



**Park District of Oak Park  
Committee of the Whole Meeting  
Hedges Administrative Center  
218 Madison Street  
Oak Park, Illinois  
Thursday, July 9, 2015**

**Minutes**

The meeting was called to order at 7:49pm.

**I. Roll Call**

**Present:** Commissioners Guarino, Porreca, and Wick.

**Park District Staff present:** Jan Arnold, Executive Director; Kyle Cratty, Director of Finance; Mitch Bowlin, Finance Manager; Maureen McCarthy, Superintendent of Recreation; Chris Lindgren, Assistant Superintendent of Buildings and Grounds; and Karen Gruszka, Executive Assistant.

**Others Present:** Joan Fiscella, League of Women Voters and a resident.

**II. Public Comment** – None

**III. Recreation and Facility Program Committee**

**A. St. Giles PACT Agreement**

Executive Director Arnold reminded the Board of the PACT program. St. Giles is a partner which requires the PDOP and St. Giles to trade resources as is done with D97, OPRFHS, Fenwick and Ascension. Following the Board's request during the signing of the St. Giles PACT last year, St. Giles did not receive a designated field – games will be scheduled throughout the park system. **This will come before the Board on the consent agenda at the July Regular Board Meeting.**

**IV. Buildings and Grounds/Facility Maintenance Committee**

**A. Longfellow and Fox Centers Task Order – Nagle Hartray**

Executive Director Arnold reminded the Board that Nagle Hartray was hired in 2013 as the Park District's architecture firm of record. Both Longfellow and Fox were in the CIP for improvement of the main entrances, gutters, and ramp. Nagle Hartray will prepare one set of plans for both projects as they are identical which will also bring in ADA improvements. The Board discussed the master agreement and stated they were pleased with the savings of doing one set of plans for both projects. **This will come before the Board on the regular agenda at the July Regular Board Meeting.**

**B. Longfellow Park Cistern Professional Services Fees – Manhard Consulting**

Executive Director Arnold reminded the Board of the sustainability efforts of the PDOP and how the installation of a cistern at Longfellow would capture the water used in the splash pad to be used for irrigation. Discussion took place on the amount of water used in the splash pads and the filtering systems that would be needed. **This will come before the Board on the regular agenda at the July Regular Board Meeting.**

**V. Administration and Finance Committee**

**A. 2014 Audit Report**

Kyle Cratty, Director of Finance, and Mitch Bowlin, Finance Manager, reported to the Board that the Park District had received an Unqualified Opinion – the highest opinion that can be received during the audit. There were no deficiencies found. They discussed the booking of an asset impairment due to the IMET fraud as was mentioned in the management letter. Generally

accepted accounting principles require the loss to be booked at current fair value, which is the most conservative way possible to represent the District's current position. The District will then book future recoveries as revenues in subsequent years. Management feels it is important to note that the current impairment booked does not represent what the ultimate recoveries will be, and in actuality, most of the funds lost will be recovered and/or reimbursed through insurance. **This will come before the Board on the consent agenda at the July Regular Board Meeting.**

**VI. New Business - None**

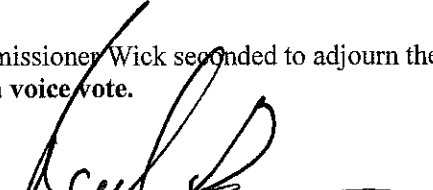
**VII. Executive Session - None**

**VIII. Adjournment**

At 8:35p.m. Commissioner Porreca motioned and Commissioner Wick seconded to adjourn the Committee of the Whole Meeting. **Motion carried in a voice vote.**

  
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Secretary  
Board of Park Commissioners

August 13, 2015  
Date

  
\_\_\_\_\_  
President  
Board of Park Commissioners

August 13, 2015  
Date