



**Park District of Oak Park
Regular Board Meeting
Hedges Administrative Center
218 Madison Street, Oak Park, Illinois**

Thursday, July 16, 2015 at 7:30pm

Minutes

The meeting was called to order at 7:30p.m.

I. ROLL CALL

Present: Commissioners Guarino, Lentz, Porreca, and President Aeschleman. Commissioner Lentz attended via telephone.

Park District Staff present: Jan Arnold, Executive Director; Chris Lindgren, Assistant Superintendent of Buildings and Grounds; Bobbi Nance, Senior Manager of Strategy and Innovation; and Karen Gruszka, Executive Assistant.

Others Present: Joan Fiscella, League of Women Voters; and Kristin Carlson Vogen, President/CEO, Oak Park River Forest Community Foundation.

II. APPROVAL OF AGENDA

A motion was made to approve the agenda. **The motion was passed by a voice vote.**

III. VISITOR/PUBLIC COMMENTS – None

IV. CONSENT AGENDA

A motion was made by Commissioner Wick and seconded by Commissioner Guarino to approve the Consent Agenda, which includes the Cash and Investment Summary and Warrants and Bills for the month of June; Committee of the Whole Meeting minutes, June 4, 2015; Regular Board minutes, June 18, 2015; the St. Giles PACT Agreement, and the 2014 Audit. **The motion was passed by a roll call vote of 5:0.**

V. STAFF REPORTS

A. Director's Report

Executive Director Arnold informed the Board of the following information: Dirt has started to be filled on the Stevenson reservoir which will take two weeks to compact down and then, Fuerte will begin the rebuild of the park. The Board questioned if it was the same dirt or new and was informed it is the same plus an additional 4" of topsoil; the rain has been helping to compact the dirt as a roller cannot be used. The Board also questioned if the topsoil from the middle school fields and Stevenson can be shared. The Middle School project has begun and fencing is going up. Trees have been removed per the plan for the fields to go in and the ribbon cutting is being planned with bands from each school planning on playing during their perspective openings. A meeting has been scheduled with the new D97 Superintendent Dr. Kelly on August 10. The Ice Rink will be closed from August 10-24, when rink maintenance will take place. D200's Arts In The Park program has pledged \$1,000 to the Parks Foundation and will be making a donation. Bill Greffin, Chair of the VOP Arts Commission, met to discuss the PDOP and VOP working together to place art from the sculpture walk into PDOP designated art locations; the Board will be kept apprised of future discussions.

B. Division Managers' Reports (Updates & Information): Bobbi Nance, Senior Manager of Strategy and Innovation, presented updates and information to the Board.

C. Revenue/Expense Status Report – None

VI. OLD BUSINESS

A. Recreation and Facility Program Committee – None

B. Buildings and Grounds/Facility Maintenance

1. Longfellow and Fox Centers Task Order – Nagle Hartray

Commissioner Guarino moved and Commissioner Wick seconded that the Park Board of Commissioners approve the Nagle Hartray Task Order in an amount not to exceed \$55,000 to begin architectural services for the design and oversight of the Longfellow and Fox entrance ramp walls. As discussed at the COW, both Fox and Longfellow's main entrance enhancements are in the CIP for 2016 and 2017. Nagle Hartray, PDOP architectural firm of record, will do one plan that will be used for both projects, saving the PDOP the cost of second plans. The wording of the agreement was discussed as well as staff being asked to be vigilant of other possible areas of savings on the projects. **The motion passed with a roll call vote of 5:0.**

2. Longfellow Park Cistern Professional Services Fees – Manhard Consulting

Commissioner Guarino moved and Commissioner Porreca seconded that the Park Board of Commissioners approve authorization to engage Manhard Consulting Ltd., Chicago, Illinois, for a total cost of \$27,450 to create engineering construction documents, accompanying project details and specifications, provide bid and permit assistance, and site observation of the cistern construction phase of the project at Longfellow Park. The Board was reminded of the PDOP's sustainability plan to capture the water from the splash pads to be used for irrigation. The Board confirmed if it will also capture rain water and requested for future cistern memos that not only the mention of water saved but money saved should also be listed. **The motion passed with a roll call vote of 5:0.**

C. Administration and Finance Committee – None

VII. NEW BUSINESS

1. Austin Gardens Trust Update

Executive Director Arnold reminded the Board of the history of the trust. Ms. Vogen, OPRF Community Foundation, went on to explain that the PDOP had been allowed a distribution to be taken for the Austin Gardens Fund since 2008 and had only done so in 2014 and 2015, along with the annual request for Festival Theatre. Executive Director Arnold stated with the upcoming construction for the AGEEC it was prudent to ask for these funds from the prior years and was asking the Board for their authorization for the paperwork to begin the transfer. The Board agreed. **No action was required on this item.**

2. Quarterly Report Performance Measures Update –

Bobbi Nance, Senior Manager of Strategy and Innovation, compared the progress from the first quarter to year-to-date. Staff is now using this information to be proactive to reach out to residents and also plan accordingly when goals are not moving forward as expected. She discussed programming, participation, sharing of the PDOP's information with other park districts, and the alliance for innovation with the Arizona State University hoping to drive innovation in government which the Board discussed. **No action was required on this item.**

VIII. COMMISSIONERS' COMMENTS

- **Commissioner Porreca** – Attended the FOPCON meeting and they reported the numbers are up possibly due to their new multi-year membership. FOPCON will be celebrating 30 years in the fall and they are starting to plan the celebration. Lesson plans and curriculum plans for the AGEEC are currently underway. The garden walk had 475-500 participants, their first uncorked event had 78 people, and they are excited about their first lecture series.
- **Commissioner Wick** – Wanted to thank the lifeguard that provided the Heimlich maneuver. He was proud of the quick jump into action the lifeguard displayed and was wondering if there could be a letter from the Board to present to the lifeguard. The Board was informed that there was a planned article in the District Directions.
- **Commissioner Lentz** – Thanked the Board for being flexible with her and also reminded the Board of her comments last month on the exceptional Festival Theatre play *To Kill A Mocking Bird* which is in its last weeks and urged everyone to go and see it.
- **Commissioner Guarino** – Wanted to commend staff at both pools on all of their recent accomplishments as well as the PDOP for their training of all their part-time and seasonal staff.
- **President Aeschleman** – Also stated how amazing the training for all the lifeguards was and how impressive their accomplishments; especially in light of yearly staff turnover. He complimented the middle school project for getting started so quickly which will allow the fields to get a good couple of months of use in the fall. He thanked the Board for attending the retreat and participating and informed them that he met with an official of the Library in relation to their questions on how our public committees worked and interfaced with the Board.

IX. EXECUTIVE SESSION – None

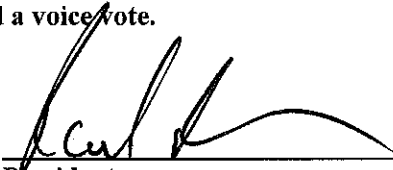
X. CONTINUE REGULAR BOARD MEETING

At 8:52p.m. a motion was made by Commissioner Guarino and seconded by Commissioner Porreca to adjourn the Regular Board Meeting. **The motion passed a voice vote.**


Secretary
Board of Park Commissioners

August 13, 2015

Date


President
Board of Park Commissioners

August 13, 2015

Date