



**PARK DISTRICT OF OAK PARK**  
**Administration and Finance Committee**  
**Budget Session Meeting**

**Hedges Administrative Center**  
**218 Madison Street**  
**Oak Park, Illinois**

**Thursday, October 12, 2017 at 7:30pm**

**Minutes**

**I. Call to Order/Roll Call**

The meeting was called to order at 7:30pm.

**Commissioners Present:** Commissioners Lentz, Porreca, and Wick. Commissioner Guarino and President Aeschleman were absent.

**Staff Present:** Jan Arnold, Executive Director; Kyle Cratty, Finance Director; Chris Lindgren, Superintendent of Buildings and Grounds; Paula Bickel, Director of Human Resources; Maureen McCarthy, Marketing & Customer Service Director; Susan Crane, Supervisor of Operations and Special Events - Cheney Mansion; Patti Staley, Director of Horticulture & Conservatory Operations; and Karen Gruszka, Executive Assistant.

**II. Public Comment – None**

**II. Budget Parameters**

Kyle Cratty, the Director of Finance, informed the Board that this year the Park District will be increasing the tax levy 3.6% for the 2017 Tax Levy. The District is subject to the property tax extension limitation law (PTELL) which caps the levy for 2017 at 2.1%. The District is increasing the levy 3.6% to ensure the District receives the full 2.1%.

**IV. Budget Discussions**

Corporate Administration's 2018 budget was presented including discussion on the Strategic Goals, Fund discussions including Administration with the IT budget and FICA costs, which the Board discussed specific line items from. The Conservatory was presented including collaboration with the University of Illinois' volunteers, additional garden plans, and enhanced birthday party packages which the Board thought was a great idea. The Buildings and Grounds department discussed the installation of smart technologies, the new work order system, and the replacement of water fountains with multi-purpose fountains. The Board discussed additional revenue ideas for Cheney Mansion. Kyle presented the IMRF, Audit and Liability budgets along with the Museum Fund for Cheney Mansion and Pleasant Home, Special Recreation, Health Insurance, and Capital Projects.

**V. New Business**

None

**VI. Adjournment**

A motion was made by Commissioner Lentz and seconded by Commissioner Porreca to adjourn the meeting at 9:00pm. **Motion carried in a voice vote.**

  
Secretary  
Board of Park Commissioners

  
President  
Board of Park Commissioners

November 30, 2017  
Date

November 30, 2017  
Date