



**Park District of Oak Park
Committee of the Whole
Oak Park Conservatory
615 Garfield Street
Oak Park, Illinois
Thursday, November 7, 2013**

Minutes

The meeting was called to order at 7:36pm.

I. Roll Call

Present: Commissioners Aeschleman, Guarino, Lentz, Wick, and President Bullock.

Park District Staff Present: Jan Arnold, Executive Director; Maureen McCarthy, Superintendent of Recreation; Kyle Cratty, Director of Finance; Bill Hamilton, Superintendent Revenue Facilities; Diane Stanke, Director of Marketing and Customer Service; Poppy Vogel, Cheney Mansion Supervisor; and Karen Gruszka, Executive Assistant.

Others Present: Don McKay, Nagle Hartray; Gene Litterski, PMA.

Public Hearing - Tax Levy

Discussion of Property Tax Increase

Executive Director Arnold stated that a Tax Levy Hearing was only required if the municipality's increase was over 5%. She then informed the Board that the Park District's increase would be 1.7%, and although the District was not required to hold a hearing, the District was holding one to provide the opportunity for feedback from the community. The announcement of the public hearing was published in the October 30, 2013, Wednesday Journal. There were no public comments.

II. Recreation and Facility Program Committee

A. Pro-Musica Agreement

Pro-Musica has had a long standing agreement with the Park District to rent space at Cheney Mansion. It is a 501(c) company of high school students that have performed throughout the Chicagoland area and at community events in the Park District. The agreement is being renewed with an increase for the period through October, 2015.

This will come before the Board on the consent agenda at the November Regular Board Meeting.

III. Buildings and Grounds/Facility Maintenance Committee

A. Cheney Mansion Greenhouse Update

Don McKay, Nagle Hartray, walked the Board through the plans created for the greenhouse renovation including the glass, floor plan layout, doors and elevations. Discussion took place regarding glass vs. plastic, double doors vs. single doors and a sink and cabinet in the main room. The Board gave their consensus to have glass but to have a bid of plastic as an alternate, double doors and to add the sink. No action is needed by the Board on this item.

B. Ridgeland Common Recreation Complex Pool Change Order

Executive Director Arnold explained to the Board due to the staff changes and the quantity of work required to be completed for the opening of RCRC, staff's ability to perform the pool preparation work for sandblasting and painting of the pool has been severely impacted. After going out to bid, it was decided the staff would paint the pool but the sandblasting would be done by a contractor for a cost not to exceed \$61,307. Staff will contact two other contractors to attempt to achieve the

lowest cost for this project during the weeks prior to the Board Meeting. This will come before the Board on the regular agenda at the November Regular Board Meeting.

IV. Administration and Finance Committee

A. 2013 Tax Year Levy

Executive Director Arnold informed the Board that they must annually approve a property tax levy ordinance. The Property Tax Extension Lamination Law (PTELL) limits the dollar amount. The 2013 Tax year levy PTELL limit is 1.7%. As there were no public comments at the Tax Levy Hearing, Board approval will be sought at the November Regular Board Meeting. This will come before the Board on the regular agenda at the November Regular Board Meeting.

B. 2013 Tax Year Levy – Abatement Ordinance for 2011 Bond

Executive Director Arnold informed the Board that when the Park District announced the issuing of park bonds, it did so stating that there would not be a property tax increase to pay for the bonds. In order for the Park District to keep this pledge, it needs to adopt an annual property tax abatement ordinance that eliminates the property tax levy to be collected for payment on the General Obligation Park Bonds (Alternative Revenue Source) Series 2011. The Board had no questions. This will come before the Board on the regular agenda at the November Regular Board Meeting.

C. 2013 Tax Year Levy – Abatement Ordinance for 2012 Bond

The Board was informed that this ordinance was the same as the Abatement Ordinance described above for payment on the General Obligation Park Bonds (Alternative Revenue Source) Series 2012. This will come before the Board on the regular agenda at the November Regular Board Meeting.

D. 2013 Tax Year Levy – Abatement Ordinance for 2013 Bond

The Board was informed that this ordinance was the same as the Abatement Ordinance described above for payment on the General Obligation Park Bonds (Alternative Revenue Source) Series 2013. This will come before the Board on the regular agenda at the November Regular Board Meeting.

E. 2013 Committee and Board Meeting Calendar – First Reading

The Board confirmed the dates chosen for the meetings. This will come before the Board on the consent agenda at the November Regular Board Meeting.

F. D97 Intergovernmental Agreement

Executive Director Arnold reminded the Board of past D97 Agreements and of the meetings that have taken place over the past months for the new agreement. She explained the cooperation between the entities for space and upkeep and possible future cooperation. This will come before the Board on the regular agenda at the November Regular Board Meeting.

G. 2014 Planning Update

Executive Director Arnold informed the Board that the meeting dates are in the process of being set for the upcoming 2014 projects. The Board liked that the PDCC would be involved in this process. Discussion also took place on: ADA updates, storage space, and level of service being incorporated into the comprehensive plan. No action is needed by the Board on this item.

H. Credentials Certificate for 2013 IAPD Annual Meeting

On a yearly basis, the IAPD hosts its annual meeting in conjunction with the IPRA Conference held at the Hyatt Regency Hotel in Chicago, January 23-25, 2013. Commissioner Lentz will attend as a delegate at the IAPD meeting in January and Commissioner Bullock will be the alternate. This will come before the Board on the consent agenda at the November Regular Board Meeting.

V. New Business

None.

VI. Executive Session

None.

VII. Adjournment

At 8:40pm a voice vote was taken to adjourn the Committee of the Whole. **Motion carried in a voice vote.**



Secretary
Board of Park Commissioners

December 19, 2013

Date



President
Board of Park Commissioners

December 19, 2013

Date