



**Park District of Oak Park  
Regular Board Meeting  
Hedges Administrative Center  
218 Madison Street, Oak Park, Illinois  
Thursday, February 18, 2016 at 7:30pm**

**Minutes**

The meeting was called to order at 7:30pm.

**I. ROLL CALL**

**Present:** Commissioners Guarino, Lentz, Porreca, Wick, and President Aeschleman.

**Park District Staff present:** Jan Arnold, Executive Director; Chris Lindgren, Superintendent of Buildings & Grounds; Kyle Cratty, Director of Finance; Maureen McCarthy, Superintendent of Recreation; Bill Hamilton, Superintendent of Revenue Facilities; Diane Stanke, Director of Marketing and Customer Service; Jamie Lapke, Program and Operations Manager - GRC; Kyle Sandine, Program Supervisor; Chad Drufke, Program Manager; and Karen Gruszka, Executive Assistant.

**Others Present:** Joan Fiscella, League of Women Voters; Community Service Award Recipients and guests, and residents of Oak Park.

**II. APPROVAL OF AGENDA**

A motion was made to approve the agenda. **The motion was passed by a voice vote.**

**III. COMMUNITY SERVICE AWARDS**

The Park Board presented the Community Service Awards to the following recipients: Boy Scout Troup #4020; Good Heart Work Smart Foundation; American Youth Soccer Organization, Chicago Edge Soccer, and Oak Park Youth Baseball/Softball. The Board thanked them for their many hours of service and selfless devotion to their community and for their donations towards the middle school fields. A brief reception took place for the awardees.

**IV. VISITOR/PUBLIC COMMENTS**

Rebecca Morrow-Nye – Stated she had created the petition and was instrumental in getting the signatures needed for the pool petition at D200 that succeeded in removing the \$17.5 million from the referendum to get it pulled off the ballot. She would like the Park District and other taxing bodies to work together with the feasibility study to provide an indoor community pool.

**V. CONSENT AGENDA**

A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approve the Consent Agenda, which includes the Cash and Investment Summary and Warrants and Bills for the month of January, 2016; approve minutes from the Continued Regular Board Meeting January 7, 2016, Committee of the Whole Meeting January 7, 2016, and Regular Board Meeting January 16, 2016; approval of the Festival Theatre Agreement; and the approval of Disposal of Surplus Property Ordinance 2016-02-0. **The motion passed with a roll call vote of 5:0.**

## **VI. STAFF REPORTS**

### **A. Director's Report**

Jan Arnold, Executive Director, updated the Board on the construction at the AGEEC; the use of the diseased trees as paneling in the center; the educational awareness brought to the center with solar panels, the bid award for the solar panels that is being worked on and will be brought to the Board at the Continued Regular Board Meeting; the sixth grade classes that will identify trees in July, nine designs were narrowed down to three and they will be working with an arborist in Austin Gardens, Cheney Mansion and the Conservatory to mark the correct leaf so when the tree is dormant, the tree's leaves could still be identified.

**B. Division Managers' Reports (Updates & Information) – Written Report Included in Board Packet.**

**C. Revenue/Expense Status Report – None**

## **VII. OLD BUSINESS**

**A. Recreation and Facility Program Committee – None**

**B. Buildings and Grounds/Facility Maintenance Committee - None**

**1. Maple Park Bid Award Update**

The Board was informed that 28 contractors had downloaded the bid information. The bids were opened on February 10. The contract will be brought to the Board at the Continued Regular Park Board Meeting on March 3, 2016, for approval. **This will be brought to the Board at the Continued Regular Board Meeting on March 3, 2016.**

**2. Longfellow Cisterns Contract Award Update**

The Longfellow cistern is a sustainable project to capture water off the center's roof and splash pad to be reused after sterilizing it for watering the ballfields. The bids will be opened on February 29, and will be brought to the Board at the March 3, Continued Regular Board Meeting. **This will be brought to the Board at the Continued Regular Board Meeting on March 3, 2016.**

**3. Rehm Pool Roof Contract Award**

**Commissioner Guarino moved and Commissioner Lentz seconded authorization for the Executive Director Jan Arnold to engage Master Projects Inc., of Chicago, Illinois, for an amount not to exceed \$82,616 for roof replacement at Rehm Pool.** The request for proposal was released on February 3, 2016, and opened on February 16. The low base bid was from Master Projects, Inc., Chicago, IL, for \$52,400. The project cost with a 20% contingency along with alternate 1, the replacement of the wading pool filter roof, for \$2,000, is \$82,616. The Board discussed the roof replacement and current beams in the roof. **The motion passed with a roll call vote of 5:0.**

