



**Park District of Oak Park
Regular Board Meeting
Hedges Administrative Center
218 Madison Street, Oak Park, Illinois
Thursday, August 20, 2020, at 7:30pm**

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Wollmuth, Wick, and President Lentz. Commissioner Worley-Hood attended electronically and Commissioner Porreca was absent.

Park District Staff present: Jan Arnold, Executive Director; Mitch Bowlin, Director of Finance; and Karen Gruszka, Executive Assistant, attended electronically.

Others Present: None.

II. APPROVAL OF AGENDA

A motion was made to approve the agenda. **The motion was passed by a voice vote.**

III. VISITOR/PUBLIC COMMENTS – None.

IV. CONSENT AGENDA

A motion was made by Commissioner Wick and seconded by Commissioner Wollmuth to approve the Consent Agenda, which includes the Cash and Investment Summary and Warrants and Bills for the month of July 2020; approval of minutes from the Committee of the Whole Meeting, July 2, 2020, the Annual Board Retreat, July 14, 2020, and the Regular Board Meeting, July 16, 2020; and approval of Closed Session Minutes, July 2, 2020. **The motion was passed by a roll call vote of 4:0.**

V. STAFF REPORTS

A. Director's Report

Executive Director Arnold informed the Board that she was working with Reesheda and Ana on the film screening of the Most Beautiful Life scheduled for September 25, with a rain date of October 1. The meeting will allow up to 500 zoom accounts to join in; it will begin at 6pm, with the showing of the film followed by the producer's discussion. Registration for the school year has begun and we have 109 children registered at Lincoln and 52 registered at Whittier. 26 of the registrations are reduced/free lunch children. Staff have been hired for the current coverage needed with a few subs but we are still looking to add a few. The Board discussed the amount of children and were told that parents in the community have been making their own smaller pod groups, some signed up but chose Hephzibah for proximity, as well as students moving to parochial schools as they are holding classes inside the schools. We have a max of 150 students with 15 students in each room. Students will go directly to their group each day and only mix with that group during breaks, with eating lunch at their desks or outside with their pod. Using only those two schools, frees up our centers for day care and programming. The PDOP staff feel that as we get closer to the school year and once the good experiences of the day camp attendees spread, the numbers will expand. WSSRA will be using Barrie for their own full-day childcare option for kids with special needs.

B. Division Managers' Reports (Updates & Information): Written Report Included in Board Packet.

C. Revenue/Expense Status Report – The Board discussed the finances and were told that the budgets and projections are being completed this week and budget meetings will then begin with staff and be brought to the Board in October. The Board were informed that the staff have done a good job with holding down expenses and are planning their budgets on needs. The Park District is continuing to see interest in programming from seniors and residents and feel positive that the Park District will bounce back when everything opens up again.

VI. OLD BUSINESS

A. Recreation and Facility Program Committee - None

B. Parks and Planning Committee - None

C. Administration and Finance Committee

1. IMRF Authorized Agent

Commissioner Wick moved and Commissioner Wollmuth seconded that the Park Board designate Mitchel Bowlin to serve as the Park District of Oak Park's IMRF Authorized Agent. Executive Director Arnold reminded the Board that we had come to them in June with the departure of Kyle Cratty to move the IMRF authorized agent to Paula Bickel. Now that Mitch Bowlin has been hired as the Director of Finance, we are asking that he be approved as the IMRF Authorized Agent as this is the position that is normally the authorized agent. **The motion was passed by a roll call vote of 4:0.**

2. Strategic Plan Update

The Board was informed that the Park District had completed CAPRA with a score of 100% and were then apprised of the PDOP's meeting of their goals on the strategic plan. Executive Director Arnold gave highlights including the success of the bike pump stations around the parks, the partnering with other local agencies, plans for meeting the minimum wage requirements by 2025, the 50/50 goal that was met in 2018 and 52/48 which was reached in 2019; though now with the pandemic, that percentage has slipped and that goal will not be met in 2020, and the Social Equity committees inclusion plans in the community. The Board discussed the finances/budgets for the upcoming year along with the minimum wage and plans to meet the 2025 requirement. **No motion is required of the Board.**

3. Community Recreation Center Update

Executive Director Arnold and Commissioner Wollmuth have been attending the bi-weekly meeting with Perkins and Will. They are busy looking at fitness equipment and soft costs to make sure we are staying on budget. US Bank has confirmed that they will not be giving anything towards the CRC at this time but they look forward to discussions for 2021 beginning in September. Again, the CRC will only be built when the PDOP have the finances, Director Arnold reiterated. We are continuing to work with Reesheda Graham Washington to facilitate conversation with POC in OP regarding program offerings by the Park District as well as what activities they would like to see provided at the CRC. Also working with the township for a POC youth conversations regarding recreational opportunities. The next meeting will be on November 11, to discuss funding and programming. The Board discussed the importance of a community recreation center in Oak Park for all the residents. **No motion is required of the Board.**

4. Pleasant Home Foundation Agreement

Commissioner Wick moved and Commissioner Wollmuth seconded that the Park Board of Commissioners approve the Agreement between the Park District of Oak Park and the Pleasant Home Foundation effective September 1, 2020 – December 31, 2022. The Board was reminded that this agreement had been brought to them two months ago as the Park District had begun discussions with the PH Foundation on the handling of Pleasant Home. Colette Andersen, PH Executive Director, gave her notice to end her position as ED as of August 31. Moving forward, the agreement would be handled more along the lines of the Foundation taking on the roll as FOPCON does with docents giving tours and events that they can hold with the approval of the Park District. Commissioner Worley-Hood has been heavily involved in the meetings with the Foundation as well; he stated that all feel it is a good agreement for both

Pleasant Home and the Park District as it takes the burden off of the Foundation but allows their best intensions and they support it. Executive Director Arnold also informed the Board that Raeann, the Board President, had mailed her the original 1990 agreement which leased everything in the house to the Foundation for \$10, which could be ended at the Park District's discretion. Staff have looked into movers to move the George Maher table and chairs to the second floor allowing for more programming and staff are discussing long term solutions for it. **The motion was passed by a roll call vote of 4:0.**

VII. NEW BUSINESS - None

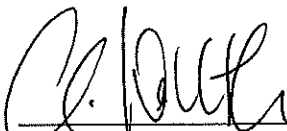
VIII. COMMISSIONERS' COMMENTS

- **Commissioner Porreca** – Absent.
- **Commissioner Worley-Hood** – None.
- **Commissioner Wick** – Attended the FOPCON meeting and passed along all the accolades for the work around Oak Park. He also wondered if now that the electronic brochure has gone through a few cycles, if we would be able to continue it electronically which would save the PDOP money. He was informed that the brochure will continue electronically through spring 2021. The summer 2021 brochure is planned to be printed but staff will look at usage at that time and make a decision on the printing. David went on to say the adult softball had started and it was running very smoothly with social distancing and masks in the dugout.
- **Commissioner Wollmuth** – Agreed with the pandemic causing people to do more conference calls online and with schools moving online residents may become more comfortable with the idea of just an online brochure.
- **President Lentz** – Stated that the plant sale had always been printed but this year it went online with only a few printed pamphlets accessible at the sale and it was a huge success.

IX. CLOSED SESSION – None.

X. ADJOURN REGULAR BOARD MEETING

At 8:31p.m. a motion was made by Commissioner Wick and seconded by Commissioner Wollmuth to adjourn the Regular Board Meeting. **The motion passed a voice vote.**



Secretary
Board of Park Commissioners

September 17, 2020

Date



President
Board of Park Commissioners

September 17, 2020

Date