



**Park District of Oak Park  
Regular Board Meeting  
Oak Park Conservatory  
615 Garfield Street, Oak Park, Illinois**

**Thursday, February 19, 2015 at 7:30pm**

**Minutes**

The meeting was called to order at 7:30p.m.

**I. ROLL CALL**

**Present:** Commissioners Aeschleman, Guarino, Lentz, and Wick. President Bullock was absent.

**Park District Staff present:** Jan Arnold, Executive Director; Mike Grandy, Superintendent of Buildings & Grounds; Kyle Cratty, Director of Finance; Maureen McCarthy, Superintendent of Recreation; Bill Hamilton, Superintendent of Revenue Facilities; Chris Lindgren, Assistant Superintendent of Buildings and Grounds/Facility Maintenance; Diane Stanke, Director of Marketing and Customer Service; Jamie Lapke, Program and Operations Manager - GRC; and Karen Gruszka, Executive Assistant.

**Others Present:** Joan Fiscella, League of Women Voters; Community Service Award Recipients and guests, and residents of Oak Park.

**II. APPROVAL OF AGENDA**

A motion was made to approve the agenda. **The motion was passed by a voice vote.**

**III. COMMUNITY SERVICE AWARDS**

The Park Board presented the Community Service Awards to the following recipients: Dan Jordan – AYSO; the Washington Irving School PTO; and the Ridgeland Common Recreation Complex Working Group – David T. Kindler, Rick Kuner, Joe Modrich, Gerry Lordan, Dick McKinlay, Dan Sullivan, Craig Failor, Mark Gartland, Marty Bracco, and Christine Graves. The Board thanked them for their many hours of service and selfless devotion to their community. A brief reception took place for the awardees.

**IV. VISITOR/PUBLIC COMMENTS – None**

**V. CONSENT AGENDA**

A motion was made by Commissioner Guarino and seconded by Commissioner Wick to approve the Consent Agenda, which includes the Cash and Investment Summary and Warrants and Bills for the month of January, 2015; Committee of the Whole Meeting minutes, January 8, 2015, Regular Board Meeting minutes, January 15, 2015, Festival Theatre Affiliation Agreement; Park District Citizen Committee Representative – Robert Kleps; and approval of the Field Master Plan. **The motion was passed by a roll call vote of 4:0.**

**VI. STAFF REPORTS**

**A. Executive Director's Report**

Executive Director Arnold discussed items from her Executive Director's Report along with the following additional information: her meeting with Dr. Roberts regarding the IGA for Julian going before their Board – once approved, community meetings would need to take place with affiliates, residents, D97, and the PDOP, the GIS inventory had been completed and presented to the PDOP, Stevenson Park, Miller Meadow's beginning of construction, and the Park Foundation's funding of the GRC artwork. The Board had questions regarding the start of the Julian synthetic turf project's timeline if the IGA is approved and the corrective construction work taking place at RCRC and if it was something that would continue to need to be addressed in the future. The Board was informed once approved, the Julian project would not

start until the fall which D97 has confirmed would work and were informed the work at RCRC is under warranty and the District continues to work with the contractors to alleviate any future problems.

**B. Division Managers' Reports (Updates & Information):** Jamie Lapke, Program and Operations Manager - GRC, presented updates and information to the Board.

**C. Revenue/Expense Status Report** – The Board questioned last year's January expenses versus this year's expenses and were informed with the change over to the new calendar year, the timing of bills received have a larger impact on how January is reflected.

## **VII. OLD BUSINESS**

**A. Recreation and Facility Program Committee – None**

**B. Buildings and Grounds/Facility Maintenance**

1. **Austin Gardens Environmental Education Center Professional Services Contract\***

**Commissioner Aeschleman moved and Commissioner Lentz seconded that the Park Board of Commissioners approve Tim Kelly of Kelly Build, Oak Park, IL, to serve as Construction Manager in an amount not to exceed \$60,000.** Executive Director Arnold informed the Board that all the bids opened came in over budget and the decision had been made to hire a construction manager. Three firms had been interviewed and Tim Kelly had been chosen. Mark Yergler and staff had confirmed that the use of a construction manager with bidding for contractual work would not affect the OSLAD grant. No questions by the Board were asked. **The motion passed with a roll call vote of 4:0.**

