



**Park District of Oak Park  
Regular Board Meeting  
Oak Park Conservatory  
615 Garfield Street, Oak Park, Illinois**

**Thursday, February 20, 2014 at 7:30pm**

**Minutes**

The meeting was called to order at 7:35p.m.

**I. ROLL CALL**

**Present:** Commissioners Aeschleman, Guarino, Lentz, Wick and President Bullock.

**Park District Staff present:** Jan Arnold, Executive Director; Mike Grandy, Superintendent of Buildings & Grounds; Kyle Cratty, Director of Finance; Maureen McCarthy, Superintendent of Recreation; Bill Hamilton, Superintendent of Revenue Facilities; Diane Stanke, Director of Marketing and Customer Service; Helen Vogel, Cheney Mansion Supervisor; Jennifer LaFleur, Communications and Marketing Coordinator; and Karen Gruszka, Executive Assistant.

**Others Present:** Mark Burkland, Park District Attorney; Eric Penney, Nagle Hartray; Omar Rihani, PMA; Peter Kuhn, Bulley and Andrews; Daniel Grove, Lakota Group; Joan Fiscella, Women League of Voters; Residents of Oak Park and guests.

**II. APPROVAL OF AGENDA**

A motion was made to approve the agenda. **The motion was passed by a voice vote.**

**III. COMMUNITY SERVICE AWARDS**

President Bullock and the Park Board presented the Community Service Awards to the following recipients: Dee Jeffries – OPYB; Frank Lipo – Historical Society; Jason Geil, David Kindler, and Josh Siegel – 100<sup>th</sup> Anniversary Photographers for the Park District, in recognition of their outstanding contributions and unselfish devotion toward the advancement of parks, recreation and leisure in the Oak Park community. A brief reception took place for the awardees.

**IV. VISITOR/PUBLIC COMMENTS** – None

**V. CONSENT AGENDA**

A motion was made by Commissioner Guarino and seconded by Commissioner Wick to approve the Consent Agenda, which includes the Fund Status Report and Warrants and Bills for the month of January, 2014; Committee of the Whole Meeting minutes, January 9, 2014, Regular Board Meeting minutes, January 16, 2014, approval of reviewed Executive Session Meeting minutes, January 9, 2014; Festival Theatre Affiliation Agreement; Illinois Department of Natural Resources PARC Grant Resolution of Authorization for Rehm Park Pool Renovation – Phase 1, ComEd & Openlands Green Region Grant Resolution 2014-02-01; and Personal Policy, Section 3-8. **The motion was passed by a roll call vote of 5:0.**

**VI. STAFF REPORTS**

**A. Director's Report**

Executive Director Arnold discussed items from her Director's Report; following, is additional information she wanted to advise the Board of: RCRC construction updates, successes for the Park District at the IPRA Conference in January, the Park Foundation's plans for an RCRC pre-opening fundraiser.

**B. Division Managers' Reports (Updates & Information):** Jamie Lapke, Program and Operations Manager - GRC, presented updates and information to the Board.

**C. Revenue/Expense Status Report** – No questions were asked.

## **VII. OLD BUSINESS**

### **A. Recreation and Facility Program Committee**

#### **1. Screen Printed Apparel Bid\***

Commissioner Lentz moved and Commissioner Guarino seconded that the Park Board of Commissioners approve the lowest bidder, Sunburst Sportswear, Glendale Heights, IL, for screen printed and embroidered apparel for 2014, and to allow the Executive Director authorization to extend the bid award for a second year of 2015, based on the compliance with terms of the bid and performance of services. Executive Director Arnold reminded the Board of the bid process and confirmed the Park District was satisfied with the low and responsible bidder, our current supplier, as satisfactory. The Board had no questions. **The motion passed with a roll call vote of 5:0.**

### **B. Buildings and Grounds/Facility Maintenance**

#### **1. Lindberg Park Contract\***

Commissioner Aeschleman moved and Commissioner Lentz seconded that the Park Board of Commissioners approve a contract with Fuerte Systems, Inc. in the amount of **\$800,443.58**. Executive Director Arnold informed the Board that all of the bids returned were over budget. They met with the low responsible bidder, Fuerte Systems, for value engineering and have eliminated the concrete work around the park opting to leave the current asphalt until a future date. This change in the plan will not affect the grant awarded for this project. The Board discussed the plans and costs. **The motion passed with a roll call vote of 5:0.**

#### **2. Cheney Mansion Greenhouse Contract Update**

Executive Director Arnold informed the Board that the bids for the Cheney Mansion Greenhouse have all come in over budget. They had met with the lowest responsible bidder to discuss value engineering and are awaiting the cost of the asbestos removal for final figures. This contract will be brought to the continued Regular Board Meeting on March 6, 2014, for approval. **No motion was required.**

