

**PARK DISTRICT OF OAK PARK
ORDINANCE NO. 2021-11-04**

COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE
OF THE PARK DISTRICT OF OAK PARK
FOR FISCAL YEAR BEGINNING JANUARY 1, 2022,
AND ENDING DECEMBER 31, 2022

WHEREAS, the Board of Commissioners of the Park District of Oak Park has determined the sums of money deemed necessary to defray all necessary expenses and liabilities of the Park District for the fiscal year beginning January 1, 2022, and ending December 31, 2022 (the “2022 Fiscal Year”) and such sums of money are appropriated by this Ordinance; and

WHEREAS, this Ordinance specifies the objects and purposes for which such appropriations are made and the amount appropriated for each object and purpose;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Park District of Oak Park, Cook County, Illinois, as follows:

Section 1. Recitals. The foregoing recitals are incorporated into this Ordinance as findings of the Board of Commissioners.

Section 2. Adoption of Budget and Specifying Appropriations. The Board of Commissioners hereby adopts the Budget for the 2022 Fiscal Year and hereby specifies the objects and purposes for which appropriations are made for the 2022 Fiscal Year as set forth in Exhibit A attached to and by this reference incorporated into this Ordinance.

Section 3. Approval of Appropriation. The sums of money in the columns headed Appropriations in Section 2 of this Ordinance shall be and are hereby appropriated for the corporate purposes, the recreation purposes, the revenue facilities purposes, the historical museum purposes, the Cheney Mansion purposes, capital improvement purposes, health risk management purposes, the payment of liability insurance premiums, the payment for the annual audit by a

certified public accounting firm, the payments to a special recreation association being the West Suburban Recreation Association, and the payment of health insurance, as herein before specified, all in order to defray all necessary expenses and liabilities of the Park District for the 2022 Fiscal Year.

Section 4. Statement of Financial Matters. As provided in Section 4-4 of the Park District Code, 70 ILCS 1205/4-4, the Board of Commissioners states as follows:

- (1) That cash on hand estimated at the beginning of the 2022 Fiscal Year is \$22,699,171.
- (2) That the estimated cash expected to be received during the fiscal year from all sources of \$26,055,427.
- (3) That the estimated expenditures contemplated for the fiscal year are \$33,468,496.
- (4) That the estimated cash expected to be on hand at the end of the fiscal year is \$15,286,103.
- (5) That the estimated amount of taxes to be received during the year is \$10,865,093.

Section 5. Other Receipts and Revenue, Unexplained Balance. The receipts and revenue of the Park District derived from sources other than taxation and not specifically appropriated and all unexplained balance from the preceding fiscal years not required for the purposes for which they were appropriated and levied shall in part constitute the Corporate Fund and shall first be placed to the credit of such fund.

Section 6. Severability of Provisions. If any provision of this Ordinance is for any reason held invalid or unconstitutional, then the invalidity or unconstitutionality of that provision will not affect the validity if any other provision of this Ordinance.

Section 7. Effective Date. This Ordinance will be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED: this 18th day of November 2021.

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED this 18th day of November 2021.

By: _____
Kassie Porreca, President
Board of Commissioners

ATTEST:

By: _____
Chris Wollmuth, Secretary
Board of Commissioners

DRAFT

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

SECRETARY’S CERTIFICATE

I, Chris Wollmuth, certify that I am Secretary of the Board of Commissioners of the Park District of Oak Park, Oak Park, Cook County, Illinois, and that as such official I am keeper of the records, ordinances, files, and seal of the Park District of Oak Park.

I also certify that the foregoing ordinance is a true and correct copy of the “BUDGET AND APPROPRIATION ORDINANCE FOR THE 2022 FISCAL YEAR” of the Park District of Oak Park, adopted at a duly called regular meeting of the Board of Commissioners of the Park District of Oak Park held at Oak Park, Illinois, within the Park District of Oak Park at 7:30 p.m. on the 18th day of November 2021.

I also certify that the deliberations of the Board of Commissioners on the Park District of Oak Park on the adoption of said Ordinance were conducted openly, that the vote on the adoption was conducted openly, that said meeting was held in compliance with provisions of the Illinois Open Meeting Act and that the Board of Commissioners complied with all the provisions of that Act and with all rules and regulations of the Board of Commissioners.