2. **Conservatory Garfield/East Garden Contract Award\***

**Commissioner Aeschleman moved and Commissioner Wick seconded that the Park Board of Commissioners approve a contract with Absolute Home Improvement of Highland Park, Illinois, in the amount not to exceed \$369,500 for the construction of both the East Garden, cistern, and the Garfield Street Landscaping project.** Executive Director Arnold informed the Board that the bids received came in slightly over budget. FOPCON's increase of their contribution by \$10,000 for a total of \$210,000, along with the IL Museum Grant and value engineering, brought the project back in line with the budget. Absolute Home Improvement is the lowest responsive bidder for an amount not to exceed \$369,500. The Board asked if the renovations on Garfield Street would include the entrance door of the Conservatory and was told the budget did not allow for the doorway to be renovated. **The motion passed with a roll call vote of 4:0.**

3. **Vehicle Purchase For Landscaping\***

**Commissioner Aeschleman moved and Commissioner Wick seconded that the Park Board of Commissioners approve the purchase of a 2015 Ford F250 pickup truck via the State of Il Joint Purchase Program from Bob Ridings Ford of Taylorville, IL, for a cost not to exceed \$23,295.00.** Executive Director Arnold explained that with the landscaping and maintenance coming in-house, \$60,000 had been set-aside in the budget to purchase needed equipment. The truck went through a bidding process through the State of IL Joint Purchasing Program and can be purchased for a cost not to exceed \$23,295. The Board questioned if it would be delivered and the parking of the vehicle once it arrived. **The motion passed with a roll call vote of 4:0.**

**C. Administration and Finance Committee – None**

**VIII. NEW BUSINESS**

**1. PDCC Update**

Ben Ahring, PDCC Chair, updated the Board on the current number of PDCC members, eleven, and that the PDCC would like to bring their committee up to their full fifteen members. The PDCC were glad to be a part of the comprehensive master planning process. They also took part in site meetings, volunteer efforts, and the Fall Fest. The newest members have brought energy and are actively involved with a great sharing of different ideas and aspects. Ben asked the Board to contact the PDCC with anything they would like their help with and to be a part of. The Board thanked him and asked him to express their gratitude to the PDCC for all of their efforts. **No action is needed by the Board on this item.**

**2. Annual Recreation Department Report**

Maureen McCarthy, Superintendent of Recreation, reviewed the 2014 Comprehensive Program Participation Report and answered questions pertaining to the data presented including: fitness, martial arts, youth and adult sports, teens, fine arts, early childhood, general programming, after school program, and the seniors. The Board discussed areas that were down in numbers and thanked her for a very inclusive and informative report. **No action is needed by the Board on this item.**

**IX. COMMISSIONERS' COMMENTS**

- **Commissioner Aeschleman** – Attended the Barrie Park community meeting and felt it went very well and was impressed by the residents and John MacManus of Altamanu; stating it was a great balance of ideas.
- **Commissioner Guarino** – no comment.
- **Commissioner Lentz** – The Historical Society is very excited that the work has begun on their new home. John Mahoney is doing a benefit for their move which is sold out. She read part of an email by Don Nekrosius, GAC, who was part of the Board Candidate Orientation which stated how enthused, professional, and well informed the staff were that presented the orientation that night.
- **Commissioner Wick** – Attended the Park Foundation Meeting and feels they have really turned the corner and are truly up and running. He also informed the Board of the master board member program he is working towards through IAPD and suggested the rest of the Board may be interested in it as well.
- **President Bullock** – Absent.

**X. EXECUTIVE SESSION** – None

**XI. ADJOURN MEETING**

At 9:12p.m. a motion was made by Commissioner Guarino and seconded by Commissioner Lentz to adjourn the Regular Board Meeting. **The motion passed a voice vote of 4:0.**

  
 Secretary  
 Board of Park Commissioners

March 19, 2015  
 Date

  
 President  
 Board of Park Commissioners

March 19, 2015  
 Date