



**Park District of Oak Park
Regular Board Meeting
Hedges Administrative Center
218 Madison Street, Oak Park, Illinois
Thursday, October 24, 2013 at 7:30pm**

Minutes

The meeting was called to order at 7:32pm.

I. ROLL CALL

Present: Commissioners Aeschleman, Lentz, Wick and President Bullock. Commissioner Guarino arrived at 7:33pm.

Park District Staff present: Jan Arnold, Executive Director; Kyle Cratty, Director of Finance; Bill Hamilton, Superintendent of Revenue Facilities; Maureen McCarthy, Superintendent of Recreation; Diane Stanke, Director of Marketing & Customer Service; and Karen Gruszka, Executive Assistant.

Others Present: Attorney Burkland; Joan Fiscella, League of Women Voters; and Phil Rockrohr, Oak Leaves.

II. APPROVAL OF AGENDA

The motion was passed by a voice vote.

III. VISITOR/PUBLIC COMMENTS - None

IV. CONSENT AGENDA

A motion was made by Commissioner Guarino and seconded by Commissioner Lentz to approve the Cash and Investment Summary and Warrants and Bills for the month of September; Committee of the Whole Minutes from September 12, 2013; Regular Board Meeting minutes from September 19, 2013; Budget Session Minutes from September 26, 2013, Fall Park Tour Minutes from September 28, 2013; and approval of the reviewed Executive Session Minutes from September 12th and 19th, 2013; Greening Advisory Committee Representative Nominations: McLouis Robinet and Adrian Fisher; Pleasant Home Free Days and the Disposal Ordinance 2013-10-01. **The motion passed with a roll call vote of 5:0.**

V. STAFF REPORTS

A. Director's Report

Executive Director Arnold informed the Board of the following information in addition to her Executive Director's Report: the first weeks of the GRC including new classes and birthdays scheduled, an RCRC construction update, the D97 Agreement, the 2014 Master Plan meeting dates being secured, OSLAD Grant Springfield presentation on October 29, Scoville Park's final walk through, NRPA information brought back from the conference by Sandy, Maureen, and Jan, the Park Foundation gift to the Park District, Pleasant Home Foundation's request for the handling of their financials to return to Pleasant Home. Discussion followed on the type of gift the Park District could benefit from in regards to the Park Foundation's gift. Jan also showed the new signs to be displayed when fields or parts of fields are closed down.

B. Division Managers' Reports (Updates & Information): Scott Sekulich, Customer Service Manager, presented updates and information to the Board.

C. Revenue/Expense Status Report – None.

VI. OLD BUSINESS

A. Recreation and Facility Program Committee – None.

B. Buildings and Grounds/Facility Maintenance

1. Cheney Mansion Greenhouse Architectural Services*

Commissioner Aeschleman moved and Commissioner Wick seconded that the Board of Commissioners approve the hiring of Nagle Hartray for architecture services in the amount of \$42,000, for the 2014 Cheney Mansion Greenhouse Improvements. Executive Director Arnold reminded the Board of the many discussions and the tour of the Cheney Mansion Greenhouse. A Commissioner questioned the cost and language of the contract in regards to options for the project total cost. The consensus of the Board was that different options were discussed at many meetings in the past and agreed upon in the CIP at the Board Retreat, i.e., that a bathroom would be put in and the making of the building structurally sound. Executive Director Arnold informed the Board that Nagle Hartray would bring two options forward but that a contract was needed to move forward. **The motion passed with a roll call vote of 4:1; Commissioner Aeschleman voted nay.**

C. Administration and Finance Committee – None.

VII. NEW BUSINESS

1. Distinguished Accreditation Review*

Executive Director Arnold informed the Board that staff met with the Distinguished Accreditation Review Board on October 23, showing over 1,000 documents in support of the Park District's Distinguished Accreditation requirements. A minimum of 470 points out of 500 was required and the Park District received a score of 493.87. The renewal process is every 5 years. **No Board action required.**

2. I-GOV One-View*

Executive Director Arnold reminded the Board of the forming of the IGOV with the goal of collaboration. Commissioners attending the meetings informed the Board that the IGOV was looking for approval for their statement "IGOV One View". The statement was discussed including the focuses of the statement, the needed inclusion of all collaborations stated, and the need for the taxing body staffs to be working together day-to-day. This will be brought back to IGOV with the Board's comments. **No Board action required.**

2. Semi-Annual Executive Session Minutes Review and Release*

Executive Director Arnold informed the Board of the requirement for the Board to review the Executive Session minutes semi-annually to see if confidentiality was still needed or if they could be released to the public. The Board approved Executive Session Minutes from April 4 and 18, 2013, for approval to be released. **This item will be brought before the Board at the November 7, Continued Regular Board Meeting.**

2. Zamboni Machine Purchase*

Executive Director Arnold informed the Board that approval was needed for the purchase of an ice resurfacing machine for the new RCRC rink and that through the National Joint Purchasing Alliance (NJPA), a Zamboni was available to purchase with a delivery prior to the RCRC grand opening. The Board questioned what was happening with the current Zambonis and were informed that oldest would be sold and the other held onto. Also discussed, was the battery life of the Zamboni and the possibility of putting solar panels on the roof to charge the Zamboni. **This item will be brought before the Board at the November 7, Continued Regular Board Meeting.**

VIII. COMMISSIONERS' COMMENTS

- **Commissioner Aeschleman** – Commented what a great event the FLW races was and was also pleased with the lining of the soccer fields.

- **Commissioner Guarino** – Also stated how he enjoyed the FLW races and was looking forward to the Fright Night at the Oak Park Conservatory.
- **Commissioner Lentz** – Commended staff for all of their work towards the Accreditation and was delighted with the excellent results.
- **Commissioner Wick** – Was impressed by the FLW race and suggested the possibility of a costume party for next year’s race. He asked for clarification on Commissioner’s responses and responsibilities, Attorney Burkland suggested a meeting with himself to clarify.
- **President Bullock** – Stated she had heard good comments regarding the FLW races and asked Executive Director Arnold to pass along thanks to the staff.

IX. EXECUTIVE SESSION

At 8:27pm Commissioner Lentz moved and Commissioner Wick seconded that the Park Board of Commissioners convene into closed session for discussion of appointment, employment, or performance of a specific employee and for the discussion of the purchase or lease of real property for the use of the Park District. **The motion passed with a roll call vote of 5:0.**

At 8:42pm a motion was made by Commissioner Lentz and seconded by Commissioner Wick to adjourn the Executive Session. **The motion passed a roll call vote of 5:0.**

X. ADJOURN MEETING

At 8:42pm the meeting was adjourned by a voice vote.


 Secretary
 Board of Park Commissioners

November 21, 2013
 Date


 President
 Board of Park Commissioners

November 21, 2013
 Date