November 18, 2021

Chris Wollmuth, Secretary
Board of Park Commissioners

(SEAL)

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE OF TREASURER/CHIEF FISCAL OFFICER

I, David Wick, do hereby certify that I am duly appointed and acting Treasurer of the Board of Park Commissioners of the Park District of Oak Park, Cook County, Illinois, and that as such Treasurer, I am the Chief Fiscal Officer of the corporate authority of said Park District.

I do further certify that the estimated revenues of source anticipated to be received by the Park District of Oak Park, Cook County, Illinois for the fiscal year beginning on the 1st day of January 2022 and ending on the 31st day of December 2022 is as follows:

<u>Source</u>	<u>Amount</u>
Property Taxes	\$ 10,865,093
Fees and Charges	\$ 1,310,203
Intergovernmental	\$ 901,500
Rentals	\$ 631,334
Miscellaneous Income	\$ 65,795
Donations and Sponsorships	\$ 2,578,312
Other Financing Sources	\$ 4,120,176
Program Revenue	\$ 5,583,013
Total Revenue	\$ 26,055,427

I do further certify the estimated revenues by source anticipated to be received by the Park District of Oak Park, Cook County, Illinois for the fiscal year beginning on the 1st day of January, 2022 and ending on the 31st day of December, 2022 is true and correct.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the Treasurer and Chief Fiscal Officer of the Board of Park Commissioners of the Park District of Oak Park at Oak Park, Illinois on the 18th day of November 2021

(Seal)

David Wick, Treasurer
Board of Park Commissioners
Park District of Oak Park

ATTACHMENT A
 To the Budget and Appropriation Ordinance
 For Fiscal Year January 1, 2022 to December 31, 2022

	<u>Budget (in \$)</u>	<u>Appropriation (in \$)</u>
EXPENDITURE SUMMARY		
Corporate Fund	5,926,870	6,815,901
I.M.R.F. Fund	275,500	316,825
Liability Fund	353,860	406,939
Audit Fund	20,660	23,759
Recreation Fund	9,210,951	10,592,592
Museum Fund	351,980	404,777
Special Recreation Fund	493,096	567,060
Revenue Facilities Fund	3,015,267	3,467,557
Insurance Fund	1,257,144	1,445,716
Capital Projects Fund	12,263,500	14,688,025
Cheney Mansion Fund	299,668	344,618
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TOTAL BUDGET & APPROPRIATION	33,468,496	39,073,769

I. CORPORATE FUND

ADMINISTRATION

Salaries and Wages	1,002,267	1,152,607
Legal Services	78,500	90,275
Architectural Services	5,000	5,750
Legal Publications	1,500	1,725
Office Equipment Service	900	1,035
Computer (IT) Services	344,214	395,846
Township Interventionist	14,200	16,330
Copy and Printing - Internal	75,000	86,250
Postage and Delivery	4,000	4,600
Contractual Services-Other	136,500	156,975
Bank Service Charge	10,000	11,500
Office Expense	10,000	11,500
Uniforms	1,250	1,438
Supplies-Other	1,100	1,265
Office Equipment	1,000	1,150
Computer Equipment	63,725	73,284
FICA Employer Expense	540,000	621,000
Employee Recognition	2,500	2,875
Conference and Training	58,500	67,275
Dues and Subscriptions	19,959	22,952
Employee Travel Reimbursement	400	460
Administrative Expense	6,600	7,590
Director Expense	900	1,035
Board Expense	5,100	5,865
Recruitment	12,900	14,835
Telecommunications	108,000	124,200
Health Insurance Transfer	250,146	287,668
Fund Transfer Out	200,000	230,000
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TOTAL ADMINISTRATION	2,954,160	3,397,284

