



Park District of Oak Park
Committee of the Whole
Hedges Administrative Center
Oak Park, Illinois
Thursday, July 7, 2016

Minutes

The meeting was called to order at 7:33pm.

I. Roll Call

Present: Commissioners Guarino, Lentz, Porreca, Wick and Commissioner Aeschleman.

Park District Staff present: Jan Arnold, Executive Director; Kyle Cratty, Director of Finance; Chris Lindgren, Superintendent of Buildings and Grounds; Bill Hamilton, Superintendent of Revenue Facilities; Diane Stanke, Director of Marketing and Communications; Paula Bickel, Director of Human Resources; and Karen Gruszka, Executive Assistant.

Others Present: Joan Fiscella, League of Women Voters.

II. Public Comment - None

III. Recreation and Facility Program Committee - None

IV. Buildings and Grounds/Facility Maintenance Committee

A. Euclid Park Professional Fees

Executive Director Arnold informed the Board that \$150,000 has been allocated for professional services for Euclid Park and \$750,000 for park improvements in 2017 in the 2016-2020 CIP. Approval is needed for Altamanu, Inc., Chicago, IL, to provide oversight for the Phase II construction to the Euclid Park Master Plan and serve as lead consultant and SMP Group Design Associates, LLC will be the sub-contractor for a total cost of \$85,625. The Board discussed the OSLAD Grant monies and how the PDOP receives the payment. **This will come before the Board at the July Regular Board Meeting under the regular agenda.**

B. VOP IGA for Divvy Bikes

The VOP contacted the Park District seeking to install a Divvy bike sharing station at the RCRC. This agreement is for 10 years with the ability to renew and there is a 90 day exit clause by either party. Liability issues were discussed. Attorney Mark Burkland explained that indemnification would be through the Village. **This will come before the Board at the July Regular Board Meeting under the consent agenda.**

C. Realgy Solar Lease Agreement

Executive Director Arnold informed the Board that the initial lease would be for a five year period followed applicable to an option to renew for up to 20 years. The Board discussed the clip system used to attach the solar panels to the roof, possible damage and liability, language of the agreement, and negotiation between PDOP attorney, Executive Director and Realgy for the final agreement. The Board agreed that the solar panels follow the PDOP's sustainability goals and

show leadership in the community on leaving a smaller carbon footprint. **This will come before the Board at the July Regular Board Meeting under the regular agenda.**

D. Fox and Longfellow Park Retaining Wall Contract Update

Executive Director Arnold informed the Board that the bids were released on June 22. Bids will be opened on July 15. Longfellow will be completed in 2016 and Fox will be completed in 2017. **This will come before the Board at the July Regular Board Meeting under the regular agenda.**

E. Park Signage Contract Award

Executive Director Arnold informed the Board that the Park District was out to bid for new signs with the new PDOP logo on them. Seventeen vendors registered to receive an RFP with five vendors returning proposals. Upon reviewing, negotiations will continue to assure the cost stays within budget. The Board was shown examples of signage. **This will come before the Board at the July Regular Board Meeting under the regular agenda.**

V. Administration and Finance Committee

A. 2017 Budget Guidelines/Timeline

Executive Director Arnold informed the Board that the budget timeline and guidelines are set prior to the work beginning on the budget. Discussion of the CPI, fee charges, and merit pool took place. **This will come before the Board on the consent agenda at the July Regular Board Meeting.**

B. Performance Measure Quarterly Review

Bobbi Nance, Senior Manager of Strategy & Innovation, informed the Board of the second quarter's results, goals including more dashboards being available for the public's use and scholarships and efforts being taken to reach more residents for use of the scholarships. The Board discussed the results of goals as well as the length required to complete goals. **No action is needed by the Board on this item.**

C. IGOV Discussion Update

The Board was informed that an IGOV section will be put into the FYI quarterly. Discussion is still taking place on what exactly the articles will present. The Board confirmed that no one agency will be in charge, each taxing body will be able to review the article prior to the printing of FYI. **No action is needed by the Board on this item.**

D. Board Retreat – July 12, 2016 Update

The Board was reminded of the upcoming Board Retreat on July 12, 2016, from 2:30-5:00pm at Cheney Mansion. They agreed that the Feasibility Study would be the discussion at the retreat. **No action is needed by the Board on this item.**

E. Austin Gardens Trust Disbursement

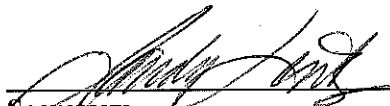
The Board was reminded of the annual disbursement the Park District could take. The funds would then be transferred to the Austin Gardens Fund where a check would be issued to Festival Theatre. **No action is needed by the Board on this item.**

VI. New Business - None

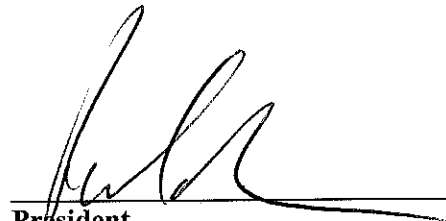
VII. Closed Session – None

VIII. Adjournment

At 8:33p.m. a voice vote was taken to adjourn the Committee of the Whole. **Motion carried in a voice vote.**


Secretary
Board of Park Commissioners

August 18, 2016
Date


President
Board of Park Commissioners

August 18, 2016
Date

