



Park District of Oak Park
Committee of the Whole Meeting
Hedges Administrative Center
218 Madison Street
Oak Park, Illinois
Thursday, June 4, 2015

IV.C

Minutes

The meeting was called to order at 8:51pm.

I. Roll Call

Present: Commissioners Guarino, Lentz, Porreca, Wick and President Aeschleman.

Park District Staff present: Jan Arnold, Executive Director; Kyle Cratty, Director of Finance; Diane Stanke, Director of Marketing and Customer Service; Mike Grandy, Superintendent of Buildings and Grounds; Bill Hamilton, Superintendent of Revenue Services; Maureen McCarthy, Superintendent of Recreation; Chris Lindgren, Assistant Superintendent of Buildings and Grounds; and Karen Gruszka, Executive Assistant.

Others Present: Joan Fiscella, League of Women Voters and residents.

II. Public Comment

Bonita Robinson, 254 Iowa Street, wanted to inform the Board that the plaque and tree that she had purchased from the Park District's memorial tree program for her husband has not been kept up. She asked that the plaque be placed over the mulch that was put down and is now covering it and asked that it be kept up. The Board assured her it would be taken care of.

III. Recreation and Facility Program Committee – None

IV. Buildings and Grounds/Facility Maintenance Committee

A. CIP 2015-2019

Executive Director Arnold reminded the Board the updating of the five-year CIP is done yearly to ensure it is reflecting the needs of the Park District to-date as well as serving as a tool for putting together the annual operating budget. Kyle Cratty briefly ran through the projects scheduled in the CIP. Discussion took place on the deconstruction of buildings, projects/the freezing of the OSLAD grants, water reusage/cisterns, Pleasant Home's roof, the Conservatory's capital improvement needs, Rehm pool's diving platforms, Stevenson Park's construction progress and field size, vehicles, and site-specific improvements. **This will come before the Board on the consent agenda at the June Regular Board Meeting.**

B. OSLAD Update

Executive Director Arnold reminded the Board of the OSLAD Grant freeze. She informed them the PDOP had received a letter from the state on the extension of the 2015 AGEEC grant. The PDOP sent a formal letter requesting the extension. She emphasized the extension does not mean the grants will be available in 2016, just that in the event of the grants opening up, the PDOP would be in place to receive the monies. **No action is needed by the Board on this item.**

C. Barrie Park Master Plan Update

Executive Director Arnold informed the Board the Barrie Master Plan will be coming to the Board at the June 18, Regular Board Meeting which will be then be continued for Board approval on July 9. **No action is needed by the Board on this item.**

- D. Greening Advisory Committee New Appointment – Cathi Knickrehm**
Executive Director Arnold informed the Board that there were two vacancies on the GAC. Cathi Knickrehm had come forward with interest in being a part of the committee, had attended two meetings, and was very involved. She is an active member of the community, the founder of the Hatch Patch organic school garden, a member of the D97 Green team, and has helped implement the zero waste environments in the D97 lunchrooms. **This will come before the Board at the January Regular Board Meeting under the Consent Agenda.**

V. Administration and Finance Committee

- A. 2014 Audit Report Update**
Executive Director Arnold informed the Board that the Audit had been completed for the PDOP. Wolf and Company, auditors, would be attending the July Regular Board Meeting for presentation of the final report with approval of the report coming before the Board at the Continued Regular Board Meeting on July 9. **No action is needed by the Board on this item.**
- B. Prevailing Wage Ordinance 2015-06-01**
The Board of Commissioners was reminded of the Park District of Oak Park's requirement to ascertain the prevailing rate of wages as defined in the State of Illinois "Prevailing Wage Act". It was recommended that the Board approve Ordinance Number 2015-06-01. **This will come before the Board on the consent agenda at the June Regular Board Meeting.**
- C. 2016 Budget Guidelines/Timeline**
Executive Director Arnold ran through the timeline, guidelines, budget meetings, and filing date for the 2016 budget. Discussion of the CPI, benefits, wages, tax levy, other governmental agencies, the upcoming union contract negotiations, and Illinois property tax freeze took place. **This will come before the Board on the consent agenda at the June Regular Board Meeting.**
- D. Board Retreat Update**
Executive Director Arnold reminded the Board of the Tuesday, July 14, 2015, date of the Board Retreat at Cheney Mansion and briefly discussed the agenda including the PDOP's strategic goals. **No action is needed by the Board on this item.**

VI. New Business - None

VII. Executive Session - None

VIII. Adjournment

At 8:48p.m. Commissioner Lentz motioned and Commissioner Wick seconded to adjourn the Committee of the Whole Meeting. **Motion carried in a voice vote.**


Secretary
Board of Park Commissioners

July 16, 2015
Date


President
Board of Park Commissioners

July 16, 2015
Date