



**Park District of Oak Park
Regular Board Meeting
Hedges Administrative Center
218 Madison Street, Oak Park, Illinois
Thursday, April 20, 2017 at 7:30pm**

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Lentz, Guarino, Wick, and President Aeschleman. Commissioner Porreca was absent.

Park District Staff present: Jan Arnold, Executive Director; Chris Lindgren, Superintendent of Buildings & Grounds; Kyle Cratty, Director of Finance; Susan Crane, Cheney Mansion Operations and Event Supervisor, and Karen Gruszka, Executive Assistant.

Others Present: Joan Fiscella, League of Women Voters.

II. APPROVAL OF AGENDA

A motion was made to approve the agenda. **The motion was passed by a voice vote.**

III. VISITOR/PUBLIC COMMENTS

IV. CONSENT AGENDA

A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approve the Consent Agenda, which includes the Cash and Investment Summary and Warrants and Bills for the month of March, 2017; approval of minutes from the Continued Regular Board Meeting March 2, 2017; Committee of the Whole Meeting March 2, 2017, and the Regular Board Meeting March 16, 2017; approval of Closed Session Minutes March 2, 2017 and March 16, 2017; approval of Festival Theater 2017- 2019 Agreement; approval of 4th of July Gala; approval of Cook County Resolution for Property ID Data; and approval of Park District Citizens Committee New Appointment – Garth Katner. **The motion passed with a roll call vote of 4:0.**

V. STAFF REPORTS

A. Director's Report

Jan Arnold, Executive Director, updated the Board on the liquor license for Festival Theater and that it has been tabled until the VOP's next Board Meeting; Mills Park Master Plan Meeting will be on Wednesday, May 3; still looking for a date for the Spring tour; the start times of the Board Meetings in June have been moved up to allow attendance at the VOP's Planning Commission Meetings; Pleasant Home's second and third floor is completely vacated, we will be coming to the Board in July with recommendations for the space; a Tree Keeper Training is being held in June by the Open Lands Group with a possibility of creating a chapter here if enough people become qualified; Euclid construction is continuing to move along with the playground equipment and the mounds; May 5-7, is FOPCON's annual plant sale; the PDOP has two intern positions for the summer and for the first time has hired a Recreation Fellowship for an entire year and he will work with all the departments learning the different aspects of the agency.

B. Division Managers' Reports (Updates & Information) – Written Report Included in Board Packet.

C. Revenue/Expense Status Report – No questions asked.

VI. OLD BUSINESS

A. Recreation and Facility Program Committee – None

B. Buildings and Grounds/Facility Maintenance Committee

1. Field Cistern Contract Approval

Commissioner Guarino moved and Commissioner Wick seconded that the Park Board of Commissioners authorize Executive Director Arnold to negotiate a contract with GLI Services, Inc., of Joliet, Illinois, for an amount not to exceed \$152,000 which includes a 10% contingency. Executive Director Arnold reminded the Board that Field Park's splash pad is used heavily during the summer months and uses approximately 20,000 gallons of water per week in those months along with water needed to irrigate the fields. GLI Services, Inc. was the lowest responsive and responsible bidder and also installed Longfellow's cistern and is experienced with the cistern's manufacturer. The Board discussed the value engineering that will take place to bring the project in under the budget. **The motion passed with a roll call vote of 4:0.**

C. Administration and Finance Committee – None

VII. NEW BUSINESS

1. Cheney Mansion Annual Report

Susan Crane, Cheney Mansion Supervisor, presented the annual Cheney Mansion report for 2016 including: highlights of the year, the success of the greenhouse, revenue, marketing of the mansion, tours, bookings, programs and classes, special events, and what's ahead for 2018. The Board discussed the upgrades being done, catering, outside maintenance and upkeep, and the upcoming CIP where Cheney along with other projects will be placed on the PDOP's budget timeline. **No action is needed by the Board on this item.**

2. First Quarter Performance Review

Kyle Cratty, Director of Finance, ran through results of the 1st quarter with the Board including registrations, scholarships, and revenue. The Board discussed trees, historical trends and trends moving forward, and the budget variance. **No action is needed by the Board on this item.**

3. Pool Collaboration Discussion Update

Executive Director Arnold informed the Board of the meetings and discussions taking place between D200 and the PDOP and the field trip to Oak Brook to see their pool and community facility. The Board stated they were pleased with the communication taking place between the entities. The Board also discussed the possibility of private donors along with meeting of different groups interested in collaborating. The PDOP continues to work with Sink Combs for them to build out some blocks. **No action is needed by the Board on this item.**

4. Stevenson Center Lease For TASC

Executive Director Arnold informed the Board that she had been approached by Treatment Alternatives for Safe Communities (TASC) for office space at Stevenson Center. As we have moved staff back to 218 after the renovation the two upper level offices are available. This site will be used for intake purposes only for an eleven month period. **This will be brought before the Board at the May 4, 2017, Continued Regular Board Meeting on the regular agenda.**

VIII. COMMISSIONERS' COMMENTS

- **Commissioner Porreca** – Absent.
- **Commissioner Lentz** – Attended the fundraiser for Pleasant Home and informed the Board that the Pleasant Home Foundation is continuing working to fund the restoration of two damaged stained glass panels, \$15,000 has already been raised. The Foundation is partnering with Festival Theater to present a theater piece at PH on Sundays in July.
- **Commissioner Wick** – Attended the Park Foundation Meeting which good dialogue had taken place he also stated that diversity was needed in the group. He submitted a session to IAPD regarding the IGOV in our community and it has been accepted and he will be giving a session on it at the January meeting in 2018.
- **Commissioner Guarino** – Said it was good to hear about the IGOV session. He also was glad to hear about the pool discussions taking place and them extending to a broader group.
- **Commissioner Aeschleman** – He along with Jan and Sandy attended the Liquor License Meeting, he was glad to see kids playing basketball, the fields look great and the new plaque is up at Lindberg and looks great and it was great to be able to accommodate that request.

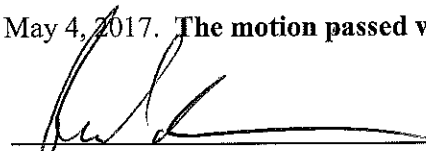
IX. CLOSED SESSION - None

X. CONTINUE REGULAR BOARD MEETING

At 8:54pm the Regular Board meeting was continued to May 4, 2017. **The motion passed with a voice vote.**


Secretary
Board of Park Commissioners

May 18, 2017
Date


President
Board of Park Commissioners

May 18, 2017
Date

