



**PARK DISTRICT OF OAK PARK  
Administration and Finance Committee  
Budget Session Meeting**

**Oak Park Conservatory  
615 Garfield Street  
Oak Park, Illinois**

**Thursday, October 17, 2013 at 7:30pm**

**Minutes**

**I. Call to Order/Roll Call**

The meeting was called to order at 7:34pm by Vice President Bullock.

**Commissioners Present:** Commissioners Aeschleman, Guarino, Lentz, Wick and President Bullock.

**Staff Present:** Jan Arnold, Executive Director; Kyle Cratty, Director of Finance; Maureen McCarthy, Superintendent of Recreation; Bill Hamilton, Superintendent Revenue Facilities; Scott Sekulich, Customer Service Manager; Diane Stanke, Marketing and Customer Service Director; Chad Drufke, Program Manager; Shari Wenzel, Program Manager; Mike Lushniak, Aquatic & Rink Manager; Mitch Bowlin; Accounting Manager; Henrietta Yardley, Conservatory Manager and Karen Gruszka, Executive Assistant.

**II. Staff Budget Presentations**

The Board was given an update on items from the first Budget Meeting including: Communications and Marketing – comprehensive signage, the RCRC grand opening relocated to the capital budget and miscellaneous expense breakdowns, Building and Grounds - turf replacement expenditures, and the Conservatory Budget – new manager hiring and standardization of camps. Discussion took place between the Board and Maureen McCarthy, Shari Wenzel and Chad Drufke on the Recreation Fund overview including programs, facilities, sports and fitness and general recreation; Diane Stanke and Scott Sekulich on increasing hours of operations to include expanded customer service hours; and with Bill Hamilton and Mike Lushniak on the Revenue Facilities overview including the pool, ice rink, dog park and gymnastics. Kyle Cratty informed the Board that the Budget would be made available to the public after this meeting and the Budget and Appropriation Ordinance would be brought to the Board during the November meetings with a hearing and for their approval.

**III. New Business**

None.

IV. Adjournment

A motion was made by Commissioner Wick and seconded by Commissioner Lentz to adjourn the meeting at 8:35pm. Motion carried in a voice vote.

  
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Secretary

Board of Park Commissioners

November 21, 2013

Date

  
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President

Board of Park Commissioners

November 21, 2013

Date