



PARK DISTRICT of OAK PARK

**Park District of Oak Park
Regular Board Meeting
Hedges Administrative Center
218 Madison Street, Oak Park, Illinois
Thursday, June 15, 2017**

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Guarino, Lentz, Porreca, Wick, and President Aeschleman.

Park District Staff present: Jan Arnold, Executive Director; Kyle Cratty, Director of Finance, Chris Lindgren, Superintendent of Buildings & Grounds; Diane Maureen McCarthy, Superintendent of Recreation; and Karen Gruszka, Executive Assistant.

Others Present: Carol Yetkin, CYLA Design Assoc.; Beth Cheng and Ellen Kuner, FOPCON; and Joan Fiscella, League of Women Voters.

II. APPROVAL OF AGENDA

A motion was made to approve the agenda. **The motion was passed by a voice vote.**

III. VISITOR/PUBLIC COMMENTS - None

IV. CONSENT AGENDA

A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approve the Consent Agenda, which includes the Cash and Investment Summary and Warrants and Bills for the month of May 2017; approval of minutes from the Continued Regular Board Meeting May 4, 2017, Annual Board Meeting, May 4, 2017, Committee of the Whole Meeting, May 4, 2017, and the Regular Board Meeting, May 18, 2017; approval of the Prevailing Wage Ordinance 2016-06-01; approval of the updated Rules and Regulations; and the approval and authorization of the release of closed session minutes from March 2, 2017, March 16, 2017, and April 6, 2017.

V. STAFF REPORTS

A. Director's Report

Jan Arnold, Executive Director, updated the Board that Festival Theater's production of Macbeth is beginning on Friday, June 16, and The Fair Maid Of The West will begin on July 27; inclusion of the free community nights; summer camps have started with over 700 participants; Star Wars was being shown in the park this evening; the first concert in the park was well attended with zero waste being sponsored by the GAC.

B. Division Managers' Reports (Updates & Information) – Written Report Included in Board Packet.

C. Revenue/Expense Status Report – No questions were asked.

VI. OLD BUSINESS

A. Recreation and Facility Program Committee

1. Art Sculpture Update

Executive Director Arnold updated the Board that the Parks Foundation has been unable to fundraise the \$30,000 for the sculpture that the Board had approved. Also, the Art Advisory Committee is not in favor of the art piece. They along with the Parks Foundation have been looking at the artists that have pieces currently out in the sculpture walk. The Board questioned the reason they weren't in favor of the piece and were informed that they felt it would become a perching place and require more maintenance. All agreed that a local artist would be sought. **No action is needed by the Board on this item.**

B. Buildings and Grounds/Facility Maintenance Committee - None

C. Administration and Finance Committee

1. 2016 Audit Report

Commissioner Wick moved and Commissioner Lentz seconded that the Park Board of Commissioners accept the 2016 Audit Report. The Board was reminded of the presentation given by Matt Beran of Lauterbach and Amen at May Regular Board Meeting where they were informed that the District received an unqualified audit opinion. The District will be making all legally required notifications before the end of June. **The motion passed with a roll call vote of 5:0.**

2. Austin Gardens Update

The Board discussed the presentation that would be made before the Oak Park Plan Commission, ironing out the order of the information and pertinent information to be included.

VII. NEW BUSINESS

1. Annual Oak Park Conservatory Operations Report

Patti Staley, Director of Horticulture and Conservatory Operations, began by discussing from the Annual Report: new marketing bringing the Conservatory more in line with other rental facilities within the Park District; increased marketing which brought the Conservatory up 38% in rentals, the revamped Enewsletter and web page, visitors, plant sales, programs, plantings, special events, donations, FOPCON volunteers, and the revamping of the gift shop. The Board questioned the visibility of the Conservatory from 290. **No action is needed by the Board on this item.**

2. FOPCON's Annual Report

Ellen Kuner, President of FOPCON, and Beth Cheng, Executive Director, informed the Board of all that the Friends were involved with at the Conservatory including their donation for the heating project at the Conservatory, increased dues and revenues, member lectures, member appreciation events, tours, and docents at the Conservatory. She informed the Board that the volunteer hours worked by FOPCON saved the Conservatory \$153,000. The Board thanked them for their time and support. **No action is needed by the Board on this item.**

3. Pleasant Home Foundation

Executive Director Jan Arnold informed the Board that she had been contacted by the Pleasant Home Foundation regarding two pieces they would like to accept that have been offered as a donation to be put on display but needed to confirm they would have a room in which to display the pieces. The Board discussed the upcoming agenda item where the Pleasant Home space would be discussed. The Board was in consensus for the Pleasant Home Foundation moving forward with the acceptance of the donation but they must understand that a particular space will not be assigned and as space is being discussed in the future the room that the pieces are displayed in might be changed accordingly. **No action is required by the Board on this item at this time.**

VIII. COMMISSIONERS' COMMENTS

- **Commissioner Wick** – Informed the Board that the Parks Foundation has a new Board that they broke out into a variety of committees with a new goal of everybody partaking in the Foundation's Mission.

Hepzibah held their fundraiser at Marion and Mills Park and it was a huge success, he also attended the LIVE café for one of the day sessions and found it very informative.

- **Commissioner Guarino** – Informed the Board that D97 had approached him and stated they would like to be a part of the Community Recreation Center discussions for their students to be able to extend time after school. He was reminded that they had been a part of the discussions but the District will certainly make sure they are included in discussions.
- **Commissioner Porreca** – No Comment.
- **Commissioner Lentz** – Reminded the Board that Festival Theater is raising funds for a new sound system with their appreciation night along with the continued success of the Viola project, and the fundraising at Pleasant Home for the stained glass windows is up to \$11,000.
- **Commissioner Aeschleman** – Mentioned that he was concerned about the trees at Taylor Park, that he continues to marvel at the wetlands and how well they are doing, and stated he is apprehensive about the dialogue and concerns with Austin Gardens.

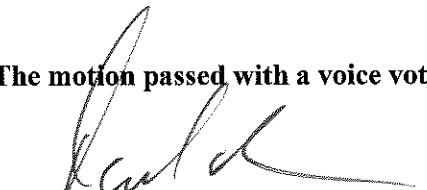
IX. CLOSED SESSION

X. ADJOURNMENT

At 10:08m the Regular Board meeting was adjourned. **The motion passed with a voice vote.**


Secretary
Board of Park Commissioners

July 27, 2017
Date


President
Board of Park Commissioners

July 27, 2017
Date