



PARK DISTRICT of OAK PARK

Park District of Oak Park
Regular Board Meeting
Hedges Administrative Center
218 Madison Street, Oak Park, Illinois
Thursday, October 26, 2017 at 7:30pm

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Lentz, Wick, and President Aeschleman. Commissioner Guarino arrived at 7:34. Commissioner Porreca was absent.

Park District Staff present: Jan Arnold, Executive Director; Chris Lindgren, Superintendent of Buildings and Grounds; Kyle Cratty, Director of Financing; and Karen Gruszka, Executive Assistant.

Others Present: None.

II. APPROVAL OF AGENDA

A motion was made to approve the agenda. **The motion was passed by a voice vote.**

III. VISITOR/PUBLIC COMMENTS – None.

IV. CONSENT AGENDA

A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approve the Consent Agenda, which includes the Cash and Investment Summary and Warrants and Bills for the month of September 2017; approval of minutes from both the Committee of the Whole Meeting, September 7, 2017, and the Regular Board Meeting, September 14, 2017. **The motion was passed by a roll call vote of 4:0.**

V. STAFF REPORTS

A. Director's Report

Executive Director Arnold informed the Board that Commissioners Lentz and Porreca attended the Best of the Best awards with her and Chris Lindgren, which the Park District received an award for best green practices; the FLW Races achieved a Zero Waste status with a 95.32%, on November 9, a number of staff along with some Board members will be attending the Legal Symposium; water fountains are beginning to be turned off due to the inclement weather; and the Department Heads are all on track for completion of their 2017 goals.

B. Division Managers' Reports (Updates & Information): Written Report Included in Board Packet.

C. Revenue/Expense Status Report – No questions asked.

VI. OLD BUSINESS

A. Recreation and Facility Program Committee

1. Collaboration for Early Childhood Care & Education Agreement

Commissioner Lentz moved and Commissioner Wick seconded that the Park Board of Commissioners approve the Agreement with Collaboration for Early Childhood Care and Education and a funding allocation of \$7,000. The Board was reminded of the work that the Collaboration for Early Childhood Care and Education does with the Park District and Oak Park entities. Our contributions have gone up from \$6,500 during the past two years to \$7,000. The Board agreed it is a great investment for our residents. **The motion passed with a roll call vote of 4:0.**

B. Buildings and Grounds/Facility Maintenance

1. Mills Park Master Plan Recommendation

Commissioner Guarino moved and Commissioner Lentz seconded that the Park Board of Commissioners approve the updated Mills Park Master Site Plan. Executive Director Arnold reminded the Board that Altamanu was hired in 2008 for professional services with improvements completed in 2012. In May 2017, a community meeting was held where a lot of positive input was attained. Per the Board’s request, additional work was added to the Northeast garden area and was included on the enclosed plan and budget sheet. The Board had no further questions. **The motion passed with a roll call vote of 4:0.**

C. Administration and Finance Committee

1. Pleasant Home 2nd and 3rd Floor Recommendation Update

Continued discussion took place on the response from the Pleasant Home Foundation (PHF) to questions the Park Board proposed regarding their business plan for the uses suggested. The Board agreed a basic business plan would be needed for their approval of the space. Also, an addendum would be attached to the current agreement which runs through 2020. In the addendum, the PHF would need to return in December of 2018 and 2019 to report to the Park Board on the use of the space and success of their business plan. **No motion was needed at this time on this item.**

VII. NEW BUSINESS

- 1. **2017 Performance Measure Quarterly Review** – Greg Stopka and Kyle Cratty presented the 3rd quarter review in a new snapshot format. The Board discussed pass sales, program registration, the staff surveys, scholarships, and household participation.
- 2. **Oak Park Conservatory Roof** – The Board was informed that during the Historic Buildings Assessment the roof was identified as needing to be replaced. \$35,000 was left over from the pipe project in the Conservatory and should cover the roof but as it will be over \$25,000 the Board needs to approve it. Eight packets have been picked up and three companies attended the construction tour. This will be brought to the Board for approval at the Continued Board Meeting on November 2, 2017.

VIII. COMMISSIONERS’ COMMENTS

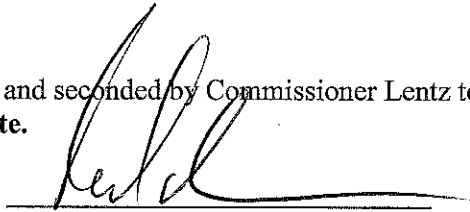
- **Commissioner Wick** – Received great feedback from the Halloween Trolley, everyone loved it and he had a busy week attending Park District activities.
- **Commissioner Guarino** – Attended the Imagine OPRFHS meeting where groups were broken down for indoor and outdoor athletics to discuss the pool and stated the FLW Races were a great day.
- **Commissioner Porreca** – Absent.
- **Commissioner Lentz** – Informed the Board that Festival Theatre’s radio play production was a huge success and that they are looking at a Christmas production at Madison Street Theatre.
- **President Aeschleman** – Stated he had a good corner volunteering at the FLW races, was impressed with the drainage after the heavy rains on the Taylor Park fields, and that this weekend the AYSO playoffs are being held and that the parks should be very active.

IX. EXECUTIVE SESSION – None.

X. CONTINUE REGULAR BOARD MEETING

At 7:50p.m. a motion was made by Commissioner Wick and seconded by Commissioner Lentz to adjourn the Regular Board Meeting. **The motion passed a voice vote.**


 Secretary
 Board of Park Commissioners


 President
 Board of Park Commissioners

November 30, 2017
 Date

November 30, 2017
 Date