



**Park District of Oak Park
Committee of the Whole
Hedges Administrative Center
Oak Park, Illinois
Thursday, April 6, 2017**

Minutes

The meeting was called to order at 7:40pm.

I. Roll Call

Present: Commissioners Guarino, Lentz, Porreca, Wick and President Aeschleman.

Park District Staff present: Jan Arnold, Executive Director; Chris Lindgren, Superintendent of Buildings and Grounds; Maureen McCarthy, Superintendent of Recreation; Diane Stanke, Director of Marketing and Customer Service; and Karen Gruszka, Executive Assistant.

Others Present: None.

II. Public Comment

III. Recreation and Facility Program Committee

A. Festival Theater Agreement 2017-2019

Jan Arnold, Executive Director, informed the Board that the Festival Theater Agreement had been held back waiting for the Village of Oak Park's approval for alcohol on the premises during performances. With the season beginning soon, staff felt we needed to move forward with the agreement and will amend the contract as needed when the Village votes. In the past, Festival Theater has had a one-year Affiliate Agreement but this year we are bringing forth a three-year agreement. Specific play dates will be added to the agreement in an addendum as they become available each year. They are again asking for a \$6,000 contribution from the Austin Trust. As Festival Theater did last year, they will be paying the Park District \$1 per ticket sold to help offset maintenance of the park during their season. They also had much success with the Viola Project; the camp for girls from diverse backgrounds, and will be continuing it in the upcoming year. The Board discussed the carry-in carry-out program. **This will come before the Board at the April Regular Board Meeting under the consent agenda.**

B. Authorization of GALA Fireworks

Executive Director Arnold reminded the Board that this annual event is a great partnership. As in previous years, Community Bank and the Great American Lightshow Association Charitable Trust have requested sponsorship from the Park District for the fireworks show in the amount of \$1,000. The Park District will assist with the coordination of the fireworks, some crowd control, and clean-up. **This will come before the Board at the April Regular Board Meeting on the consent agenda.**

IV. Buildings and Grounds/Facility Maintenance Committee

A. Field Park Cistern Update

Continuing the Park District's sustainability objectives, we will be adding another cistern to our park system at Field Park. This cistern will be underground and be installed during the summer to avoid interfering with programs. We went out to bid on March 24, fifteen vendors downloaded

the packet and bids are due in and will be opened on April 17, to be brought to the Board for approval at the April 20, Regular Board Meeting. The Board discussed the savings/payback for the cistern and confirmed no damage would be done to the surrounding properties after it is installed. **This will come before the Board at the April Regular Board Meeting on the regular agenda.**

B. Oak Park Conservatory Heating Repairs Update

This is a much needed project as many of the pipes in the Conservatory are original pipes and date back to its opening. We will be going out to bid on April 12, with bids being opened on May 8, and going before the Board for approval on May 18. This project's costs are being split with FOPCON and work will begin during the summer. The Board confirmed that the Conservatory would remain open during this time. **This will come before the Board at the April Regular Board Meeting on the regular agenda.**

V. Administration and Finance Committee

A. Cook County Resolution For Property ID Data

The PDOP currently uses GIS in many areas of the Park District including tree inventory, CIP project updates, and economic analysis. Currently Cook County is holding GIS data needed for our GIS software. A resolution is needed to allow Cook County to release this information. The Board discussed the uses of information released by Cook County. **This will come before the Board at the April Regular Board Meeting under the consent agenda.**

B. Park District Citizens Committee New Member Appointment

The PDCC is comprised of eleven members, two alternates, and two student representatives. With the resignation of a committee member, a spot has opened up. Garth Katner expressed interest in joining the PDCC. He has attended two meetings and is excited to bring his knowledge and time to the group. **This will come before the Board at the April Regular Board Meeting under the consent agenda.**

C. Executive Director's Annual Performance Review Update

Executive Director, Jan Arnold, stated that her evaluation had taken place in March and that it will come before the Board at the April Regular Board Meeting. **No action is needed by the Board on this item.**

D. Park District of Oak Park's 105th Birthday Update

Executive Director Arnold reminded the Board that April 8th is the 105th birthday of the Park District. **No action is needed by the Board on this item.**

VI. New Business - None

VII. Closed Session

At 8:22pm Commissioner Wick moved and Commissioner Lentz seconded that the Park Board of Commissioners convene into closed session to discuss the purchase or lease of real property for the use of the District. **The motion passed with a roll call vote of 5:0.**

At 8:53pm a motion was made by Commissioner Guarino and seconded by Commissioner Wick to adjourn the Executive Session. **The motion passed a voice vote of 5:0.**

VIII. Adjournment

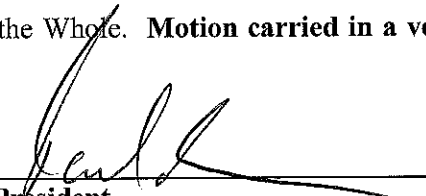
At 8:53pm a voice vote was taken to adjourn the Committee of the Whole. **Motion carried in a voice vote.**



Secretary
Board of Park Commissioners

May 18, 2017

Date



President
Board of Park Commissioners

May 18, 2017

Date

