



Park District of Oak Park
Regular Board Meeting
Hedges Administrative Center
218 Madison Street, Oak Park, Illinois
Thursday, June 19, 2014 at 7:30pm

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Aeschleman, Lentz, Wick, and President Bullock. Commissioner Guarino was absent.

Park District Staff Present: Jan Arnold, Executive Director; Kyle Cratty, Director of Finance; Mike Grandy, Superintendent of Buildings and Grounds/Facility Maintenance; Bill Hamilton, Superintendent of Revenue Services; Diane Stanke, Director of Marketing and Customer Service; Chris Lindgren, Asst. Superintendent of Buildings and Grounds/Facility Maintenance; and Karen Gruszka, Executive Assistant.

Others Present: Don McKay and Eric Penny, Nagle Hartray; Joan Fiscella, League of Women Voters.

II. APPROVAL OF AGENDA

A motion was made to approve the agenda. The motion was passed by a voice vote.

III. VISITOR/PUBLIC COMMENTS - None

IV. CONSENT AGENDA

A motion was made by Commissioner Guarino and seconded by Commissioner Wick to approve the Consent Agenda, which includes the Cash and Investment Summary and Warrants and Bills for the month of May; Annual and Committee of the Whole Meeting minutes, May 1, 2014; Regular Board minutes, May 15, 2014; Executive Session Meeting Minutes, May 15, 2014; IDNR OSLAD Grant Resolution of Authorization 2014-06-02 – Euclid Square Park Renovation; and the Prevailing Wage Ordinance 2013-06-01. The motion passed with a roll call vote of 4:0.

V. STAFF REPORTS

A. Director's Report

Jan Arnold, Executive Director, updated the Board on the successful grand opening of RCRC, punch list items being completed and continued work on the humidity issue; the construction update on Cheney Mansion Greenhouse; the Comprehensive Master Plan; the Community Survey; Lindberg Park update; the D200's IGA and working together on future pool intergovernmental opportunities; and D97's field maintenance.

B. Division Managers' Reports (Updates & Information): Mitch Bowlin, Accounting Manager, presented current updates to the Board on staff and ongoing projects and achievements.

C. Revenue/Expense Status Report – None

VI. OLD BUSINESS

A. Recreation and Facility Program Committee – None

B. Buildings and Grounds/Facility Maintenance Committee

1. Pool Master Plan Update*

Executive Director Arnold reminded the Board of the two community meetings that were held along with the two surveys put out to the community, with the second survey receiving 165 responses. The next community meeting is June 25. Don McKay and Eric Penny, Nagle Hartray, showed a

presentation to review the options with the Board. They confirmed that the lazy river received the most votes as an amenity with the tube slides receiving the most votes for apparatus. Thus a plan combining those two most favored items was created. The Board questioned phasing, costs, the surveys and the possibility of bringing back the high dive. Nagle Hartray informed the Board that due to safety issues and the new guidelines there was not enough depth in the pool to allow the high dive. **No motion was needed by the Board at this time.**

2. **Carroll Park Bid Recommendation***

Commissioner Aeschleman moved and Commissioner Wick seconded that the Park Board of Commissioners approve a contract with George's Landscaping located in Joliet, Illinois in the amount of \$397,682, which includes the two alternates for the outdoor classroom and identified concrete repairs. Executive Director Arnold reminded the Board of the bid process and that nine firms picked up the bid packets. George's was the lowest responsive bidder for the base bid. After reviewing costs and alterations, it is recommended accepting two: the outdoor classroom and replacement of faulty concrete on the pathway, leaving 5% of the budget for contingency. The construction will begin on August 1, with classroom and park opening prior to the school year but the new field won't be open until April 1, 2015. D97 is aware of the schedule and is planning accordingly. The playground and trees were briefly discussed. **The motion passed with a roll call vote of 4:0.**

