



**PARK DISTRICT  
of OAK PARK**

**Park District of Oak Park  
Regular Board Meeting  
Hedges Administrative Center  
218 Madison Street, Oak Park, Illinois  
Thursday, January 26, 2017 at 7:30pm**

**Minutes**

The meeting was called to order at 7:30pm.

**I. ROLL CALL**

**Present:** Commissioners Lentz, Porreca, Wick, and Commissioner Guarino. President Aeschleman was absent.

**Park District Staff Present:** Jan Arnold, Executive Director; Chris Lindgren, Superintendent of Buildings and Grounds; Kyle Cratty, Director of Finance; Maureen McCarthy, Superintendent of Recreation; Bill Hamilton, Superintendent of Revenue Services; Travis Stephen, Sports Field Manager; Chad Drufke, Program Manager-Sports and Fitness; Amanda Heiman, Program Manager-General Recreation; Kyle Sandine, Program and Operations Manager – RCRC; Kayla Fauria, Aquatic & Rink Program Coordinator; Mick Rakitan, Facilities & Operations Supervisor – Aquatics and Rink; and Karen Gruszka, Executive Assistant.

**Others Present:** McLouis Robinet and guest; Tom Kindler, AYSO; and Joan Fiscella, League of Women Voters.

**II. APPROVAL OF AGENDA**

An agenda item for an Austin Gardens Update will be added under New Business. **The motion was passed by a voice vote.**

**III. COMMUNITY SERVICE AWARDS**

The Park Board presented the Community Service Awards to the following recipients: McLouis Robinet and FOPCON. The Board thanked them for their many hours of service and selfless devotion to their community. A brief reception took place for the awardees.

**IV. VISITOR/PUBLIC COMMENTS** - None

**V. CONSENT AGENDA**

A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approve the Consent Agenda, which includes the Cash and Investment Summary and Warrants and Bills for the month of January, 2017; approve minutes from the Committee of the Whole Meeting January 12, 2017, and Regular Board Meeting January 26, 2017; approve Park District Citizen Committee New Member Appointment – Sam Elsener; and approve Disposal of Surplus Property Ordinance 2017-02-01. **The motion passed with a roll call vote of 4:0.**

**VI. STAFF REPORTS**

**A. Director's Report**

Jan Arnold, Executive Director, informed the Board of the endeavors to get the new liquor license category with the VOP for Festival Theatre productions, that the contract for the next three years between Festival Theater and the Park District has not been signed, and therefore the annual contribution to the Theater from the Austin Trust cannot be made, both due to delays in the liquor ordinance amendment process and that Festival Theater has been kept informed of this, the Park District will be providing camps for after summer school in D97 at Lincoln and Longfellow if a child fits the requirements, these camps are available due to a donation of \$10,000 from Good

Heart Work Smart Foundation towards the scholarship fund, two of the outdoor ice rinks have been taken down due to the weather with the third rink being brought down. The Board asked for clarification on the VOP's alcohol ordinance.

**B. Division Managers' Reports (Updates & Information) – Written Report Included in Board Packet.**

**C. Revenue/Expense Status Report – No questions asked.**

## **VII. OLD BUSINESS**

**A. Recreation and Facility Program Committee - None**

**B. Buildings and Grounds/Facility Maintenance Committee**

**1. Ridgeland Common Recreation Complex Motorized Blinds**

**Commissioner Wick moved and Commissioner Lentz seconded that the Park Board of Commissioners give authorization for Executive Director Arnold to engage Tunnel Vision, Inc. of Chicago, IL, for an amount not to exceed \$35,502 including a 5% contingency for the Ridgeland Common Recreation Complex blind installation project.** The Board was reminded of the need for blinds on the west side windows of the rink and that they had gone out to bid twice due to the first bid opening being unsuccessful. Eight firms downloaded the bid with two bids being received. On January 4, 2017, Tunnel Vision, Inc. was the lowest responsible bidder for \$33,812, with \$45,000 budgeted for the project. No questions were asked by the Board. **The motion passed with a roll call vote of 4:0.**

**2. Taylor Field Drainage Bid**

**Commissioner Wick moved and Commissioner Lentz seconded that the Park Board of Commissioners give authorization for Executive Director Arnold to engage Team Reil, Inc., Union, Illinois for an amount not to exceed \$84,500 to allow this project to be completed in 2017 by AYSO providing the necessary funds.** The Board was reminded of the need for drainage at Taylor Park and that this bid had gone out twice before unsuccessfully. Seven companies submitted bids for this third attempt with Team Reil, Inc., Union, Illinois, being the low responsible bidder with \$84,500. AYSO will be providing the funds for this project. The Board discussed the impact to the field, where the run-off would go, and the drainage expected and were informed that there were no guarantees especially as the rain amount is a factor but that it is expected to improve current situation. **The motion passed with a roll call vote of 4:0.**

**3. Austin Gardens**

The Board was given GIS data of every tree in Austin Gardens and the area that would have at most six hours of sunlight. Per Dr. Watson, of Morton Arboretum, he informed the Park District that shade can affect the growth, health, and immunity of trees. Staff continues to gather information on the effects including wind a building above 80' could cause. The Board also received the list of the trees which they felt was very important that showed 14 of the trees in the shaded area were memorial trees along with a number of individual species that are nowhere else in the Park. The Board discussed how the shade will change the overall experience of the park, the warmth of it without sunlight, etcetera.

