



**Park District of Oak Park
Committee of the Whole Meeting
Oak Park Conservatory
615 Garfield Street
Oak Park, Illinois
Thursday, February 5, 2015**

Minutes

The meeting was called to order at 7:34pm.

I. Roll Call

Present: Commissioners Aeschleman, Guarino, Lentz, Wick and President Bullock.

Park District Staff present: Jan Arnold, Executive Director; Kyle Cratty, Director of Finance; Mike Grandy, Superintendent of Buildings and Grounds; Diane Stanke, Director of Marketing and Customer Service; Chris Lindgren, Assistant Superintendent of Buildings and Grounds; Travis Stephen, Sports Field Manager; and Karen Gruszka, Executive Assistant.

Others Present: IDOT & CTA representatives; Josephine Bellalta & John MacManus, Altamanu, Inc.; Joan Fiscella, League of Women Voters; residents.

II. Public Comment

Rick Kuner – 728 S. Euclid – Wanted to make the Board aware of Section 4F and Section 106 in regards to the IDOT – 290 expansion project. He stated these sections should be viewed in respect to possible negative impacts on the parks, pool, and the conservatory which run along 290. He went on to explain the many possible negative effects that could happen and stressed that we need to look at all avenues to protect our properties.

III. Administration and Finance Committee

A. CTA and IDOT Presentation

IDOT, Huff & Huff, and CTA representatives presented plans for the 290 expansion as well as CTA changes. The presenters discussed areas of concern for the Park District with the properties that run along the planned expansion. The Board had many questions for the presenters during and after their presentation some of which included: length of time of the construction, what the continuous construction traffic throughout that time period would be, environmental issues, the bridges, pedestrian walks, landscaping, phasing, ramps, etc. The Board stressed they would like to have a PDOP participant involved in the working group being formed with the VOP and suggested they may request another CTA-IDOT presentation at a future date; the presenters assured the Board another presentation would not be a problem. **No action is needed by the Board on this item.**

B. Easement Agreement – Brookfield/North Riverside Water Commission Update

Executive Director Arnold reminded the Board of the combined planning with our construction for Maple Park and the laying of pipe through Maple Park for Brookfield/North Riverside. Currently, Brookfield/North Riverside is working with the Village; both are aware of the timing and wish for coordination with the Maple Park project. **No action is needed by the Board on this item.**

C. Park District Citizen Committee New Member Appointment – Robert Kleps

Executive Director Arnold informed the Board of the PDCC's current member numbers and tasks. Robert Kleps lives next to the flex space of Carroll Park and his family has been active in Park District Programs, he attended the previous PDCC meeting and had genuine interest and was

involved throughout the meeting. The PDCC looks forward to what he will bring to the committee. **This will come before the Board on the consent agenda at the February Regular Board Meeting.**

IV. Buildings and Grounds/Facility Maintenance Committee

A. Field Master Plan Updated Presentation

Executive Director Arnold reminded the Board that Altamanu was hired in 2005, to create the Field Park Master Plan which was completed through community meetings. John Mac Manus, Altamanu, presented findings and the revised plan derived from the community meeting held on October 28, with approximately 30 community members in attendance. The revised plan includes: walking paths, fitness stations, curb updates, backstops, landscaping, trees, a picnic table and benches. The Board questioned timing of the project and was informed the schedule would be brought forward to them in July when the CIP is discussed. **This will come before the Board at the February Regular Board Meeting under the consent agenda.**

B. Austin Gardens Environmental Education Center Contract Update

Executive Director Arnold informed the Board that the bid opening had taken place on January 28. Five bids had been returned and opened; all five had come in higher than the funds budgeted. Therefore, all bids will be rejected. After discussion with staff, it was decided the best approach was to hire a construction manager to oversee the day-to-day operations including: coordination of sub-contractors, payment applications, design, and quality assurance. Staff met and interviewed Tim Kelly, who had served as a construction manager on the Cheney Mansion kitchen renovation. The construction manager would be hired at a rate of \$60 an hour not to exceed \$60,000, approximately 20-30 hours a week. The Board questioned if other construction managers had been contacted as well and if the hiring of a construction manager would interfere with the OSLAD grant. The Executive Director will be bringing answers to their questions at the February 19, Regular Board meeting. **This will come before the Board at the February Regular Board Meeting under the regular agenda.**

C. Conservatory East/Garfield Contract Award

Executive Director Arnold informed the Board that the three bids opened on January 29, from the fifteen bid packets picked up, came in higher than monies budgeted. The East Garden project came in close to budget and did not require changes; the alternate for a cistern will be split 50/50 between the PDOP and FOPCON. After cost saving options were identified along with FOPCON's \$10,000 additional contribution to the landscaping, the Garfield street portion of the project was brought within budget. Absolute Home Improvement was the lowest bidder and had good references. The Board questioned if the cost savings options would impact the project and were assured they would not. **This will come before the Board at the February Regular Board Meeting under the regular agenda.**

D. Vehicle Purchase for Landscaping

Executive Director Arnold reminded the Board that after the decision to move the landscaping in-house, the need for a variety of equipment was identified and \$60,000 was allocated in the CIP. Through the State of Illinois Joint Purchase Program, the PDOP received the best competitive price for a Ford F250 truck for a not to exceed price of \$23,295. **This will come before the Board at the February Regular Board Meeting under the regular agenda.**

E. OSLAD Grant Potential Project Discussion Update

Due to time constrictions, this will be put on a future Regular Board Meeting agenda.

F. Stevenson Park Update

Executive Director Arnold updated the Board that Mark Burkland, PDOP attorney, met with the VOP last week. The VOP opened bids for the reservoir work at their Board Meeting on Monday.

At the meeting, Trustee Brewer asked if the VOP was coordinating timing with the PDOP and was told, "yes", by Bill McKenna. Executive Arnold asked the VOP that the work not occur until the fall to allow for spring permits. The PDOP Board confirmed that we would not be doing any project at Stevenson while all the options are explored. The Board also confirmed that all of our paper-work on Stevenson Park was in order. **No action is needed on this item at this time.**

V. Recreation and Facility Program Committee

A. Festival Theatre Affiliation Agreement

Executive Director Arnold informed the Board that this is a one-year Affiliate Agreement. As in the past, the PDOP will support Festival Theatre with a \$6,000 contribution from the Austin Trust. This year they will be offering a free "Community Appreciation Night" prior to each play and they will also be working with the Viola Project which hopes to unite and empower girls from diverse backgrounds. Festival Theatre will continue to provide free advertising for the PDOP and the Parks Foundation in their programs. The Board agreed this continues to be a great partnership. **This will come before the Board at the February Regular Board Meeting under the consent agenda.**

VI. New Business - None

VII. Executive Session

At 9:32pm Commissioner Guarino moved and Commissioner Wick seconded that the Park Board of Commissioners convene into closed session for the discussion of the purchase or lease of real property for the use of the District and discussion of pending, probable, or imminent litigation against, affecting, or on behalf of the District. **The motion passed with a roll call vote of 5:0.**

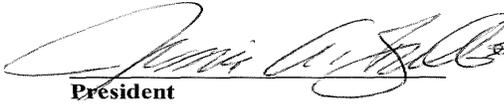
At 10:01pm a motion was made by Commissioner Wick and seconded by Commissioner Guarino to adjourn the Executive Session. **The motion passed a voice vote of 5:0.**

VIII. Adjournment

At 10:01p.m. a voice vote was taken to adjourn the Committee of the Whole. **Motion carried in a voice vote.**


Secretary
Board of Park Commissioners

March 19, 2015
Date


President
Board of Park Commissioners

March 19, 2015
Date