2 © of the Illinois Open Meeting Act for the purpose of discussing the performance of an employee or legal counsel of the Park District. **The motion passed with a roll call vote of 5:0.**

At 8:52pm a motion was made by Commissioner Guarino and seconded by Commissioner Wick to adjourn the Closed Session. **The motion passed a voice vote of 5:0.**

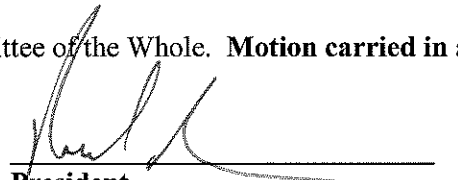
VIII. Adjournment

At 8:52pm a voice vote was taken to adjourn the Committee of the Whole. **Motion carried in a voice vote.**



Secretary
Board of Park Commissioners

January 25, 2018
Date



President
Board of Park Commissioners

January 25, 2018
Date