3. **Stevenson Park Architectural Services***

Commissioner Aeschleman moved and Commissioner Lentz seconded that the Park Board of Commissioners authorization to the Executive Director to engage Altamanu, Inc., Chicago, Illinois, for a total cost of \$105,072 to create project bid specifications consistent with the approved master plan for Stevenson Park and to provide oversight of Phase I construction. Altamanu, Inc.'s fee is \$54,897 and will serve as the lead consultant and Terra Engineering will be the sub-contractor with a fee of \$45,400. Executive Director Arnold reminded the Board of the approved master plan for Stevenson Park. Altamanu, Inc. and Terra Engineering were both involved in the creation of the Stevenson Park Master Plan in 2011, and will now provide the Landscape Architectural Services and Civil Engineering, Electrical and Structural Engineering scope items respectively. Both will also be responsible for coordinating efforts with the Village of Oak Park's consulting firm to ensure both entities project progress in a coordinated effort. Discussion took place on the VOP's responsibilities, schedule of the project, budget, phasing, and costs. The Board confirmed the communication of the project and impact to the community. **The motion passed with a roll call vote of 4:0.**

4. **Austin Gardens EEC Design Discussion***

The Board will continue the discussion from the June COW Meeting to guide staff in the planning of the EEC at Austin Gardens. Executive Director Arnold reminded the Board of the \$400,000 OSLAD grant funds for the project and timeline. Discussion continued from the June 5, 2014, COW Meeting where Charlie Saville, WMA Consulting, reviewed different sustainability designs for the EEC building as well as different certifications that could be sought. The Board stressed that while they would like to have a certified self-supportive building, the cost of getting it certified is quite expensive and they expressed their interest of taking the cost of the certification and using it towards the cost of actual environmental amenities in the building. The Executive Director will continue to gather information towards the ability for a self-sustained building and bring the thoughts of the Board to the architects. **No motion was needed by the Board at this time.**

C. **Administration and Finance Committee**

1. **2013 Audit Report***

Commissioner Wick moved and Commissioner Lentz seconded that the Park Board of Commissioners approve the 2013 Audit Report. Mitch Bowlin, Finance Manager, and John Deland, Wolf and Company, informed the Board that the Park District had received an Unqualified

Opinion-the highest opinion that can be received during the audit. There were no deficiencies found; therefore no requirement of the Management Letter was needed. Mr. Deland stated that it was a smooth process. **The motion passed with a roll call vote of 5:0.**

2. **IGOV Forum Update***

The Board will continue the discussion from the June COW Meeting regarding support for a future forum of all governmental Oak Park boards. The Board continued their discussion from the June 5, 2014, COW Meeting where Commissioner Aeschleman had brought forth the request from the IGOV meeting for the Boards in Oak Park to attend a community forum for all taxing bodies' Boards. Different options of the subject were discussed and the consensus was given to take back to the next IGOV Meeting that the Park District Board barring scheduling difficulties would attend a planned community forum. Consideration also will be given to the annual barbeque taking place at the same time. **No motion was needed by the Board at this time.**

VII. NEW BUSINESS - None

VIII. COMMISSIONERS' COMMENTS

- **Commissioner Aeschleman** – Stated how great the opening of RCRC was and how nice it is to see everything in full use. He wanted to thank Emory Lehman and Aaron Parchem for taking the time to attend and help open the new complex.
- **Commissioner Guarino** – Absent.
- **Commissioner Lentz** – Echoed all that was said for the RCRC opening. She also attended the 40th Annual Festival Theatre – Hamlet which was excellent and received excellent reviews. Lots of benefits coming up with Pleasant Home which are listed on their website.
- **Commissioner Wick** – Thanked the staff for all their work in completing RCRC and work towards the opening. He also attended the cosmic skate that evening and enjoyed seeing the large numbers attending and enjoyed talking to the skating staff.
- **Commissioner Bullock** – Stated what a spectacular event the opening of RCRC was and is looking forward to all the upcoming projects.

IX. EXECUTIVE SESSION -- None.

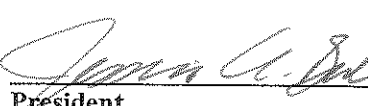
X. CONTINUE MEETING TO JULY 10, 2014

At 8:36pm the Regular Board meeting was adjourned by voice vote. **The motion passed with a voice vote.**


Secretary
Board of Park Commissioners

July 17, 2014

Date


President
Board of Park Commissioners

July 17, 2014

Date