#### **3. 2013 Field Usage and Improvement Update\***

Maureen McCarthy, Superintendent of Recreation, and Travis Stephens, Sports Field Manager, ran through the numbers for permits issued, permitted times, game times, and actual use of the sports fields. In their presentation they discussed 2014 field considerations, the maintenance of the fields including aerating, over-seeding, top dressing, irrigation, weed control following the IPM, field rotation and the showed pictures exhibiting the difference of the fields in the beginning of the summer versus the same pictures at the beginning of fall. The Board discussed the numbers and were glad to see the numbers were more real, reflecting actual use/permitted times. The Board thanked Travis for the work on the fields stating they noticed the difference. **No motion was taken for this presentation.**

#### **4. Professional Architectural Services for Pool Master Planning\***

Commissioner Aeschleman moved and Commissioner Wick seconded that the Park Board of Commissioners approve Attachment-Task Order Number 4, from Nagle Hartray Architecture of Chicago, Illinois, in the amount of **\$38,600** for the creation of a **Pool Master Plan for the District**. Executive Director Arnold explained this was in coordination with the community meeting taking place for Rehm Pool and the PARC grant

application and was in align with the CIP for the Pool Master Plan. The Board had no questions. **The motion passed with a roll call vote of 5:0.**

#### C. Administration and Finance Committee – None

### VIII. NEW BUSINESS

1. Comprehensive Master Plan Launch Update  
Executive Arnold reminded the Board of the Comprehensive Master Plan that is in its beginning stages and the initial meetings with the Lakota Group, approved by the Board at the January Regular Board Meeting. Daniel Grove, Lakota Group, walked the Board through the timeline, focus meetings including staff, public and key stakeholders, the Council of Government meeting, phases of the project, the community survey, and future Board Meeting presentation dates.
2. Ridgeland Common Recreation Complex Update  
The Board was informed of the progress in construction of the ice rink by Omar Rihani, a representative of PMA the Park District's owners representative, and Eric Penney, a representative of Nagle Hartray the Park District's architect. The discussion focused on two discrepancies between the contract specifications for the length and width of the ice rink and the measurements of the rink as currently constructed. Peter Kuhn, a representative of Bulley and Andrews, then discussed the options available to the Park District for the next steps.

### IX. COMMISSIONERS' COMMENTS

- **Commissioner Aeschleman** – Was very pleased with the feedback received from the Marketing Plan Survey. He felt the responses were thought provoking and good overall.
- **Commissioner Guarino** – Congratulated the Park District on all the awards received at the IPRA Conference and congratulated Diane Stanke.
- **Commissioner Lentz** – Agreed with Commissioner Guarino's congratulations and stated it was a great reflection on the Park District.
- **Commissioner Wick** – Thanked Maureen and Travis again for their work on and their sports field maintenance presentation that night. "The pictures at the end were dramatic and really showed the work that is being done."
- **President Bullock** – Reminded the Board that she was on the task force for the Comprehensive Master Plan and also had been through the last Comprehensive Master Plan process in 2005 while a part of the PDCC. She wanted to stress that the Board get involved in the process as a lot of good conversations take place during the meetings regarding the parks. She also informed the Board that she had been in conversation with VOP President Anan Abu-Taleb, related to the Madison Street TIF and its affect it has on the Park District. She has asked him to keep in touch with her in regards to the direction they will go.

### X. EXECUTIVE SESSION

At 9:25p.m. Commissioner Aeschleman moved and Commissioner Lentz seconded that the Park Board of Commissioners convene into closed session for discussion of the purchase or lease of real property for the use of the Park District. **The motion passed with a roll call vote of 5:0.**

At 9:36p.m. a motion was made by Commissioner Aeschleman and seconded by Commissioner Wick to adjourn the Executive Session. **The motion passed a voice vote of 5:0.**

### XI. RIDGELAND COMMON ICE RINK

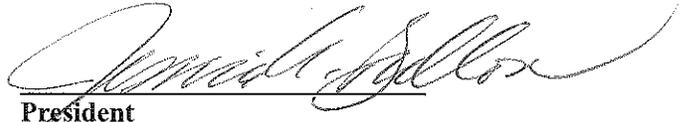
The Board reconvened the open session of the meeting. Discussion ensued regarding the next steps for work on the Ridgeland Common Recreation Complex ice rink in light of the discrepancies. The Board concurred with the advice from PMA and Nagle Hartray and Executive Director Arnold stated that she would contact the general contractor immediately to discuss the matter.

**XII. ADJOURN MEETING**

At 10:16p.m. a motion was made by Commissioner Wick and seconded by Commissioner Lentz to Continue the Regular Board Meeting to the March 6, Committee of the Whole Meeting. **The motion passed a voice vote of 5:0.**

  
Secretary  
Board of Park Commissioners

March 20, 2014  
Date

  
President  
Board of Park Commissioners

March 20, 2014  
Date