	<u>Budget (in \$)</u>	<u>Appropriation (in \$)</u>
<u>CONSERVATORY</u>		
Salaries and Wages	176,984	203,532
Property Repair	16,500	18,975
Fleet Service	2,800	3,220
Custodial Services	5,420	6,233
Contractual Services - Other	7,577	8,714
Equipment - Rental	675	776
Bank Service Charges	3,125	3,594
Uniforms	1,200	1,380
Supplies - Cleaning and Household	1,000	1,150
Supplies - Building Materials	10,000	11,500
Miscellaneous Supplies	2,250	2,588
Animal Care	2,900	3,335
Supplies - Horticultural Control	7,500	8,625
Furnishings	1,000	1,150
Gift Shop Material	18,300	21,045
Conservatory Special Events	3,900	4,485
Birthday Party Supplies	2,000	2,300
Employee Recognition	-	-
Conference and Training	7,000	8,050
Dues and Subscriptions	2,707	3,113
Employee Travel Reimbursement	1,000	1,150
Gift Shop Sales Tax	3,750	4,313
Electricity	9,100	10,465
Natural Gas	23,000	26,450
Water	4,500	5,175
Health Insurance Transfer	99,000	113,850
TOTAL CONSERVATORY	413,188	475,166
<u>PARKS & PLANNING</u>		
Salaries and Wages	1,314,635	1,511,830
Copying & Printing- External	2,500	2,875
Property Repair	222,200	255,530
Fleet Service	61,500	70,725
Landscaping Service	85,800	98,670
Custodial Services	67,600	77,740
Scavenger Service	26,800	30,820
Portable Restrooms	4,400	5,060
Sports Field Improvements	75,075	86,336
Equipment-Rental	6,500	7,475
Bank Service Fees	-	-
Uniforms	6,490	7,464
Supplies-Parks	65,600	75,440
Supplies- Cleaning & Household	21,132	24,302
Supplies- Building Materials	83,000	95,450
Equipment	64,080	73,692
Employee Recognition	1,500	1,725
Conference & Training	14,000	16,100

	<u>Budget (in \$)</u>	<u>Appropriation (in \$)</u>
Dues and Subscriptions	4,056	4,664
Employee Travel Reimbursement	800	920
Electricity	73,650	84,698
Natural Gas	33,500	38,525
Telecommunications	2,950	3,393
Water	104,000	119,600
Health Insurance Transfer	217,754	250,417
TOTAL BUILDINGS & GROUNDS	2,559,522	2,943,450
II. <u>I.M.R.F. FUND</u>		
IMRF Employer Expense	275,500	316,825
TOTAL I.M.R.F. FUND	275,500	316,825
III. <u>LIABILITY FUND</u>		
Salaries and Wages	67,478	77,600
Insurance Deductibles	2,500	2,875
Worker's Compensation	62,000	71,300
Property	83,000	95,450
Employment Practices	13,100	15,065
Liability	39,500	45,425
Employee Screenings	30,000	34,500
Risk Care Management	44,282	50,924
Conference and Training	2,000	2,300
Unemployment Expense	10,000	11,500
TOTAL LIABILITY FUND	353,860	406,939
IV. <u>AUDIT FUND</u>		
Contractual Services - Other	20,660	23,759
TOTAL AUDIT FUND	20,660	23,759
V. <u>RECREATION FUND</u>		
<u>ADMINISTRATION</u>		
Salaries and Wages	829,362	953,767
Property Repair	1,000	1,150
Fleet Service	7,500	8,625
Supplies - Other	500	575
Furnishings	500	575
Conference and Training	21,000	24,150
Continuing Education	-	-
Dues and Subscriptions	13,640	15,686
Employee Travel Reimbursement	2,000	2,300
Non-Resident Fee Expense	2,000	2,300
Scholarship - Township	8,000	9,200
Scholarship - PDOP	195,000	224,250
Bond Payment - Principal	1,130,000	1,299,500
Bond Payment - Interest	932,600	1,072,490
Telecommunications	36,500	41,975
Fund Transfer Out	1,409,000	1,620,350
Capital Projects Contribution	1,459,128	1,677,997

	<u>Budget (in \$)</u>	<u>Appropriation (in \$)</u>
Health Insurance Transfer	166,087	191,000
TOTAL ADMINISTRATION	6,213,817	7,145,890
 <u>COMMUNICATIONS</u>		
Salaries and Wages	211,638	243,384
Copy and Printing - External	36,710	42,217
Brochure	118,260	135,999
Marketing	71,250	81,938
Advertising	13,495	15,519
Conference and Training	4,000	4,600
Dues and Subscriptions	528	607
Health Insurance Transfer	59,787	68,755
TOTAL COMMUNICATIONS	515,668	593,018
 <u>CUSTOMER SERVICE</u>		
Salaries and Wages	216,228	248,662
Copy and Printing - External	4,650	5,348
Office Expense	1,626	1,870
Uniforms	1,200	1,380
Employee Recognition	300	345
Conference & Training	2,000	2,300
Dues and Subscriptions	-	-
Employee Travel Reimbursement	100	115
Health Insurance Transfer	38,534	44,314
TOTAL CUSTOMER SERVICE	264,638	304,334
 <u>FITNESS PROGRAMS</u>		
Program Wages	42,646	49,043
Program Contractual Expense	84,191	96,820
Program Supplies	1,260	1,449
TOTAL FITNESS	128,097	147,312
 <u>YOUTH ATHLETICS</u>		
Program Wages	130,043	149,549
Program Contractual Expense	382,327	439,676
Program Supplies	28,083	32,295
TOTAL YOUTH ATHLETICS	540,453	621,520
 <u>ADULT ATHLETICS</u>		
Program Wages	15,713	18,070
Program Contractual Expense	35,139	40,409
Program Supplies	11,026	12,680
TOTAL ADULT ATHLETICS	61,878	71,159

