



**Park District of Oak Park  
Regular Board Meeting  
Hedges Administrative Center  
218 Madison Street, Oak Park, Illinois  
Thursday, July 18, 2014 at 7:30pm**

**Minutes**

The meeting was called to order at 7:30pm.

**I. ROLL CALL**

**Present:** Commissioners Aeschleman, Guarino, Lentz, Wick, and President Bullock.

**Park District Staff Present:** Jan Arnold, Executive Director; Kyle Cratty, Director of Finance; Diane Stanke, Director of Marketing and Customer Service; Maureen McCarthy, Superintendent of Recreation; Chris Lindgren, Asst. Superintendent of Buildings and Grounds/Facility Maintenance; Bobbi Nance, Project Manager; Chad Drufke, Program Manager – Sports and Fitness; and Karen Gruszka, Executive Assistant.

**Others Present:** Daniel Grove, Tod Stanton, Public Research Group; Neelay Bhatt, PROs Consultants; Joan Fiscella, League of Women Voters; and residents.

**II. APPROVAL OF AGENDA**

A motion was made to approve the agenda. **The motion was passed by a voice vote.**

**III. VISITOR/PUBLIC COMMENTS**

Joshua Klayman, 324 N. Marion St. – Mr. Klayman began by handing out three options of plans for modifications to the RCRC locker room. He stated that he and other residents had created these plans and clarified that none of them were architects but felt the plans would address some of the problems for the lap swimmers and other users with minimal cost and work. He went on to explain the changes in the plans that included: the lifeguard hallway, showers, toilets, lockers, individual changing rooms, benches and open space. President Bullock thanked him for the plans and let him know that staff would be contacting him for a meeting.

Pat Healey, 519 N. Ridgeland Ave. – Stated that she has been swimming for years with the lap swimmers and asked the Board to go and look at the locker room at Rehm to see the differences between it and RCRC's and to see what they would like the RCRC locker room to be. The locker room in the past created an open space that enabled the participants to build a community that took place daily after swimming. The group had become so close they hold an end of year picnic as well as participate in each other's lives. This is what is now missing in the RCRC locker room.

**IV. CONSENT AGENDA**

A motion was made by Commissioner Guarino and seconded by Commissioner Wick to approve the Consent Agenda, which includes the Cash and Investment Summary and Warrants and Bills for the month of July; Annual Park Board Retreat Minutes, July 8, 2014, Continued Board Meeting Minutes, July 10, 2014, Committee of the Whole Meeting minutes, July 10, 2014, Regular Board Meeting minutes, July 17, 2014, revised minutes from the Committee of the Whole Meeting, March 6, 2014, and Disposal Ordinance 2014-08-0. **The motion passed with a roll call vote of 5:0.**

## V. STAFF REPORTS

### **A. Director's Report**

Jan Arnold, Executive Director, updated the Board on the reduced pool schedule due to the lack of sufficient life guards as they are returning to school, construction updates, soccer fields are being lined for the fall season and are in great shape with the rain that we've had, an update on the PACT meeting held this week, and work that has begun on the 2015 budget.

**B. Division Managers' Reports (Updates & Information):** Chad Drufke, Project Manager, presented current updates to the Board on staff and ongoing projects and achievements.

**C. Revenue/Expense Status Report – None**

## VI. OLD BUSINESS

### **A. Recreation and Facility Program Committee**

#### **1. Community Survey Results\***

**Commissioner Lentz informed the Board that Tod Stanton, Public Research Group would present the results of the 2014 Community Survey and answer questions.** Mr. Stanton provided the results from the 2,269 community surveys returned. The Board questioned and discussed the following: participants of the survey, possibly weighting it for non-users, reasons for non-satisfaction, programs, parks, facilities, and customer's highest rated priorities. The final survey will be brought to the Board in the September Board Meetings. **No motion was required.**

#### **2. Comprehensive Master Plan Prioritization\***

**Commissioner Lentz informed the Board that Neelay Bhatt will present priority rankings to facilitate a discussion to help identify and confirm priorities for next steps in developing the Comprehensive Plan.** Mr. Bhatt explained the information that was brought in driving their analysis to reach the priority list. The Board discussed the priority list and the comprehension plan along with the uses of facilities. The Comprehensive Master Plan will be brought back to the Board in September. **No motion was required.**

