



**Park District of Oak Park
Committee of the Whole
Oak Park Conservatory
615 Garfield Street
Oak Park, Illinois
Thursday, May 1, 2014 at 7:30pm**

Minutes

The meeting was called to order at 7:36pm.

I. Roll Call

Present: Commissioners Aeschleman, Guarino, Lentz, and Wick. President Bullock was absent.

Park District Staff present: Jan Arnold, Executive Director; Kyle Cratty, Director of Finance; Mike Grandy, Superintendent of Buildings and Grounds; Diane Stanke, Director of Marketing and Customer Service; Maureen McCarthy, Superintendent of Recreation; and Karen Gruszka, Executive Assistant.

Others Present: Joan Fiscella, Women League of Voters.

II. Public Comments - None

III. Recreation and Facility Program Committee

A. Authorization of GALA Fireworks

Executive Director Arnold reminded the Board that this event is a great partnership and intergovernmental sharing event. As in previous years, Community Bank and the Great American Lightshow Association Charitable Trust have requested sponsorship from the Park District for the fourth of July fireworks show in the amount of \$1,000. The Park District will assist with the coordination of the fireworks, some crowd control, and clean-up. The Board questioned the handling/security of the new turf at RCRC and was assured that it would be protected. This will come before the Board on the consent agenda at the May Regular Board Meeting.

B. OPRFYF and SEOPCO PACT Agreements

Executive Director Arnold reminded the Board of the ongoing PACT Program and stated that the other agreements for 2014 had been completed in December of 2013. Paperwork was now complete for OPRFYF for a companion agreement and SEOPCO in a partnership agreement. Both have been in the PACT Program in prior years with no changes to the agreements for 2014. This will come before the Board on the Consent Agenda at the May Regular Board Meeting.

C. PACT Program Review

Executive Director Arnold reminded the Board why the PACT Program was created, meetings with the different groups, their feedback, and the benefits they receive in the PACT Program. Discussion took place regarding the requests and needs of the PACT participants. The Park District also met with the PDCC to discuss the process and challenges within the PACT program. Meetings will continue to take place to improve the program and assure that needs are met going into the 2015 year.

D. Youth Interventionist Agreement 2014-2016

Executive Director Arnold commented on the benefits the Park District receives being a part of the Intergovernmental Agreement with Oak Park Township Youth Services for Youth Interventionists/Coordinators. The Agreement is for two years with no real changes from the previous Agreements, and the budgeted contributions were confirmed. The Board agreed it was a

great collaboration and felt it was very valuable. This will come before the Board on the Consent Agenda at the May Regular Board Meeting.

IV. Buildings and Grounds/Facility Maintenance Committee

A. 2014 OSLAD Grant Application Update

Executive Director Arnold informed the Board that the Park District would be putting in an application for an OSLAD Grant for Euclid Park. A resolution will be coming to the Board in June for their approval for the application to be complete prior to the due date of July 1. This will come before the Board on the consent agenda at the May Regular Board Meeting.

B. Stevenson Update

Executive Director Arnold ran through the partnership with the Village of Oak Park for their work on the reservoir which will take place in February, March and April 2015, with the continuation of the project for the turf field directly following in May, June and July. The Board confirmed that all information and collaboration for this project was in a written form and inquired if the turf section the VOP was not working on could be removed at the same time as the VOP's construction instead of waiting for our portion of the project to begin. The Board also discussed the size of the turf that would be installed coming to a consensus of the original approved size of the field but taking advantage of the 8 foot safety requirement, increasing the size of the field. No action is required by the Board at this time.

C. GIS Resolution 2014-05-01

Executive Director Arnold reminded the Board they had previously approved a GIS system within the budget for 2014. To get the PDOP's GIS system up and running, GIS information must be entered into the system. To save many hours of labor, the PDOP would like to receive relevant GIS data already collected by the Cook County Assessors Office which is available for no cost but requires a resolution accepted by the Board on the uses of the GIS information. This will come before the Board on the consent agenda at the May Regular Board Meeting.

D. CIP 2014 Update

Executive Director Arnold asked the Board how much detail they wanted for the annual update to the CIP. The Board agreed that a complete updated CIP was needed but the Board only needed the projects for the upcoming year in the presentation. Executive Director Arnold also sought and received consensus for deferring the Taylor Park and Maple Park projects from the 2014 CIP allowing the funds needed for these projects to be used elsewhere. No action is needed by the Board on this item.

V. Administration and Finance Committee

A. Bi-Annual Review of Executive Session Minutes

Bi-annually the Executive Session minutes are to be reviewed under the Freedom of Information Act. Once reviewed, released minutes will be available for public viewing. The Board was asked to respond prior to May 8, with any concerns. This will come before the Board on the consent agenda at the May Regular Board Meeting.

B. Austin Gardens Trust Disbursement 2014 & 2015

Proceeds of the Austin Gardens Trust, managed by the Oak Park Community Foundation, are designated for the extraordinary maintenance of the grounds or improvements, for entertainment or other recreational activities, or erection of improvements in Austin Gardens Park. Because of the improving economy, the Community Foundation is recommending that the Park District accept a payout from the Trust in the amount of \$23,822.38. The balance remaining after the sum of \$6,000 designated for Festival Theater, will be applied to the park improvements scheduled for 2015.

VI. New Business

A Commissioner voiced concern regarding e-cigarettes in our parks and how they should be handled. Executive Director Arnold will research options and bring those options to the Board at a future meeting.

VII. Executive Session - None

VIII. Adjournment

At 8:38pm a voice vote was taken to adjourn the Committee of the Whole. **Motion carried in a voice vote of 4:0.**


Secretary
Board of Park Commissioners

June 19, 2014
Date


President
Board of Park Commissioners

June 19, 2014
Date