	<u>Budget (in \$)</u>	<u>Appropriation (in \$)</u>
<u>TEEN PROGRAMS</u>		
Salaries and Wages	18,229	20,963
Program Contractual Expense	15,490	17,814
Program Supplies	6,525	7,503
TOTAL TEEN PROGRAMS	40,243	46,280
<u>COMMUNITY PROGRAMS</u>		
Program Wages	572,439	658,305
Program Contractual Expense	278,846	320,673
Program Supplies	93,557	107,591
TOTAL SPECIAL INTEREST PROGRAMS	944,842	1,086,569
<u>FINE ARTS</u>		
Program Wages	200,601	230,691
Program Contractual Expense	84,235	96,870
Program Supplies	29,324	33,722
TOTAL SPECIAL EVENTS & ARTS	314,160	361,283
<u>EARLY CHILDHOOD AND CAMPS</u>		
Program Wages	147,694	169,848
Program Contractual Expenses	23,400	26,910
Program Supplies	16,060	18,469
TOTAL EARLY CHILDHOOD PROGRAMS	187,154	215,227
VI. <u>MUSEUM FUND</u>		
Salaries and Wages	-	-
Property Repair	340,000	391,000
Contractual Services - Other	-	-
Program Contractual Expenses	-	-
Supplies - Cleaning and Household	-	-
Supplies - Building Materials	3,000	3,450
Program Supplies	-	-
Pleasant Home Electricity	3,670	4,221
Pleasant Home Natural Gas	4,250	4,888
PH Security Monitoring	450	518
Pleasant Home Water	610	702
TOTAL MUSEUM FUND	351,980	404,777
VII. <u>SPECIAL RECREATION FUND</u>		
Special Rec Contribution	493,096	567,060
TOTAL SPECIAL RECREATION FUND	493,096	567,060
VIII. <u>SPECIAL FACILITIES FUND</u>		
<u>ADMINISTRATION</u>		
Salaries and Wages	342,205	393,536
Conference and Training	9,000	10,350
Dues and Subscriptions	1,615	1,857
Employee Travel Reimbursement	200	230
Telecommunications	3,775	4,341

	<u>Budget (in \$)</u>	<u>Appropriation (in \$)</u>
Health Insurance Transfer	30,452	35,020
Special Recreation Transfer	-	-
Capital Projects Contribution	-	-
TOTAL ADMINISTRATION	387,247	445,334

MAINTENANCE

Salaries and Wages	373,727	429,786
Property Repair - Pool	35,100	40,365
Property Repair - Rink	34,850	40,078
Property Repair - GRC	11,500	13,225
Fleet Service - Pool	900	1,035
Fleet Service - Rink	5,770	6,636
Contractual Services- Other - GRC	4,850	5,578
Contractual Services- Other - Pool	5,930	6,820
Contractual Services- Other - Rink	5,780	6,647
Custodial Services - GRC	2,400	2,760
Equipment-Maintenance - Pool	1,400	1,610
Equipment-Maintenance - Rink	1,550	1,783
Equipment Rental GRC	1,100	1,265
Equipment Rental Pool	2,900	3,335
Equipment Rental Rink	2,100	2,415
Bank Service Charges	560	644
Alarm Services - GRC	-	-
Uniforms	2,750	3,163
Supplies-Cleaning & Household - Pool	5,550	6,382
Supplies- Building Materials - Pool	10,520	12,098
Supplies-Cleaning & Household - Rink	5,177	5,954
Supplies- Building Materials - Rink	15,400	17,710
Supplies-Cleaning & Household - GRC	3,276	3,767
Supplies- Building Materials - GRC	5,030	5,785
Misc. Supplies - Dog Parks	4,130	4,750
Fuels and Lubricants	2,104	2,420
Chemicals	46,455	53,423
Building Improvements - Pool	5,900	6,785
Building Improvements - GRC	2,500	2,875
Equipment-Other - Pool	10,035	11,540
Equipment-Other - GRC	-	-
Conference and Training	5,060	5,819
Dues and Subscriptions	464	534
Employee Travel Reimbursement	300	345
Rehm Electricity	20,000	23,000
Ridgeland Electricity	146,000	167,900
Gymnastics Electricity	19,000	21,850
Rehm Natural Gas	12,100	13,915
Ridgeland Natural Gas	41,000	47,150
Gymnastics Natural Gas	6,000	6,900
Rehm Water	44,000	50,600
Ridgeland Water	31,000	35,650
Gymnastics Water	2,300	2,645

