



**PARK DISTRICT
of OAK PARK**

**Park District of Oak Park
Regular Board Meeting
Hedges Administrative Center
218 Madison Street, Oak Park, Illinois
Thursday, November 30, 2017, at 7:30pm**

Minutes

The meeting was called to order at 7:40pm.

I. ROLL CALL

Present: Commissioners Porreca, Wick, and President Aeschleman. Commissioners Lentz and Guarino were absent.

Park District Staff Present: Kyle Cratty, Director of Finance; Chris Lindgren, Superintendent of Buildings and Grounds; Maureen McCarthy, Superintendent of Recreation; and Karen Gruszka, Executive Assistant.

Others Present: Joan Fiscella, League of Women Voters, and Tom Wegener, AYSO.

II. APPROVAL OF AGENDA

The Board was informed of an addition to the Agenda of a Sexual Harassment Policy that was added to the Administration Manual that is required by the State. A motion was made to approve the agenda. **The motion was passed by a voice vote.**

III. VISITOR/PUBLIC COMMENTS – None

IV. PUBLIC HEARING – Statutory Budget & Appropriation

Discussion of Statutory Budget & Appropriation

Jan Arnold, Executive Director, reminded the Board that two budget meetings were held where the Board discussed each section of the budget. The Budget and Appropriation Ordinance sets the legal spending authority for the District. There were no public comments, nor comments from any attendees of the meeting.

IV. CONSENT AGENDA

A motion was made by Commissioner Wick and seconded by Commissioner Guarino to approve the Consent Agenda, which includes the Cash and Investment Summary and Warrants and Bills for the month of October, 2017; approval of minutes from the Committee of the Whole Meeting, October 5, 2017, Fall Park Tour, October 7, 2017, Budget Meeting, October 12, 2017, Budget Meeting, October 19, 2017, and the Regular Board Meeting, October 26, 2017; approval of the 2017 Tax Year Levy – Abatement Ordinance 2017-11-02 for 2011 Bond; approval of the 2017 Tax Year Levy – Abatement Ordinance 2017-11-03 for 2012 Bond; approval of the 2017 Tax Year Levy – Abatement Ordinance 2017-11-04 for 2013 Bond; approval of the Working Budget – Department Goals; approval of Administrative Policy Manual (Including Personnel, Administrative, Board Policies); approval of the Safety Manual; approval of the Crisis Manual; approval of the 2018 Committee and Board Meeting Calendar; and approval of the IAPD Annual Meeting Credentials Certificate. **The motion passed with a roll call vote of 3:0.**

V. STAFF REPORTS

A. Director's Report

Jan Arnold, Executive Director, updated the Board that the Park District had received a Green Award that will be received on December 5, for all of our solar efforts; the installation of the outdoor ice rink posts and walls will be going up next week beginning with Austin Gardens and the following week Taylor Park and Longfellow – these rinks will again be monitored with a red flag or green flag on our website; the IAPD/IPRA Conference is being held on January 19-20; the PACT Agreements are being completed and reminded the Board that any agreements not signed previously as a multi-year Agreement will be brought in December to the Board.

B. Division Managers' Reports (Updates & Information): Written Report Included in Board Packet.

C. Revenue/Expense Status Report – No questions asked.

VI. OLD BUSINESS

A. Recreation and Facility Program Committee - None

B. Buildings and Grounds/Facility Maintenance Committee - None

C. Administration and Finance Committee

1. **Tax Levy Ordinance for 2017***

Commissioner Wick moved and Commissioner Porreca seconded that the Park Board of Commissioners approve the 2017 Tax Levy Ordinance 2017-11-01 in the amount of \$9,386,971. A Tax Levy Hearing was held during the November 2, Committee of the Whole Meeting; no members of the public appeared for public comment. The Board was reminded the District's Tax Levy amount is 3.6% more than the PTELL limit of 2.1% for 2017 and of the numerous meetings it has been discussed with the Board. **The motion passed by a voice vote 3:0.**

2. **Budget and Appropriation Ordinance for 2017***

Commissioner Wick moved and Commissioner Porreca seconded that the Park Board of Commissioners approve the Budget and Appropriation Ordinance 2017-11-05 that has been available for public review. The Budget and Appropriation Ordinance has been available to the public for past 30 days after being discussed thoroughly at two budget meetings. The hearing was held at the beginning of this meeting with no public comment. The Board was reminded the budget and appropriation ordinance is 15% higher than the working budget to provide staff flexibility between lines, however staff from a fund standpoint works off the working budget. Upon adoption, it will be filed with the County Clerk. **The motion passed by a voice vote 3:0.**

3. **CRC Update***

The Board was reminded that the MOU for the proposed Community Recreation Center had not been extended as they wanted to find out what the Imagine group came up with before moving forward. MaryJo Schuler met Jan today and she feels the CRC would be a benefit to the community. She will be meeting with some groups of citizens to see if they can run with the idea and information. The PDOP would work closely with the group for communication purposes and to keep abreast of the issues. All agreed that this was a great approach. **No motion was needed by the Board.**

VII. NEW BUSINESS

A. AYSO Update

Tim Wegener, AYSO, briefly updated the Board on their dealings with fields, how in the younger leagues they are able to do rotations of the fields which helps and provides some flexibility, the buddy program is leveling off which could be due to the separation of the older kids out. Overall the season went well and they are also pleased with the Taylor Park drainage from what they have seen. **No motion was needed by the Board.**

B. OPYB/S Update

Tim Ferraro, President OPYB/S, sent his updates to the Maureen who shared them with the Board which included: that numbers remain strong at over 1,750 participants, the travel program continues to thrive for the Eagles and the Falcons including successes at all ages at the regional and national levels, use of TeamSnap for management of entire system from registration through scheduling which greatly helped, the improvement and detail of the field conditions has meant more field play and the continued excellent communication and relationship with the PDOP has helped greatly. The coaches need to make sure the fields permitted are used and not to use fields unpermitted which they will continue to work on. **No motion was needed by the Board.**

VIII. COMMISSIONERS' COMMENTS

- **Commissioner Guarino** – Absent.
- **Commissioner Porreca** – Attended the WSSRA November Board Meeting as well as the successful Falling for the Stars event; and a new partner – Riverside Parks and Recreation Department. FOPCON held a successful HAM bingo event and they are working on their goal setting, fund raising, etc. for the upcoming year.
- **Commissioner Wick** – Complimented the lights, attended the Parks Foundation meeting where Mpower was presented and he brought back some ideas/concerns to the Board, he also feels the Board should address wrong information going out regarding the CRC collaboration.
- **Commissioner Lentz** – Absent.
- **Commissioner Aeschleman** – Attended the IGOV where good information was addressed, attendees were challenged to take information back and look at the Envision plan on how we look as a community at development.

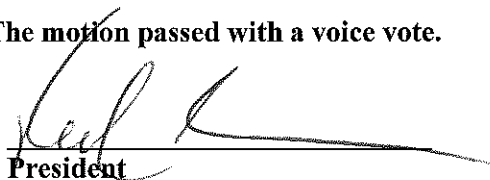
IX. CLOSED SESSION - None

X. ADJOURNMENT

At 8:12pm the Regular Board meeting was adjourned. **The motion passed with a voice vote.**



Secretary
Board of Park Commissioners



President
Board of Park Commissioners

December 14, 2017

Date

December 14, 2017

Date