**C. Administration and Finance Committee - None**

**1. Historical Properties Facility Assessment**

**Commissioner Wick moved and Commissioner Lentz seconded that the Park Board of Commissioners approve contract with Rocco Castellano Design Studio Inc., of Chicago, IL, for an amount not to exceed \$27,285.** The Board was reminded of the need to create a tool and a baseline for measuring of the historical properties. Rocco Castellano Design Studio Inc. had helped with Cheney Mansion's conversion of the greenhouse into useable space. The Board agreed that this was needed and look forward to the findings. **The motion passed with a roll call vote of 4:0.**

**VIII. NEW BUSINESS**

**1. Annual Recreation Department Report**

Maureen McCarthy, Superintendent of Recreation, and Chad Drufke, Program Manager, reviewed the 2016 Comprehensive Program Participation Report and answered questions pertaining to the data presented including: wellness, martial arts, youth and adult sports, teens, fine arts, early childhood, nature & environmental and general programming. The Board discussed the growth of popular programs, priority registration for children already in our clubhouse, and staff's foreseeing upcoming market trends. **No action is needed by the Board on this item.**

**2. Annual Revenue Facilities Report**

Bill Hamilton, Superintendent of Revenue Facilities, and Kyle Sandine, Program Supervisor – Aquatic and Rink, presented the 2016 Annual Revenue Facilities Report. Items discussed were the pools' past season, the all access pass, life guards, concession and vending, and the swim academy. The ice arena operations year-round including youth hockey, adult hockey, learn to skate, and room and ice rentals. The gymnastic program was discussed including team and drop in programs, special programs and birthday parties, and the dog parks. Executive Director Arnold stated that at times there may be a desire from the residents for extended pool time but that the Park District will never open the pool if there is not staff available to staff it safely. The Board discussed the dog park. **No action is needed by the Board on this item.**

**3. Flooring Contract Update**

The Board was apprised of the bid that was out for the facility flooring at Longfellow. For this project to be completed with the least amount of disruption to programming the hope is to have the work done during spring break. Staff is therefore requesting to continue this meeting for approval of the bids on March 2.

**IX. COMMISSIONERS' COMMENTS**

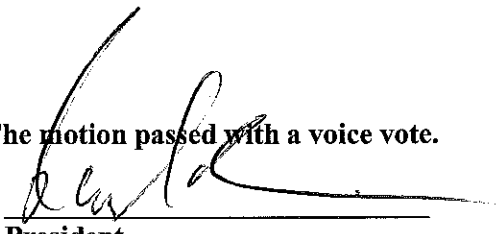
- **Commissioner Guarino** – Congratulated the Community Service Award recipients and thanked them for their service, thanked staff for their reports and great job they are doing, and suggested that we contact OPRF for our basketball leagues to possibly play during a half-time of a high school game. He also wanted to remind the Board and staff if they are approached by residents regarding Austin Gardens to guide them to write the VOP, the newspapers, and the planning commission.
- **Commissioner Wick** – Informed the Board of the IGOV Forum where candidates received information from all the governmental entities, attended the Peace Rally at Scoville Park which was a wonderful celebration, and is looking forward to a resolution on Austin Gardens for the VOP and the Park District.
- **Commissioner Porreca** – Informed the Board that FOPCON had their first ever Board Retreat which philanthropy, long-term plans, and division and clarifying of roles was discussed. She also stated that she was very appreciative of the Board's unified statement regarding Austin Gardens has heard public sentiment is grateful for the Park Districts support.
- **Commissioner Lentz** – Informed the Board of Festival Theatres upcoming performance on March 1, at Connolly's, attended the Pleasant Home Foundation's Board Meeting and was pleased to pass along that they have \$13,000 raised towards their stained glass project and that a PHF board member has offered to match half of all Board donations in the following two weeks up to \$5,000.
- **Commissioner Aeschleman** – Absent.

**X. EXECUTIVE SESSION - None**

**XI. Meeting Continued to March 2, 2017**

At 9:24pm the Regular Board meeting was adjourned. **The motion passed with a voice vote.**

  
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 Secretary  
 Board of Park Commissioners

  
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 President  
 Board of Park Commissioners

March 16, 2017  
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 Date

March 16, 2017  
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 Date