	<u>Budget (in \$)</u>	<u>Appropriation (in \$)</u>
Health Insurance Transfer	64,005	73,606
TOTAL MAINTENANCE	1,000,472	1,150,543
 <u>AQUATICS PROGRAMS</u>		
Program Wages	416,057	478,466
Program Contractual Expense	42,553	48,936
Program Supplies	25,229	29,013
TOTAL ICE ARENA PROGRAMS	483,839	556,415
 <u>ICE ARENA PROGRAMS</u>		
Program Wages	282,645	325,042
Program Contractual Expense	75,958	87,351
Program Supplies	41,071	47,232
TOTAL ICE ARENA MAINTENANCE	399,674	459,625
 <u>GYMNASTICS</u>		
Program Wages	529,612	609,054
Program Contractual Expense	59,210	68,092
Program Supplies	28,073	32,283
Booster Club Expense	32,000	36,800
Employee Recognition	400	460
Conference and Training	5,500	6,325
Dues and Subscriptions	2,599	2,989
Employee Travel Reimbursement	200	230
Sales Tax	900	1,035
Gym Fund Raising Improvements	4,000	4,600
Health Insurance Transfer	81,541	93,772
TOTAL GYMNASTICS	744,035	855,640
 IX. <u>INSURANCE FUND</u>		
Health Insurance - PPO	920,690	1,058,793
Health Insurance - HMO	238,260	273,999
Life Insurance	5,500	6,325
Dental Insurance	53,901	61,987
Employee Assistance Program	2,000	2,300
Health Insurance - Opt Out	6,000	6,900
Health Insurance - Retirees	-	-
Vision Insurance	17,794	20,463
Employee Wellness Program	13,000	14,950
TOTAL INSURANCE FUND	1,257,144	1,445,716

	<u>Budget (in \$)</u>	<u>Appropriation (in \$)</u>
X. CAPITAL PROJECT FUND		
Property Acquisition	100,000	300,000
Property Repairs and Rehab	30,000	34,500
Vehicle and Equipment Program	26,000	29,900
Technology Improvements	25,000	28,750
Surveys - Studies	50,000	57,500
Pleasant Home Building Improvements	577,500	1,064,125
Rehm Building Improvements	250,000	287,500
Dole Building Improvements	100,000	115,000
Conservatory Building Improvements	50,000	57,500
Taylor Park Improvements	30,000	34,500
CRC Master Plan Improvements	11,000,000	12,650,000
Cheney Building Improvements	25,000	28,750
TOTAL CAPITAL PROJECTS FUND	12,263,500	14,688,025
XI. HISTORIC PROPERTIES OPERATIONS FUND		
Salaries and Wages	160,404	184,464
Property Repair	14,640	16,836
Custodial Services	2,084	2,397
Contractual Services - Other	720	828
Bank Service Charge	7,840	9,016
Program Contractual Expense	27,295	31,389
Uniforms	520	598
Supplies- Cleaning& Household	1,500	1,725
Supplies- Building Materials	7,160	8,234
Program Supplies	8,750	10,063
Conference and Training	2,500	2,875
Dues and Subscriptions	264	304
Employee Travel Reimbursement	150	173
Cheney Electricity	7,700	8,855
Cheney Natural Gas	8,500	9,775
Cheney Water	4,900	5,635
Health Insurance Transfer	44,741	51,452
TOTAL HISTORIC PROPERTIES OPERATIONS FUND	299,668	344,618