



**PARK DISTRICT OF OAK PARK
Administration and Finance Committee
Budget Session Meeting**

**Hedges Administrative Center
218 Madison Street
Oak Park, Illinois**

Thursday, October 19, 2017 at 7:30pm

Minutes

I. Call to Order/Roll Call

The meeting was called to order at 7:30pm.

Commissioners Present: Commissioners Guarino, Lentz, Wick and President Aeschleman. Commissioner Porreca was absent.

Staff Present: Jan Arnold, Executive Director; Kyle Cratty, Director of Finance; Chris Lindgren, Superintendent of Buildings and Grounds; Maureen McCarthy, Superintendent of Recreation; Chad Drufke, Program Manager; Mike Loszach, Program Manager; Amanda Heiman, Program Manager; Bill Hamilton, Superintendent Revenue Facilities; Kayla Fauria, Aquatic & Rink Manager; Jamie Lapke, Program and Operations Manager – GRC, Diane Stanke, Marketing and Customer Service Director; Melissa Martinez, C&M Coordinator; and Karen Gruszka, Executive Assistant.

II. Public Comment – None

III. Staff Budget Presentations

The Board was presented with the Recreation Fund budget including the overview of non-resident fees, scholarships, debt service, capital contribution and administration. The Communications and Marketing and Customer Service department was presented and updates to the website was discussed. In Sports and Fitness new ways to gather accounts for adult sports, and new programs in General Recreation were discussed as was facility attendant's duties. The Board questioned the teen and after school growth and special interest programming. The Administration of Revenue Facilities was discussed including the capital contribution. The Revenue Facilities Fund with new revenue ideas presented as well as the underserved 2nd and 3rd graders needing swim lessons in District 97. Also presented were Ice Rink, Dog Parks, Maintenance for Revenue Facilities and Gymnastics budgets. Kyle Cratty informed the Board that the Budget would be made available to the public after this meeting and the Budget and Appropriation Ordinance would be brought to the Board during the November meetings along with hearings for their approval.

II. New Business

None.

III. Adjournment

A motion was made by Commissioner Lentz and seconded by Commissioner Wick to adjourn the meeting at 8:34pm. Motion carried in a voice vote.


Secretary
Board of Park Commissioners

November 30, 2017
Date


President
Board of Park Commissioners

November 30, 2017
Date