### **B. Buildings and Grounds/Facility Maintenance Committee**

#### **1. Austin Gardens Environmental Educational Center Professional Services\***

**Commissioner Aeschleman moved and Commissioner Wick seconded that the Park Board of Commissioners approve and authorize the Executive Director to engage Carol Yetken, CLYA Design Associates, Inc., Oak Park, IL, Mark E. Nussbaum, Oak Park, IL, and Tom Bassett-Dilley, TBD Architects, Ltd., Oak Park, IL, for a total cost of \$125,500 to create project bid specifications consistent with the approved master plan for Austin Gardens EEC and to provide contractor oversight on the project.** Executive Director Arnold reminded the Board of the OSLAD grant received for this project and the plan to meet Platinum LEED Certification. A Board member questioned the facility stating they felt the need for it was not shown in the survey nor priority list and questioned its utilization. Discussion took place on programs moving to the facility, possible new ones, along with other Board members stating the need to take leadership in educating the community on environmental issues. **The motion passed by roll call vote 5:0.**

#### **2. Trash Truck Bid\***

**Commissioner Aeschleman moved and Commissioner Wick seconded that the Park Board of Commissioners approve the bid from Standard Equipment for the 8-Cubic Yard Packer Body Trash Truck in the amount of \$83,229.00.** Executive Director Arnold informed the Board of the bids received. The lowest bidder for the 8-cubic yard packer was Standard Equipment. The bid came in higher than budgeted but will be able to be covered with monies left from the savings of the cost of the Community Survey. The Board questioned the amount of garbage cans in the parks and possible

ways to eliminate trash in our parks. It was suggested to phase them out in the future. **The motion passed by roll call vote 4:1. Commissioner Aeschleman voted nay.**

3. **Conservatory Master Plan – Garfield Site Plan and Professional Services\***

**Commissioner Aeschleman moved and Commissioner Lentz seconded that the Park Board of Commissioners approve the Garfield Site Plan with the condition that the consultants consider and present an alternative location for bicycle parking not within the Garfield street right of way, and the professional services of Altamanu, Inc., Chicago, IL; the Garfield plan for \$21,270.43, and the East Garden plan for \$44,001.83, for a total cost of \$65,272.26. After discussion with the Board and their concerns for safety regarding the Garfield Site Plan's bicycle rack located directly on Garfield Street, the motion was amended to pass the plan with the caveat that an alternative plan be brought to the Board with a different location for the bicycle rack. The Board also voiced concern for the cost of the professional fees and were reminded that the fees were for two projects and therefore was also being covered partly by the Friends of Oak Park Conservatory. **The motion passed by roll call vote 5:0.****

4. **Austin Gardens Alley Intergovernmental Agreement \***

**Commissioner Aeschleman moved and Commissioner Wick seconded that the Park Board of Commissioners authorize the Executive Director to enter into an Intergovernmental Agreement with the Village of Oak Park to install both a sewer and water line under the alley for the Austin Garden Environmental Education Center and approve the cost of \$54,030. Executive Director Arnold reminded the Board that the VOP received a grant to do the green alley and had contacted the District to have the work for the alley be done in conjunction with the upcoming construction at Austin Gardens. **The motion passed by roll call vote 5:0.****

**C. Administration and Finance Committee – None**

**VII. NEW BUSINESS**

**1. Park Signage**

Executive Director Arnold informed the Board that monies had been set aside in the 2014 budget for new park rules signage. Staff is recommending poles with 4"x6" plaques listing each rule down the pole. A pole with the park signs would be located at each of the park entrances. The Board discussed the size of the poles and their locations in the park along with possible new signs that would help the community know of amenities in the park such as WIFI. **No motion was required.**

**VIII. COMMISSIONERS' COMMENTS**

- **Commissioner Aeschleman** – Informed the Board that the AYSO kick-off meeting went well and the fields look great. He continues to be amazed at the non-stop usage of the RCRC synthetic turf field.
- **Commissioner Guarino** – Has been attending the public skates and they are a lot of fun with a lot of participants attending.
- **Commissioner Lentz** – Pleasant Home has had great success with their silent movie nights and Festival Theatre was holding its last play of a very successful season.
- **Commissioner Wick** – Thanked the public speakers for coming to speak to the board and the information that they provided.
- **Commissioner Bullock** – No comment.

**IX. EXECUTIVE SESSION**

At 9:25pm Commissioner Lentz moved and Commissioner Wick seconded that the Park Board of Commissioners convene into closed session for the discussion of appointment, employment, or performance of a specific employee of the District and the discussion of the purchase or lease of real property for the use of the Park District. **The motion passed with a roll call vote of 5:0.**

At 10:21pm a motion was made by Commissioner Guarino and seconded by Commissioner Wick to adjourn the Executive Session. **The motion passed a voice vote of 5:0.**

**X. ADJOURNMENT**

At 10:21pm the Regular Board meeting was adjourned. **The motion passed with a voice vote.**

  
Secretary  
Board of Park Commissioners

September 18, 2014  
Date

  
President  
Board of Park Commissioners

September 18, 2014  
Date