**4. Conservatory Ventilation Update**

The Conservatory ventilation went out to bid back in December 2015, and was unable to garner any responses, so the PDOP waited to go out to bid in 2016. The bids will be opened on February 29 and will be brought to the Board at the March 3, Continued Regular Board Meeting. **This will be brought to the Board at the Continued Regular Board Meeting on March 3, 2016.**

### C. Administration and Finance Committee

#### 1. Maple Park Easement

**Commissioner Wick moved and Commissioner Guarino seconded the approval for the Brookfield-North Riverside Water Commission Easement Agreement through Maple Park.** The Board was reminded of the previous meeting's discussions and that the decision had been made to trench for the water work needed underneath the park rather than an open cut which was previously discussed; at a cost of \$5,000 for the access. The Board questioned if the roots of trees would be affected and if there could be any lasting affects it could have on the park and were assured it would be a deeper trench as well as there will be a \$10,000 deposit received for damage to the Park. This work is scheduled to take place in 2016. **The motion passed with a roll call vote of 5:0.**

#### 2. Feasibility Update

The Board was informed that the individual meetings had been set with each of the governmental agencies with the consultants. Paul and Kassie were going to be attending the initial meeting with all the entities for general information prior to the individual meetings. Focus group meetings and stakeholders meetings have also been set with the invitations sent out as well as the community meetings. The Board discussed the questions they received looking for their feedback so the two attending Board Members could speak on behalf of the Board. **No action is needed on this item.**

### VIII. NEW BUSINESS

#### 1. **Annual Recreation Department Report**

Maureen McCarthy, Superintendent of Recreation, and Chad Drufke, Program Manager, reviewed the 2015 Comprehensive Program Participation Report and answered questions pertaining to the data presented including: fitness, martial arts, youth and adult sports, teens, fine arts, early childhood, general programming, after school program, and seniors. The Board discussed the marketing of the classes and how the residents can go about finding information on the classes and the desire for more adult athletics to take place but all are aware of the lack of space. **No action is needed by the Board on this item.**

#### 2. **Annual Revenue Facilities Report**

Bill Hamilton, Superintendent of Revenue Facilities, Kyle Sandine, Program Supervisor – Aquatic and Rink, and Jamie Lapke, Program and Operations Manager – GRC, presented the 2015 Annual Revenue Facilities Report. Items discussed were the pools' past season, the all access pass, public swim, swim lessons, camps, the ice arena operations year round, the gymnastic program, birthday parties, and the dog parks. The Board questioned the number of users for the dog park, residents vs. non-residents, and the continued motion towards the PDOP's goal of 50/50. **No action is needed by the Board on this item.**

### IX. COMMISSIONERS' COMMENTS

- **Commissioner Guarino** – Commented that the revenue and recreation reports looked fantastic and that we can see reflected in the reports that the Park District is moving towards 50/50.
- **Commissioner Wick** – Watched the VOP meetings last week and wanted to comment on their Board constantly saying 'I' when they are in their meetings and he mentioned that 'we' as the Park District Board should be answering more as a 'we' in a united front, not what we each as individuals want.
- **Commissioner Porreca** – Informed the Board that FOPCON is deep in planning for their anniversary gala which has been scheduled for September 10, 2016.
- **Commissioner Lentz** – Another sign of growth is that we hired a managing director for the Board of the Festival Theatre to fundraise and help run the productions.
- **Commissioner Aeschleman** – Stated the reports showed excellent growth. He also mentioned the Fenwick startup travel lacrosse camp which is run by both OPRF coaches and Fenwick coaches with over 50-60 kids involved and stated that the Park District needs to try and be a part of these new things being brought to the community.

### X. CLOSED SESSION

At 9:12pm Commissioner Guarino moved and Commissioner Lentz seconded that the Park Board of Commissioners convene into closed session for the discussion of appointment, employment, or performance of a specific employee of the Park District. **The motion passed with a roll call vote of 5:0.**

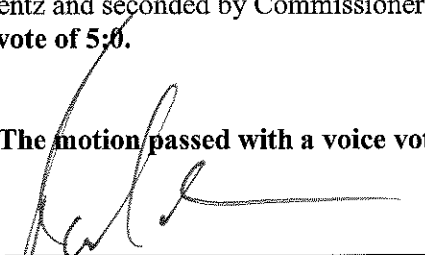
At 10:15pm a motion was made by Commissioner Lentz and seconded by Commissioner Guarino to adjourn the Executive Session. **The motion passed a voice vote of 5:0.**

**XI. ADJOURNMENT**

At 10:15pm the Regular Board meeting was adjourned. **The motion passed with a voice vote.**

  
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Secretary  
Board of Park Commissioners

March 17, 2016  
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Date

  
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President  
Board of Park Commissioners

March 17, 2016  
\_\_\_\_\_  
Date